



City of West Allis

Meeting Minutes

Police and Fire Commission

Thursday, February 20, 2020

6:00 PM

West Allis Fire Department
7332 W. National Ave.

REGULAR AND CLOSED SESSION MEETING

A. CALL TO ORDER

Commissioner Kopplin called the meeting to order at 6:00 pm

B. ROLL CALL

Present: Commissioners Amy Heron, Mark Manthei, Kimberly Cosby, Danielle Romain and Kurt Kopplin

Also Present: Police Chief Pat Mitchell, Deputy Chief Robert Fletcher - Police Department; Deputy Chief Chris Ziolecki, Firefighter Alex Samosky - Fire Department; CAO Rebecca Grill - City of West Allis; Bridget Morawetz, Recording Secretary

C. APPROVAL OF MINUTES

Approval of the January 16, 2020 Closed Session and Regular Meeting Minutes

A motion was made by Commissioner Romain and seconded by Commissioner Cosby to approve the January 16, 2020 Closed Session and Regular Meeting Minutes as presented.

The motion carried by the following votes:

Aye: 5, Commissioners Heron, Manthei, Cosby, Romain and Kopplin

No: 0

D. POLICE DEPARTMENT

1. Communication: POST Annual Report

Chief Mitchell presented an overview of the first year of a new program implemented into the West Allis Police Department called Police Officer Support Team (POST). He stated that this program is supportive to the special circumstances many officers experience throughout their police career noting that not only for work related circumstances but also family stress that many officers experience as a result of their chosen profession.

The Commissioners had no additional questions or comments and the report was placed on file.

2. Police Department Finance Report

Chief Mitchell did not highlight any information contained within the Police Financial Reports.

3. Monthly Performance Report

Chief Mitchell stated that Andrew Lamm, who had been in part of the Community Service Office, transitioned to Police Officer and started at the Academy in January. Chief Mitchell stated that early reports of his progress are very positive.

Chief Mitchell stated that the department recently purchased fifteen (15) new noise canceling ear protection devices. He stated that technology has advanced in that these the devices will allow officers to hear instruction during firearms training without having to physically remove the ear protectors.

The Commissioners had no additional questions or comments and the report was placed on file.

4. Patrol Activity Report

Chief Mitchell stated that three Officers responding to a family disturbance were injured during the altercation. He stated that the officers were struck multiple times and Officer Gaenslen fell down a flight of stairs. He stated that all officers suffered injuries but are expected to make full recoveries.

Chief Mitchell also noted good police work from the third shift officers regarding recent graffiti and vandalism in a specific area of the City. He stated that policing this area resulted in the identification and arrest of an individual who later admitted to all of the vandalism that had occurred.

The Commissioners had no additional questions or concerns and the report was placed on file.

5. Communications Activity Report

Chief Mitchell did not highlight any information presented in the Communications Activity Report.

6. Community Services Bureau Report

Chief Mitchell did not highlight any information presented in the Community Services Bureau Report.

7. Criminal Investigations Unit Activity Report

Chief Mitchell reviewed with the Commissioners an incident regarding a firearm discharge inside a bar establishment. He noted that investigation led to the arrest of a bartender of the establishment as well as the adult male who had discharged the weapon.

Secondly, Chief Mitchell stated that the department received theft complaints by the WA/WM School District of computer equipment in December and January. Through surveillance and investigation, it was determined that the person responsible was an individual hired thru a temporary agency who had access to the school's district office area. Chief Mitchell stated that the individual was arrested and has been charged with two counts of burglary.

The Commissioners had no additional questions or concerns and the report was placed on file.

8. Tavern Violation Report

Chief Mitchell did not highlight any information presented in the Tavern Violation Report.

9. Training Report

Chief Mitchell stated that the construction of the training facility is close to being completed and it might be feasible for the Commissioners to tour the facility at the March PFC meeting.

The Commissioners had no additional questions or comments and the report was placed on file.

E. FIRE DEPARTMENT

10. Operations Division Report

Deputy Chief Ziolecki stated that call processing efforts continue to move in a positive direction and made mention of the 17 second call processing time achieved relative to the house fire reported in Assistant Chief Scharfenberg's narrative.

DC Ziolecki stated that goal 18c regarding workplace injury lost time has been revised to account only for actual lost time injuries and not to include such minor injuries as a cut finger or other minor non-loss work type injuries.

The Commissioners had no additional questions or comments and the report was placed on file.

11. EMS Bureau Report

DC Ziolecki was pleased to report that call processing times for Echo level calls achieved 100% compliance for the month of January.

DC Ziolecki stated that the department continues to educate employees on the importance of clear and accurate report writing and in January this benchmark was met and exceeded.

The Commissioners had no additional questions or concern and the report was placed on file.

12. EMS Revenue Report

DC Ziolecki did not highlight any information presented in the EMS Revenue Report.

13. National Q Dispatch Performance Report

DC Ziolecki did not highlight any information presented in the National Q Dispatch Performance Report.

14. Training Bureau Report

DC Ziolecki stated that the month of January training focused on recertification of ACLS for paramedics. He also stated that Ct. Novak, now the department's EMS Program Coordinator, lead a training session to review EMS expectations as well as identified areas of improvement and shared information on ways to improve EMS overall.

The Commissioners had no additional questions or concerns and the report was placed on file.

15. Community Risk Reduction/Support Services Division Report

DC Ziolecki did not highlight any information presented in this report and it was placed on file accordingly.

16. Fire Prevention Bureau Report

DC Ziolecki did not highlight any information presented in the Fire Prevention Bureau report.

17. Communication: 2020 Survive Alive Summary

DC Ziolecki thanked LT Pat Schrader for arranging and presenting the 2020 Survive Alive program to 1050 students over the course of 16-days. DC Ziolecki stated that this is the 34th consecutive year this program has been taught to first and fourth grade students.

The Commissioners had no additional questions or comments and the report was placed on file.

18. Mobile Integrated Healthcare (MIH) Bureau Report

DC Ziolecki stated that the MIH program continues to garner good press and referenced a Fox6 news story as their crew shadowed a MIH provider on a house call to one of our clients.

The Commissioners had no additional questions or comments and the report was placed on file.

19. Fire Department Financial Report

DC Ziolecki did not highlight any information presented in the Fire Department Financial Report.

20. Master Plan Performance Snapshot

DC Ziolecki did not highlight any information presented in the Master Plan Performance Snapshot.

F. POLICE AND FIRE COMMISSION

21. PFC Financial Report

Commissioner Kopplin stated that he is part of the Cities Structural Deficit Committee as well as department heads, Mayor Devine and CAO Grill. He indicated that department heads are presenting their ideas relative to this crisis over the next few weeks and meaningful cuts will be a painful reality at some point. Commissioner Kopplin stated that he would encourage the Commissioners to review information shared with them recently and to be prepared for discussion at a future PFC meeting.

22. Communication: EPL Training Invitation

Commissioner Kopplin stated that he registered to attend one of the training sessions offered and encouraged the other Commissioners to attend as well.

23. Closed Session: Chief of Police annual performance evaluation and 2020 goal setting

G. CLOSED SESSION

PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will, upon conclusion of open session, consider and vote on a motion to convene in closed session at said time and place to discuss the Chief of Police annual performance evaluation and to set 2020 goals and to take such further action as may be necessary and appropriate in these matters.

A closed session for the above purpose is authorized pursuant to the provision of Section 19.85 (1)(c) of the Wis. Stats., which authorizes a governmental body, upon motion duly made and carried, to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Immediately upon completion of the closed session, the Board of Police and Fire Commission will reconvene in open session at said time and place to consider any other matters on the agenda.

On a motion made and seconded, the meeting convened into closed session at 6:53 pm.

Closed session topic addressed

On a motion made and seconded, the meeting reconvened into open session at 8:39 pm.

H. ADJOURNMENT

There being no further business, on a motion made and seconded, the meeting adjourned at 8:40 pm



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.