



City of West Allis

Meeting Minutes

Police and Fire Commission

Thursday, September 19, 2019

6:00 PM

West Allis Police Department
11301 W. Lincoln Ave.

REGULAR AND CLOSED SESSION MEETING

A. CALL TO ORDER

Commissioner Kopplin called the meeting to order at 6:00 pm.

B. ROLL CALL

Present: Commissioners Amy Heron, Mark Manthei, Kimberly Cosby, Danielle Romain and Kurt Kopplin

Also Present: Fire Chief Mason Pooler, Assistant Chief Jay Scharfenberg, Deputy Chief Chris Zirolecki, Lieutenant Jesse Schwark - Fire Department; Police Chief Patrick Mitchell, Deputy Chief Chris Botsch, Police Officer Daniel Foy - Police Department; CAO Rebecca Grill - City of West Allis; Bridget Morawetz, Recording Secretary

C. APPROVAL OF MINUTES

Approval of the August 15, 2019 Regular and Closed Session Meeting Minutes

A motion was made by Commissioner Heron and seconded by Commissioner Romain to approve the August 15, 2019 Regular and Closed Session Meeting Minutes as presented.

The motion carried by the following votes:

Aye: 5, Commissioners Heron, Manthei, Cosby, Romain and Kopplin

No: 0

D. FIRE DEPARTMENT

1. Operations Division Report

Chief Pooler reviewed the Operations report prepared by AC Scharfenberg. Chief Pooler noted that the increase in EMS runs for August were due to coverage at the 2019 State Fair event. Chief Pooler also reviewed the fire incident included in the report. He stated that the fire started from a lighting strike to the attic of the house. Chief Pooler stated that because it was an elderly assisted living complex, the building by code is required to have a sprinkler system and that was effective in controlling the spread of the fire.

The Commissioners had no additional questions and the report was placed on file.

2. EMS Bureau Report

Chief Pooler reviewed the narrative that incorporated the use of the Lucas Mechanical CPR device. He stated that in addition to traditional CPR manipulation, the Lucas device continues to be a useful tool in providing additional life-saving measures to patients. Chief Pooler also reviewed the benchmarks associated with this report.

The Commissioners had no additional questions and the report was placed on file.

3. National Q Dispatch Performance Report

There was no additional discussion or questions regarding this report and it was placed on file accordingly.

4. Training Bureau Report

Chief Pooler stated that although general training exercises were accomplished, the bulk of the training efforts for August were dedicated to the organization and preparation for State Fair activities and responsibilities.

The Commissioners had no additional questions and the report was placed on file.

5. Communication: Firefighter recruitment process

Chief Pooler stated that the first round of interviews have been completed and noted that of the 96 candidates interviewed, 22 candidates have been invited to interview with the WAFD Command Staff. He stated that those interviews will take place on October 3rd and 4th. Chief Pooler stated that he would like to confirm three dates with the Commissioners to hold for PFC interviews. Discussion ensued and the dates agreed upon were Monday, October 28th, Thursday, October 31st and Friday, November 1st. Commissioner Kopplin requested that the recording secretary follow-up with the Commissioners via email noting these dates.

The Commissioners had no additional questions and the report was placed on file.

6. Community Risk Reduction/Support Services Division Report

Chief Pooler stated that over the 11-day run of State Fair, the CRR bureau taught

over 2100 patrons how to perform hands-only CPR. Chief Pooler stated that for the second year in a row, the department participated in a palliative care event organized by the Milwaukee VA hospital. Chief Pooler stated that our role in the event is to help transport bed-bound veterans to a picnic on the VA grounds so they can enjoy time with family and friends outside of the confines of a hospital room.

The Commissioners had no additional questions and the report was placed on file.

7. Fire Prevention Bureau Report

There was no additional discussion or questions regarding this report and it was placed on file accordingly.

8. Mobile Integrated Healthcare (MIH) Bureau Report

Chief Pooler reviewed the narrative included with the MIH report. He stated that WAFD MIH had an opportunity to work with the Greenfield FD MIH personnel and both departments benefited from the experience and collaboration.

Chief Pooler also reviewed the performance measures included in the report.

The Commissioners had no additional questions and the report was placed on file.

9. Fire Department Financial Report

Chief Pooler noted that the overage for Profession Services budget line can be attributed to State Fair coverage. He stated that when the 2019 budget was approved in late 2018, there was no indication that WAFD would take over all medical responses at the State Fair. He stated that reimbursement from State Fair is forthcoming, but will go directly to the City budget vs. Fire budget.

The Commissioners had no additional questions and the report was placed on file.

10. Sick, Injured and Light Duty Report

There was no additional discussion or questions regarding this report and it was placed on file accordingly.

11. Master Plan Performance Snapshot

There was no additional discussion or questions regarding this report and it was placed on file accordingly.

12. Request for consideration: Promotion to Deputy Chief

A motion was made by Commissioner Heron and seconded by Commissioner Romain to approve the promotion consideration as presented by Chief Pooler.

The motion carried by the following votes:

Aye: 5, Commissioners Heron, Manthei, Cosby, Romain and Kopplin

No: 0

13. Request for consideration: Promotion to Assistant Chief

A motion was made by Commissioner Heron and seconded by Commissioner Romain to approve the promotion consideration as presented by Chief Pooler.

The motion carried by the following votes:

Aye: 5, Commissioners Heron, Manthei, Cosby, Romain and Kopplin

No: 0

14. Discussion and request for approval: 2020 Fire Department Budget Requests

Chief Pooler reviewed the Police Department's 2020 budget requests with the Commissioners. The budget requests pertained to the following budget line items:

- Overtime Pay;
- Maintenance Contracts;
- Repairs: Machinery and Equipment;
- Supplies: Office Supplies;
- Operational Supplies: Medical and Lab

A motion was made by Commissioner Heron and seconded by Commissioner Manthei to approve the 2020 Fire Department budget requests as presented by Chief Pooler.

The motion carried by the following votes:

Aye: 5, Commissioners Heron, Manthei, Cosby, Romain and Kopplin

No: 0

15. Communication: Purchase of the 1930 Peter Pirsch & Sons Fire Pumper Truck

Chief Pooler stated that a GoFundMe account had been created as a fundraising effort to purchase a 1930 Peter Pirsch & Sons Fire Pumper Truck from a private collector. Chief Pooler stated that a retired employee of the city, who installed the original radio in the truck, unexpectedly donated a check which enabled the department to complete the purchase of the truck.

16. Communication: 2019 Swearing-In Program

Chief Pooler invited the Commissioners to the department's 2019 Swearing-In program. He stated that the ceremony will be conducted at Fire Station 2 and will begin at 5:30 pm.

E. POLICE DEPARTMENT

17. Communication: Update on lighting strike

Deputy Chief Botsch reviewed with the Commissioners the lighting strike that resulted in a catastrophic disruption of service to the dispatch center. DC Botsch stated that the strike completely wiped out all services to the dispatch center and resulted in 911 calls being transferred to Greenfield and West Milwaukee dispatch centers. He noted additional issues from the strike affected random department computers, the overhead garage door and mechanical locks. DC Botsch stated that the recovery of all services lost or damaged as a result of the strike will be a time intensive process.

The Commissioners had no additional questions and the report was placed on file.

18. Police Department Financial Report

It was noted that the police budget continues to be in line with expected year-to-date spending.

The Commissioners had no additional questions and the report was placed on file.

19. Monthly Performance Report

DC Botsch stated that the suspect involved in an incident that resulted in a severe back injury to one of our police officers was recently charged with four felony charges to include causing great bodily harm and threatening a law enforcement officer. DC Botsch noted that the case has been receiving media attention lately due to the release of the criminal complaint report.

The Commissioners had no additional questions and the report was placed on file.

20. Patrol Activity Report

Officer Lonnie Christianson was recently recognized by the Milwaukee Child Advocacy center for her commitment and due diligence relative to the investigation of a child maltreatment allegation. DC Botsch indicated that recognition by outside agencies such as this is rare but certainly warranted in this particular situation.

DC Botsch noted that State Fair was very busy as expected, but no major issues or disruptions occurred throughout the 11-day run.

The Commissioners had no additional questions and the report was placed on file.

21. Communications Activity Report

There was no additional discussion or questions regarding this report and it was placed on file accordingly.

22. Community Services Bureau Report

There was no additional discussion or questions regarding this report and it was placed on file accordingly.

23. Criminal Investigations Unit Activity Report

DC Botsch stated that in August, the Commissioners were notified of an ongoing investigation regarding illegal prostitution activities occurring at 113th and Greenfield Avenue. DC Botsch stated that arrests have been made and the City was able to obtain a restraining order against the property owner to ensure the building cannot be occupied during the course of the investigation.

The Commissioners had no additional questions and the report was placed on file.

24. Tavern Violation Report

There was no additional discussion or questions regarding this report and it was placed on file accordingly.

25. Training Report

There was no additional discussion or questions regarding this report and it was placed on file accordingly.

26. Discussion and request for approval: 2020 Police Department Budget Requests

Chief Mitchell reviewed the Police Department's 2020 budget requests with the Commissioners. The budget requests pertained to the following:

- Crisis Assessment Response Team Officer position;
- School resource officer at Lane Intermediate School;
- Annual range maintenance;
- Technology and maintenance fees;
- Milwaukee Metropolitan Drug Enforcement Group;
- Blood draw fees;
- Crossing Guards contract;
- Vehicle maintenance;
- Capital budget requests

A motion was made by Commissioner Heron and seconded by Commissioner Romain to approve the 2020 Police Department budget requests as presented by Chief Mitchell.

The motion carried by the following votes:

Aye: 5, Commissioners Heron, Manthei, Cosby, Romain and Kopplin

No: 0

F. POLICE AND FIRE COMMISSION

27. PFC Financial Report

There was no additional discussion or questions regarding this report and it was placed on file accordingly

28. Discussion and request for approval: 2020 PFC Budget

A motion was made by Commissioner Manthei and seconded by Commissioner Heron to approve the 2020 PFC budget requests as presented by CAO Rebecca Grill.

The motion carried by the following votes:

Aye: 5, Commissioners Heron, Manthei, Cosby, Romain and Kopplin

No: 0

29. Closed Session: Unsatisfactory Progress Report of Probationary Police Officer

30. Closed Session: Resignation of Police Officer

G. CLOSED SESSION

PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will upon conclusion of open session consider and vote on a motion to convene in closed session at said time and place to discuss the unsatisfactory progress report of a probationary police officer and resignation of a police officer.

A closed session for the above purpose is authorized pursuant to the provision of Section 19.85(b)(f) and (e) of the Wis. Stats., to consider dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such persons, and to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigations of charges against specific persons except where par.(b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Immediately upon completion of the closed session, the Board of Police and Fire Commission will reconvene in open session at said time and place to consider any other matters on the agenda.

On a motion made and seconded, the meeting convened into closed session at 7:35 pm.

Closed session items discussed

On a motion made and seconded, the meeting reconvened into open session at 7:46 pm.

H. ADJOURNMENT

There being no further business, on a motion made and seconded, the meeting adjourned at 7:47 pm



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.