



City of West Allis

Meeting Minutes

Library Board

Wednesday, February 26, 2020

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Ms. Wadewitz called the meeting to order at 7:00 p.m.

B. Roll Call

Present: Ms. Barbara Hart, Ms. Kari Lerch, Ms. Jody Rymaszewski, Ms. Elizabeth Suelzer, Mr. Ray Turner, Ms. Michelle Wadewitz, Alderperson Martin J. Weigel

Excused: Mr. Adam Hengel

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

C. Approval of Minutes

1. Library Board Meeting Minutes January 22, 2020

Attachments: [Library Board Meeting Minutes January 22, 2020](#)

Ms. Hart moved to approve the January 22, 2020 Library Board minutes as written. Second by Ms. Lerch. Motion approved.

D. Statements by Citizens

None.

E. Correspondence

Gallup Library Article

Attachments: [Gallup Article](#)

Wisconsin Policy Forum Article

Attachments: [Wisconsin Policy Forum Article](#)

F. Claims and Finance Report

2. February 2020 Claims and Finance Report

Attachments: [Claims and Finance Report February 2020](#)

Ms. Lerch moved to approve the February 2020 Claims and Finance Report with claim number corrections. Second by Ms. Hart. Motion approved.

G. Unfinished Business

3. West Allis Public Library Strategic Plan

Attachments: [West Allis Public Library Strategic Plan 2017-2018](#)
[Strategic Planning Subcommittee Minutes May 9, 2019](#)
[June 2019 Strategic Planning Subcommittee Meeting Minutes](#)
[Library Strategic Planning Subcommittee Minutes July 11, 2019](#)
[Library Board Strategic Planning Subcommittee Meeting Minutes August 8th, 2019](#)
[2020-2023 Library Strategic Plan Draft](#)
[Revised Library Vision and Mission Statements](#)

Mr. Weigel moved to approve the amended strategic plan. Second by Ms. Hart. The strategic plan Technology section will include: Explore the possibility of recording Library Board meetings and making them available for viewing.

Mr. Weigel moved to approve the mission and vision statements. Second by Ms. Hart. Motion approved.

4. Fine Amnesty

Attachments: [Staff Recommendations for Fine Forgiveness](#)

The Library Board asked staff to create a plan for a single fine amnesty event.

H. New Business

5. MCFLS Update

Ms. Suelzer reported the new CountyCat app was discussed at the last MCFLS meeting.

6. 2019 Public Library Annual Report

Attachments: [2019 Annual Report Final](#)

Alderperson Weigel moved to approve the 2019 Library Annual Report. Second by Ms. Wadewitz. Motion approved.

Alderperson Weigel moved to respond "no" to the Statement Concerning System Effectiveness. Second by Ms. Wadewitz. Motion approved. Ms. Elizabeth Suelzer and Ms. Jody Rymaszewski abstained from voting. The points made in the letter sent to MCFLS in January will be included with the report.

7. Structural Deficit Work Group

Michael Koszalka, Library Director, will provide a summary overview of Library services and costs to the Structural Deficit Work Group on February 27th. City departments are being asked to recommend reductions totaling 3-5% from their budgets.

8. Trustee Essentials-Chapter 18-Library Board Appointments and Composition

Attachments: [Trustee Essentials-Chapter 18-Library Board Appointments and Composition](#)

I. Library Director's Report

-West Allis ALaCarte will take place Sunday, June 7th. The Library will have a table again.

J. Adjournment

There being no further business, Alderperson Weigel moved to adjourn. Second by Ms. Lerch. Motion approved. The meeting was adjourned at 9:13 p.m.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.