



City of West Allis

Legislation Text

File #: R-2008-0251, **Version:** 1

Resolution relative to approval of a contract with RDS Services LLC to perform the duties as outlined in the Retiree Drug Subsidy Consulting Agreement for a sum not to exceed \$25,000.

WHEREAS, it has been deemed necessary to utilize a third party to perform services surrounding the maintenance, upkeep and future implementation of the Retiree Drug Subsidy Program (RDS) because of time constraints and the complex and ever changing rules of Medicare, and,

WHEREAS, with RDS Services LLC expertise and knowledge of the Medicare program it is possible that extra recoveries may be sum sufficient to justify the fees in addition to freeing up time to concentrate on other areas that need attention and are also generating funds for the general fund, and,

WHEREAS, the consultant would be available to address any concerns or issues surrounding the RDS program, to prepare a quarterly payment request, interact with the City's pharmacy administrator, maintain retiree records and address negative responses to the enrollment of the retirees, coordinate benefit option information with the actuary, maintain all retiree data transfer to carriers, review and respond to CMS notification files, prepare annual reconciliation for CMS, create a work paper trail in the event of an audit by Medicare, ensure that all the HIPPA rules are being followed and to review the gross cost data to assure the maximum reimbursement subsidy, and,

WHEREAS, Willis HRH solicited bids on behalf of the city and determined that the number of vendors that are working in this area is limited, and,

WHEREAS, the firms are not willing to offer a consulting arrangement to offer assistance or guidance in any area of the subsidy process on a part-time retainer basis, and,

WHEREAS, RDS Services LLC has proposed the lowest cost of \$25,000, which calculates to be \$3.61 per month for the 577 retired individuals that participate in the program.

THEREFORE NOW, BE IT RESOLVED, by the Common Council of the City of West Allis, that the attached agreement with RDS Services LLC to perform the duties as outlined in the Retiree Drug Subsidy Consulting Agreement for a sum not to exceed \$25,000 be and is hereby approved.

BE IT FURTHER RESOLVED, that the proper city officials are hereby authorized and directed to execute said agreement on behalf of the City.