



# City of West Allis

## Legislation Text

---

**File #:** R-2012-0181, **Version:** 1

---

Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 2101, Miscellaneous Responsibilities; No. 2102, Claim Reports; and No. 2104, Service Requests and Complaints Policy, under Department of Public Works-Administrative Office.

WHEREAS, Policies No. 2101, Miscellaneous Responsibilities; No. 2102, Claim Reports; and No. 2104, Service Requests and Complaints Policy, were originally included in the City of West Allis Policies & Procedures Manual on January 1, 1982, and amended on December 1, 1996; and,

WHEREAS, it is necessary to amend said policies at this time.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that Policy No. 2101, Miscellaneous Responsibilities; No. 2102, Claim Reports; and No. 2104, Service Requests and Complaints Policy, are approved as presented in the attached restatements.

BE IT FURTHER RESOLVED that copies of said policies be distributed to all departments, divisions, and offices.

ADM\ORDRES\ADMR430