



City of West Allis

Meeting Minutes

Library Board

Wednesday, September 23, 2020

7:00 PM

West Allis Public Library
7421 W. National Ave.

Amended Agenda

A. Call to Order

Ms. Wadewitz called the meeting to order at 7:00 p.m.

B. Roll Call

Present 9 - Adam Hengel, Gloria Dohearty, Barbara Hart, Kari Southern, Jody Rymaszewski, Elizabeth Suelzer, Ray Turner, Michelle Wadewitz, and Angelito Tenorio

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

C. Approval of Minutes

1. Library Board Meeting Minutes August 26, 2020

Attachments: [Library Board Meeting Minutes August 26, 2020](#)

Ms. Hart moved to approve the August 26, 2020 Library Board meeting minutes as written. Second by Alderperson Tenorio. Motion approved.

D. Statements by Citizens

None.

E. Correspondence

Ms. Jane Huttner August 2020 Communication

Attachments: [Ms. Jane Huttner August 2020 Communication](#)

Mr. Mark Dudzik Communication (5)

Attachments: [Mr. Mark Dudzik Communication \(5\)](#)

West Allis Common Council Communication

Attachments: [West Allis Common Council Communication](#)

Ms. Valerie Fisher September 2020 Communication

Attachments: [Ms. Valerie Fisher September 2020 Communication](#)

West Allis Public Library Statistics June- September 2020

Attachments: [Statistics June-September 2020](#)

F. Claims and Finance Report

2. September Claims and Finance report

Attachments: [September 2020 Financial Reports](#)

Ms. Hart moved to approve the September Claims and Finance report. Second by Mr. Turner. Motion approved.

G. Unfinished Business

3. Performance Evaluation of the Library Director

Attachments: [Proposed Timeline for Library Director Evaluation](#)
[Library Director Evaluation Policy](#)
[Library Director Evaluation Feedback](#)

Ms. Wadewitz stated it was the intention of the Library Board to convene in closed session at said time and place to consult and discuss the evaluation for the Library

Director and to take such further action as may be necessary and appropriate in these matters.

A closed session for the above purpose is authorized pursuant to the provision of Section 19.85 (1)(c) of the Wis. Stats., which authorizes a governmental body, upon motion duly made and carried, to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A motion was made by Ms. Suelzer to go into closed session at 7:15 p.m. Second by Ms. Southern. Motion carried. At 7:55 p.m. a motion was made by Ms. Wadewitz to convene in open session. Second by Ms. Hart. Motion carried.

4. Request by Banned Patron for Reinstatement of Library Privileges

Attachments: [Jane Huttner February 2018 Communication](#)
[Jane Huttner March 2018 Communication](#)
[Jane Huttner June 2018 Communication](#)
[Jane Huttner August 2018 Communication](#)
[Jane Huttner March 2020 Communication](#)
[Jane Huttner June 2020 Communication](#)

Ms. Huttner has not provided the requested documentation to the Library Board.

5. COVID-19 Update

Beginning Tuesday, September 8th, a limited number of public internet computers were made available to the public. The Library will open for regular Sunday hours starting in October.

6. 2021 Library Operating Budget

Attachments: [2021 Budget Calendar](#)
[2021 Budget Memo](#)
[2021 proposed budget](#)

Mr. Koszalka reviewed the City Budget Calendar and the 2021 Library Operating Budget.

7. Request by Banned Patron for Reinstatement of Library Privileges

Attachments: [Mark Dudzik Communication](#)
[Mark Dudzik Article](#)
[Mark Dudzik Medical Article](#)
[Mark Dudzik Communication \(2\)](#)
[Mr. Mark Dudzik Communication-Revised](#)
[Mark Dudzik Communication \(4\)](#)

Mr. Dudzik has not provided the requested documentation to the Library Board.

H. New Business

8. MCFLS Update

Attachments: [MCFLS System Plan](#)
[Michael Koszalka MCFLS Communication](#)

Mr. Koszalka discussed the MCFLS Library System Plan and his response.

9. Recommendation from the Library Director to revoke the privileges of a library patron

Ms. Southern moved to affirm the loss of library privileges for Ms. Valerie Fisher. Second by Ms. Hart. Motion approved.

10. Trustee Essentials-Chapter 22- Freedom of Expression and Inquiry

Attachments: [Trustee Essentials-Chapter 22-Freedom of Expression and Inquiry](#)

I. Library Director's Report

- A full-time Adult Services Librarian has been hired, pending a background check and drug screen.
- Donated items from the Friends of the West Allis Public Library will be sold inside the Library, most likely beginning in early October.
- The four outdoor book benches have been completed.

J. Adjournment

There being no further business, Alderperson Tenorio moved to adjourn. Second by Ms. Southern. Motion approved. The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.