



City of West Allis

Legislation Text

File #: R-2011-0088, **Version:** 1

Resolution Relative to Amending the City of West Allis Policies & Procedures Manual No. 703, Routing Building Permit to the City Assessor's Office, Section 2.0 Organizations Affected, Section 3.0 Policy, Section 5.1 Procedures, Responsibility and Sections 5.2.1 and 5.2.2 Procedures, General Policies under City Assessor.

WHEREAS, Policy No. 703, Routing Building Permit to the City Assessor's Office, was originally included in the City of West Allis Policies & Procedures Manual on January 1, 1982; and,

WHEREAS, it is necessary to amend said policy at this time.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that Policy No. 703, Routing Building Permit to the City Assessor's Office, Section 2.0 Organizations Affected, Section 3.0 Policy, Section 5.1 Procedures, Responsibility and Sections 5.2.1 and 5.2.2 Procedures, General Policies are approved as presented in the attached restatement.

BE IT FURTHER RESOLVED that the City Administrative Officer, Clerk/Treasurer is authorized and directed to include the amended Policy No. 703, Section 2.0, Section 3.0, Section 4.0, Section 5.1 and Sections 5.2.1 and 5.2.2 in the City's Policies & Procedures Manual and distribute said policy to all departments, divisions and offices.

ATTR-Amend Policy No 703-P&P Manual