



# City of West Allis

## Legislation Details (With Text)

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**File #:** 2011-0309    **Version:** 1  
**Type:** Communication    **Status:** Approved  
**File created:** 5/17/2011    **In control:** Advisory Committee (INACTIVE)  
**On agenda:** 5/17/2011    **Final action:** 5/17/2011  
**Title:** Comptroller/Manager of Finance requesting approval to destroy certain payroll and financial records. These records include payroll registers, journal entries, vouchers and back-up and other miscellaneous records, all older than 7 years, in accordance with the City's records retention policy, noted in Section 1.09 of the West Allis Revised Municipal Code.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Destroy old records.pdf, 2. 2011-0309 Packet Doc

Date	Ver.	Action By	Action	Result
5/17/2011	1	Common Council		
5/17/2011	1	Common Council	Approved	Pass
5/17/2011	1	Advisory Committee (INACTIVE)		Pass

Comptroller/Manager of Finance requesting approval to destroy certain payroll and financial records. These records include payroll registers, journal entries, vouchers and back-up and other miscellaneous records, all older than 7 years, in accordance with the City's records retention policy, noted in Section 1.09 of the West Allis Revised Municipal Code.