



City of West Allis

Legislation Details (With Text)

File #: 2011-0309 **Version:** 1
Type: Communication **Status:** Approved
File created: 5/17/2011 **In control:** Advisory Committee (INACTIVE)
On agenda: 5/17/2011 **Final action:** 5/17/2011
Title: Comptroller/Manager of Finance requesting approval to destroy certain payroll and financial records. These records include payroll registers, journal entries, vouchers and back-up and other miscellaneous records, all older than 7 years, in accordance with the City's records retention policy, noted in Section 1.09 of the West Allis Revised Municipal Code.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Destroy old records.pdf, 2. 2011-0309 Packet Doc

Date	Ver.	Action By	Action	Result
5/17/2011	1	Common Council		
5/17/2011	1	Common Council	Approved	Pass
5/17/2011	1	Advisory Committee (INACTIVE)		Pass

Comptroller/Manager of Finance requesting approval to destroy certain payroll and financial records. These records include payroll registers, journal entries, vouchers and back-up and other miscellaneous records, all older than 7 years, in accordance with the City's records retention policy, noted in Section 1.09 of the West Allis Revised Municipal Code.