



City of West Allis

Legislation Text

File #: R-2003-0170, **Version:** 1

Resolution Relative to Updating Rules of Procedure Policy for Inclusion in the City of West Allis Policies & Procedures Manual.

WHEREAS, Policy No. 304, Rules of Procedure, was originally included in the City of West Allis Policies & Procedures Manual on January 1, 1982; and,

WHEREAS, Policy No. 304 was revised on January 27, 2003; and

WHEREAS, it is necessary to revise and update said policy at this time.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that Policy No. 304, Rules of Procedure, be approved as presented in the attached restatement.

BE IT FURTHER RESOLVED that the City Administrative Officer is authorized and directed to include Policy No. 304 in the City's Policies & Procedures Manual and distribute said policy to all departments, divisions, and offices.

ADM\ORDRES\ADMR221