



City of West Allis

Meeting Minutes

Library Board

Wednesday, May 27, 2020

7:00 PM

Virtual meeting:
<https://zoom.us/j/9607313962>
Meeting ID: 960 731 3962

REGULAR MEETING

A. Call to Order

Ms. Wadewitz called the meeting to order at 7:00 p.m.

B. Roll Call

Present 7 - Barbara Hart, Adam Hengel, Kari Lerch, Jody Rymaszewski, Elizabeth Suelzer, Ray Turner, and Michelle Wadewitz

Excused 1 - Martin J. Weigel

Staff present: Michael Koszalka, Library Director and Lisa VandenBoom, Library Manager

C. Approval of Minutes

1. Library Board Meeting Minutes February 26, 2020

Attachments: [Library Board Meeting Minutes February 26, 2020](#)

Ms. Hart moved to approve the February 26, 2020 Library Board minutes as written. Second by Mr. Turner. Motion approved.

D. Statements by Citizens

None.

E. Correspondence

Greater Milwaukee Foundation 2019 Statement

Attachments: [Greater Milwaukee Foundation 2019 Statement](#)

Greater Milwaukee Communication March 2020

Attachments: [Greater Milwaukee Foundation Communication March 2020](#)

F. Claims and Finance Report

2. March/April 2020 Claims and Finance Report

Attachments: [March-April 2020 Claims and Finance Report](#)

Ms. Suelzer moved to approve the March/April 2020 Claims and Finance report. Second by Ms. Lerch. Motion approved.

G. Unfinished Business

3. Fine Amnesty

Attachments: [Staff Recommendations for Fine Forgiveness](#)

The Library Board tabled this item.

H. New Business

4. MCFLS Update

Michael Koszalka, Library Director, presented information on how other MCFLS libraries are moving toward reopening and what their initial service offerings will be. Ms. Suelzer reported that the MCFLS marketing plan is on hold due to the pandemic.

5. CoVID -19 Update

Mr. Koszalka presented Library reopening procedures and requested a reopen date of June 8th. Ms. Suelzer moved to approved the procedures with a change to a reopen date of June 15th. Second by Ms. Hart. Ms. Lerch moved to approve the procedures with a reopen date of June 15th. Second by Mr. Hengel.

A vote was taken on the original reopening date:

Aye-Mr. Hengel, Ms. Lerch, Ms. Rymaszewski, Mr. Turner, Ms. Wadewitz

Nay- Ms. Hart, Ms. Suelzer

The Library Board approved the reopening procedures presented with a reopen date of June 8th.

6. Terchak Trust Fund Report-Request Funds for Public Access Computers

Attachments: [Terchak Trust Fund Request May 2020](#)

Ms. Hart moved to approve the Terchak Fund request. Second by Ms. Lerch. Motion approved.

7. City of West Allis Proposed Mitigation Actions

Attachments: [City of West Allis Proposed Mitigation Actions](#)

Ms.Hart moved to approve the City of West Allis Proposed Mitigation Actions. Second by Ms. Rymaszewski. Motion approved.

I. Library Director's Report

-Adam Piwoni, part-time Library Assistant, will start in his position soon. He has worked at the Wauwatosa Public Library and has extensive customer service experience.

-The candidate selected for the open full-time Librarian position is undergoing a background and reference check.

-Michael Koszalka, Library Director, publicly thanked his staff for their hard work,patience, and flexibility during the Library closure.

J. Adjournment

There being no further business, Ms. Hart moved to adjourn. Second by Ms. Lerch. Motion approved. The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.