



City of West Allis

Meeting Minutes

Police and Fire Commission

Thursday, January 17, 2019

6:00 PM

West Allis Police Department
11301 W. Lincoln Ave.

REGULAR MEETING AND CLOSED SESSION

A. CALL TO ORDER

Commissioner Heron called the meeting to order at 6:00 pm

B. ROLL CALL

Present: Commissioners Amy Heron, Aaron Konkol, Danielle Romain and Kurt Kopplin

Excused: Commissioner Mark Manthei

Also Present: Fire Chief Mason Pooler, Lieutenant Pat Schrader - Fire Department; Police Chief Pat Mitchell, Deputy Chief Bob Fletcher - Police Department; Bridget Morawetz, Recording Secretary

C. APPROVAL OF MINUTES

Approval of the December 20, 2018 Regular and Closed Session Meeting Minutes

A motion was made by Commissioner Konkol and seconded by Commissioner Kopplin to approve the December 20, 2018 Regular and Closed Session Meeting Minutes.

The motion carried by the following votes:

Aye: 4, Commissioners Heron, Konkol, Romain and Kopplin

No: 0

D. FIRE DEPARTMENT**1. Firefighting Activity Report**

Chief Pooler stated that in 2019, MIH specific calls will separate from other EMS calls to ensure data gathering is accurate for both types of responses.

Chief Pooler stated that the fire on 77 and Lincoln was determined to be an arson situation. Chief Pooler noted that a suspect was identified and confessed to the crime. Chief Pooler also noted that this call involved the use of shared services with Milwaukee FD.

Chief Pooler reviewed briefly a fire at a residence located at 58 and Scott St. He stated that although the cause was classified as undetermined, he stated that the house was very cluttered and wrapping paper and paint cans were noted to be in close proximity to a working heat source.

Chief Pooler moved forward with reviewing the performance benchmarks contained within AC Scharfenberg's report. Chief Pooler also presented the 2018 4th quarter and 2018 year-end maps that detailed incident counts for the department.

The Commissioners had no additional questions or comments and the report was placed on file.

2. Fire Department Financial Report

Chief Pooler stated that the department spent 99% of its 2018 budget.

The Commissioners had no additional questions or comments and the report was placed on file.

3. Training Activity Report

Chief Pooler stated that Chris Hanson labs recently acquired a number of properties around 90th and Maple and offered the department an opportunity to use the properties for training exercises. Chief Pooler stated that crews were able to practice cutting ventilation holes, advancing hose lines, performing victim searches, removing downed firefighters thru windows and various other types of firefighting training and lifesaving exercises.

The Commissioners had no additional questions or comments and the report was placed on file.

4. Fire Prevention Activity Report

Chief Pooler stated that with the extra help of light duty personnel, all required fire inspections have been completed for the year. He stated that going into 2019, there are still a number of light duty personnel available, however, it is anticipated that most will return to regular duty in the early part of 2019.

The Commissioners had no additional questions or comments and the report was placed on file.

5. Emergency Medical Services Activity Report

Chief Pooler stated that this will be the last EMS report presented by Assistant Chief Zellmann as he is moving into the Community Risk Reduction and Support Services role effective January 1, 2019. He stated that EMS Captain Tim Kersten will be taking over this report coordination.

Chief Pooler stated that in 2019, the department will transition to having (2) ALS ambulances and (1) BLS ambulance and will better service the community needs.

Commissioner Heron asked Chief Pooler for an update regarding the Zoll and LUCAS automatic CPR devices. Chief Pooler stated that the trial period with the LUCAS CPR machine should be ending by the end of the month. He noted that both machines will then be evaluated via data analysis and field observation and employee feedback accordingly.

6. Emergency Medical Services Revenue Report

Chief Pooler stated that final EMS revenue indicates a significant increase over the projected, targeted cumulative revenue for 2018.

The Commissioners had no additional questions or concerns and the report was placed on file.

7. Mobile Integrated Healthcare (MIH) Monthly Performance Report

Chief Pooler stated that Captain Jason Schaak has taken over the MIH program from Captain Dave Bandomir and is in the process of revamping the monthly MIH PFC report.

Chief Pooler noted that December showed an increase in the HUG (high utilizer group) category. Chief Pooler was not aware of a specific reason for this increase although noting that stress through the holiday season could be a contributing factor.

The Commissioners had no additional questions or comments and the report was placed on file.

8. National Q Dispatch Performance Report

Chief Pooler stated that in January, EMS operations will be part of the Operations Division headed by Assistant Chief Jay Scharfenberg. He noted that AC Scharfenberg will continue follow-up and feedback with dispatch personnel to ensure call improvement continues.

The Commissioners had no additional questions or comments and the report was placed on file.

9. Sick, Injured and Light Duty Report

The Commissioners had no additional questions or comments and the report was placed on file.

10. Master Plan Performance Snapshot

The Commissioners had no additional questions or comments and the report was placed on file.

11. Request for Approval: Purchase of staff vehicle

Chief Pooler presented and reviewed with the Commissioners the request to purchase a 2018 Ford Police Interceptor Utility SUV to be utilized by the Captain of EMS. He noted that this is a planned and budgeted expenditure for 2019 and is part of the vehicle purchase and replacement plan as outlined in the department's Strategic Plan presented in 2018.

A motion was made by Commissioner Kopplin and seconded by Commissioner Konkol to approve the purchase as presented by Chief Pooler.

The motion carried by the following votes:

Aye: 4, Commissioners Heron, Konkol, Romain and Kopplin

No: 0

E. POLICE DEPARTMENT

12. Communication: Update on the West Allis Police Reserve program

Police Mitchell stated that at their annual awards banquet in December, current members made the decision to disband the Reserve program. Chief Mitchell stated that the members recognized how the program has changed over the years to more of a fundraising effort as well as the inability to recruit new, younger members to join. Chief Mitchell stated active members were directed to follow-up with the West Allis Police Community Services Unit to volunteer and help deliver their programs.

The Commissioners had no additional questions or concerns and the report was placed on file.

13. Police Department Financial Report

Chief Mitchell noted that although the department is approximately 2% over budget, he discussed with the Commissioners some of the challenges that are faced as the year comes to a close. He stated that, as anticipated, end of year OT payments are a huge pay-out expense. Additionally, a number of vacancies were filled which impacted the salary budget line item.

Chief Mitchell indicated that the OT budget line item has been revised to help accommodate these end of year payouts, but nonetheless, another tight budget year is expected.

The Commissioners had no additional questions or comments and the report was placed on file.

14. Monthly Performance Report

Chief Mitchell noted the participation in the holiday event Shop with a Cop. This is an annual program coordinated by the Milwaukee County Sheriff's office and this year five West Allis Police Officers participated.

The Commissioners had no additional questions or comments and the report was placed on file.

15. Patrol Activity Report

Chief Mitchell stated that officers apprehended an individual suspected of numerous vehicle break-ins and upon locating the suspect's car, found it to be full of stolen property. Chief Mitchell stated that much of the stolen property has been returned accordingly, however, he noted this investigation is still underway as additional evidence related to this crime and individual have come to light.

Chief Mitchell briefly discussed a shots fire related incident stating that with the assistance of the West Milwaukee PD, two suspects were quickly located and arrested and have been charged appropriately.

The Commissioners had no additional questions or comments and the report was placed on file.

16. Communications Activity Report

Commissioners had no additional questions or comments and the report was placed on file.

17. Community Services Bureau Activity Report

The Commissioners had no additional questions or comments and the report was placed on file.

18. Criminal Investigations Unit Activity Report

Chief Mitchell reported on a disturbing case involving the death of an infant. He stated that both parents were arrested and charged with a number of drug related offenses as well as the father being charged with 2nd degree reckless injury.

The Commissioners had no additional questions or comments and the report was placed on file.

19. Tavern Violations Report

The Commissioners had no additional questions or comments and the report was placed on file.

20. Training Report

The Commissioners had no additional questions or comments and the report was placed on file.

21. Closed Session: Notification of Officer discipline

22. Closed Session: Review and discuss a citizen complaint against a police officer

F. POLICE AND FIRE COMMISSION

23. PFC Financial Report

The Commissioners had no additional questions or comments.

24. Closed Session: 2018 Chief of Police Annual Performance Evaluation and 2019 Goal Setting

G. CLOSED SESSION

PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will upon conclusion of open session consider and vote on a motion to convene in closed session at said time and place to discuss the discipline of a Police Officer, review and discuss a citizen complaint against a police officer and discuss the 2018 Chief of Police annual performance evaluation and 2019 goal setting.

A closed session for the above purposes is authorized pursuant to the provision of Section 19.85(1)(b)(c) and (f) of the Wis. Stats., to consider dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such persons, and to consider employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigations of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Immediately upon completion of the closed session, the Board of Police and Fire Commission will reconvene in open session at said time and place to consider any other matters on the agenda.

On a motion made and seconded, the meeting convened into closed session at 7:00 pm.

Closed session agenda items addressed

On a motion made and seconded, the meeting reconvened into open session at 7:49 pm.

H. ADJOURNMENT

There being no further business, on a motion made and seconded, the meeting adjourned at 7:50 pm



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.