



# City of West Allis

## Legislation Details (With Text)

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**File #:** R-2016-0220    **Version:** 1

**Type:** Resolution                      **Status:** Adopted

**File created:** 9/6/2016                      **In control:** Administration and Finance Committee (INACTIVE)

**On agenda:**                      **Final action:** 10/18/2016

**Title:** Resolution relative to the modification of the organizational and reporting structure of the City of West Allis (Organizational Chart) and amending the City of West Allis Policies & Procedures Manual Policy No. 403 (Shared Responsibilities of Mayor and City Administrator).

**Sponsors:** Kevin Haass, Thomas G. Lajsic, Michael P. May

**Indexes:**

**Code sections:**

**Attachments:** 1. Policy 403.Mayor and City Administrator Duties & Responsibilities, 2. Proposed Future Organizational Chart, 3. R-2016-0220 Signed

Date	Ver.	Action By	Action	Result
10/18/2016	1	Common Council	Adopted	Pass
10/3/2016	1	Committee of the Whole		Pass
9/6/2016	1	Administration and Finance Committee (INACTIVE)	Held	
9/6/2016	1	Common Council		

Resolution relative to the modification of the organizational and reporting structure of the City of West Allis (Organizational Chart) and amending the City of West Allis Policies & Procedures Manual Policy No. 403 (Shared Responsibilities of Mayor and City Administrator).

WHEREAS, the City of West Allis ("City") Mayor and Common Council are committed to work towards continued efficiencies and cost savings in operations while improving the delivery of coordinated services through collaboration and continuous improvement; and

WHEREAS, the Mayor and Common Council have adopted goals for excellence in administration, which include preparation of "focused" annual objectives and action plans/strategies, use of team building, quality improvement strategies, and administrative and technological improvements and measurement of department performance; and

WHEREAS, the Mayor and the Common Council have determined that is in the City's best interest to modify the organization and reporting structure to have the City Administrator report to the Mayor and Common Council and accept direct responsibility for all City operations (subject to statutory and ordinance limitations).

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that Policy No. 403, Shared Responsibilities of Mayor and City Administrator, and the organizational chart are approved as presented in the attached restatement.

BE IT FURTHER RESOLVED that the City Administrator is authorized and directed to include the amended Policy No. 403 in the City's Policies & Procedures Manual in the Mayor section and distribute said policy to all

departments, divisions, and offices, and RMC 2.095 is updated to reflect current duties and responsibilities of the City Administrator.

ADM/ORDRES/ADMR558