



City of West Allis

Meeting Agenda

Charity Gala Planning Committee

Sub-Committee of the West Allis Community Improvement Foundation, Inc.

Tuesday, April 16, 2019

5:00 PM

City Hall - Room 128
7525 W. Greenfield Ave.

REGULAR MEETING

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

1. [19-0239](#) Gala Minutes (draft) of March 26, 2019.

Attachments: [GALA Minutes \(draft\) 03-26-19](#)

D. MATTERS FOR DISCUSSION/ACTION

2. [19-0011](#) Entertainment Subcommittee
 - a. Music - Jazz Band and I-Pad Dinner Music
 - b. Fun Activities - Photo Booth, Certificate Wheel, Wine/Beer Pull, Gala Cmte Raffles(2)
3. [19-0012](#) Facilities Subcommittee
 - a. Dog Park Project Display in Lobby
 - b. Greeting Table - Meal Tickets
 - c. Table Decorations
4. [19-0013](#) "Taste of West Allis" Sweets Table Subcommittee
 - a. Report on Donors/Pickup Schedule
5. [19-0014](#) Fundraising/Sponsorship Subcommittee
 - a. Sponsorship Signage
6. [19-0015](#) Silent Auction Subcommittee
 - a. Report on Auction Tables
 - b. Explanation of how Bidding Owl will work
 - c. Bidding Owl Lead Person and Volunteers at Gala
7. [19-0016](#) Publicity Subcommittee
 - a. Update on media activities

8. [19-0085](#) Finance/Administration Subcommittee
 - a. Report on ticket sales and sponsorships
9. [19-0240](#) Discuss Setup Time/Procedures for April 27.
 - a. Meet at City Hall/Transport to Zoofari Center
 - b. Setup at Zoofari - Discuss everything that needs to be accomplished

E. ANNOUNCEMENTS

F. NEXT MEETING

- a. Recap of Charity Gala - tentative meeting in June

G. ADJOURNMENT



All meetings of the Charity Gala Planning Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.