



City of West Allis

Meeting Minutes

Board of Review

Thursday, July 11, 2019

10:00 AM

City Hall, Common Council Chambers
7525 W. Greenfield Ave.

1. Call to Order

The meeting was called to order by Chair Clark at 10:00 a.m.

2. Roll Call

Present 5 - Wayne Clark, Winard Coley, Robert Haglund, Randy Kassa, and Sharon Prindiville

Others Present: Jason Willimas, City Assessor; Kail Decker, City Attorney; Jason Gehring, Attorney; and Steven A. Braatz, City Clerk.

3. Verify that Member(s) have met the mandatory training requirements

City Clerk Braatz confirmed that the members have met the mandatory training requirements.

4. Verify that the City has an ordinance for the confidentiality of income and expense information provided to the assessor under Wis. Stat. §70.47(7)(af)

Verification was made that the City has an ordinance for the confidentiality of income and expense information.

5. Review of new laws

Attorney Jason Gehring cited there was a case regarding Property Owner rights that states a property owner does not lose their right to an appeal hearing if they do not allow entry to their property.

6. Re-affirmation of policy on procedure for sworn telephone or sworn written testimony requests

A motion was made by Mr. Coley, seconded by Ms. Prindiville, that this matter was Adopted. The motion carried by the following vote:

Aye: 5 - Clark, Coley, Haglund, Kassa, and Prindiville

No: 0

7. Re-affirmation of policy on procedure for waiver of board of review hearing requests

A motion was made by Mr. Coley, seconded by Ms. Prindiville, that this matter was Adopted. The motion carried by the following vote:

Aye: 5 - Clark, Coley, Haglund, Kassa, and Prindiville

No: 0

8. Filing and summary of Annual Assessment Report by Assessor's Office

City Assessor Jason Williams presented his credentials for the record and reported on the mailed notices of assessment, Open Book, a review of the 2018 assessment roll and a summary of the assessed values.

9. Receipt of the Assessment Roll by Clerk from the Assessor and sworn statements from the Clerk

Mr. Braatz confirmed the receipt of the assessment roll and sworn statements.

10. Examine the Roll, Correct Errors in Description or calculation, add omitted, or eliminate double assessed property

The Board Members were allowed to examine the assessment roll; Correct errors in description or calculation, add omitted, or eliminate double assessed property.

11. Verify with the Assessor that open book changes have been included in the Assessment Roll

Certification of correction of error under state law and verify with City Assessor that open book changes are included in the assessment roll.

12. Allow taxpayers to examine assessment data

Taxpayers were allowed to examine assessment data.

13. Consideration of:

- A. Waivers of the required 48-hour notice of intent to file an objection when there is good cause

A motion was made by Mr. Coley, seconded by Ms. Prindiville, to deny the hearings for (Mark Lutz properties)

based on not filing in a timely matter.

The motion carried by the following vote:

Aye: 5 - Mr. Clark, Mr. Coley, Mr. Haglund, Mr. Kassa, and Ms. Prindiville

No: 0

A motion was made by Mr. Coley, seconded by Ms. Prindiville, to deny the hearing for (Blast fitness property)

based on objector not following up with filing after communications with the Assessor.

The motion carried by the following vote:

Aye: 5 - Mr. Clark, Mr. Coley, Mr. Haglund, Mr. Kassa, and Ms. Prindiville

No: 0

- B. Waivers or requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court

A motion was made by Mr. Kassa, seconded by Mr. Coley, to waive the hearings to Circuit Court for (Hampton Inn, Wilde Toyota 4 properties, and Hillside properties) based on these being complex cases..

The motion carried by the following vote:

Aye: 4 - Mr. Coley, Mr. Haglund, Mr. Kassa, and Ms. Prindiville

No: 1 - Mr. Clark

- C. Requests to testify by telephone or submit sworn written statement

A motion was made by Mr. Coley, seconded by Mr. Kassa, to grant the request for telephone testimony for (Patrick Morgan property) based on him living in Las Vegas.

The motion carried by the following vote:

Aye: 5 - Mr. Clark, Mr. Coley, Mr. Haglund, Mr. Kassa, and Ms. Prindiville

No: 0

- D. Objection forms and hearing for property owners who did not submit acceptable income

and expense information pursuant to Wis Stat. 70.47(7)(af)

A motion was made by Mr. Coley, seconded by Ms. Prindiville, to deny a hearing request for (452-0705-000, 453-0215-001, 491-0016-001, 516-9994-009, 485-0045-001, 454-0601-000) based on not meeting statute requirements of reporting income and expense information.

The motion carried by the following vote:

Aye: 5 - Mr. Clark, Mr. Coley, Mr. Haglund, Mr. Kassa, and Ms. Prindiville

No: 0

A motion was made by Mr. Haglund, seconded by Mr. Kassa, to deny a hearing request for (8 properties) based on not supplying all information needed as set forth by state statues requirements.

The motion carried by the following vote:

Aye: 5 - Mr. Clark, Mr. Coley, Mr. Haglund, Mr. Kassa, and Ms. Prindiville

No: 0

A motion was made by Mr. Coley, seconded by Mr. Kassa, to deny a hearing request for (Highland Common property) based on insufficient information.

The motion carried by the following vote:

Aye: 5 - Mr. Clark, Mr. Coley, Mr. Haglund, Mr. Kassa, and Ms. Prindiville

No: 0

E. Subpoena requests

A motion was made by Mr. Coley, seconded by Ms. Prindiville, to subpoena (name) for documents needed for assessment.

The motion carried by the following vote:

Aye: 5 - Mr. Clark, Mr. Coley, Mr. Haglund, Mr. Kassa, and Ms. Prindiville

No: 0

F. Action on any other legally allowed/required Board of Review matters

A motion was made by Mr. Coley, seconded by Mr. Kassa, to schedule a hearing for (Greenfield Terrace property) based on needing clarification of his objection.

The motion carried by the following vote:

Aye: 5 - Mr. Clark, Mr. Coley, Mr. Haglund, Mr. Kassa, and Ms. Prindiville

No: 0

14. Review notices of intent to file objection

Mr. Braatz reported there was one notice of intent with no objection filed.

15. Consideration of proposed schedule of hearings on objections

Mr. Braatz commented there may be two additional hearings to be scheduled and two possible withdrawals not on the schedule, which if they do not withdraw will need to be added to the calendar.

16. Opportunity for objectors who do not give their intent and appear to give reason to the board as to why they should be heard

None.

17. Adjournment

The meeting adjourned at 1:05 p.m. with the next meeting to be held on Monday, July 15, 2019 at 10:15 a.m.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.