



City of West Allis

Legislation Text

File #: R-2011-0090, **Version:** 1

Resolution Relative to Amending the City of West Allis Policies & Procedures Manual No. 811, Service of Lawsuit Upon City Officers, Employees, Boards, Commissions and Departments, Section 4.0 References, Section 5.1 Procedures, Responsibility and Section 5.2 Procedures, General Policies under City Attorney.

WHEREAS, Policy No. 811, Service of Lawsuit Upon City Officers, Employees, Boards, Commissions and Departments, was originally included in the City of West Allis Policies & Procedures Manual on January 1, 1993; and,

WHEREAS, it is necessary to amend said policy at this time.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that Policy No. 811, Service of Lawsuit Upon City Officers, Employees, Boards, Commissions and Departments, Section 4.0 References, Section 5.1 Procedures, Responsibility and Section 5.2 Procedures, General Policies are approved as presented in the attached restatement.

BE IT FURTHER RESOLVED that the City Administrative Officer, Clerk/Treasurer is authorized and directed to include the amended Policy No. 811, Section 4.0, Section 5.1 and Section 5.2 in the City's Policies & Procedures Manual and distribute said policy to all departments, divisions and offices.

ATTR-Amend Policy No 811-P&P Manual