



City of West Allis

Legislation Text

File #: R-2011-0091, **Version:** 1

Resolution Relative to Amending the City of West Allis Policies & Procedures Manual No. 810, Information and Access to Records Within the Custody of the Municipal Government of the City of West Allis, Section 4.0 References, Sections 5.2.1 1.) and 5.2.1 2.) Procedures, General Policies, Right to Inspection; City Attorney and Section 5.2.3 Procedures, General Policies, Miscellaneous Provisions under City Attorney.

WHEREAS, Policy No. 810, Information and Access to Records Within the Custody of the Municipal Government of the City of West Allis, was originally included in the City of West Allis Policies & Procedures Manual on January 1, 1983; and,

WHEREAS, it is necessary to amend said policy at this time.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that Policy No. 810, Information and Access to Records Within the Custody of the Municipal Government of the City of West Allis, Section 4.0 References, Sections 5.2.1 1.) and 5.2.1 2.) Procedures, General Policies, Right to Inspection; City Attorney and Section 5.2.3 Procedures, General Policies, Miscellaneous Provisions are approved as presented in the attached restatement.

BE IT FURTHER RESOLVED that the City Administrative Officer, Clerk/Treasurer is authorized and directed to include the amended Policy No. 810, Section 4.0, Sections 5.2.1 1.), 5.2.1 2.) and 5.2.3 in the City's Policies & Procedures Manual and distribute said policy to all departments, divisions and offices.

ATTR-Amend Policy No 810-P&P Manual