



City of West Allis

Meeting Minutes

Police and Fire Commission

Thursday, October 18, 2018

6:00 PM

West Allis Fire Department
7332 W. National Ave.

REGULAR MEETING AND CLOSED SESSION

A. CALL TO ORDER

Commissioner Heron called the meeting to order at 6:00 pm

B. ROLL CALL

Present: Commissioners Amy Heron, Mark Manthei, Aaron Konkol, Danielle Romain and Kurt Kopplin

Also Present: Deputy Chief Chris Botsch, Patrol Officer Daniel Foy - Police Department; Fire Chief Mason Pooler - Fire Department; CAO Rebecca Grill - City of West Allis; Bridget Morawetz, Recording Secretary

C. APPROVAL OF MINUTES

A motion was made by Commissioner Kopplin and seconded by Commissioner Konkol to approve the September 20, 2018 Regular and Closed Session Meeting Minutes.

The motion carried by the following votes:

Aye: 5, Commissioners Heron, Manthei, Konkol, Romain and Kopplin
No: 0

D. POLICE DEPARTMENT

1. Communication: Update on Captain and Lieutenant Promotional process

DC Botsch stated that the selection process for both the Captain and Lieutenant positions have been completed and that he would like to present their candidates to the Board for their review at the November 15 PFC meeting.

The Commissioners agreed to begin the meeting at 5:30 pm to accommodate this request.

2. Communication: WAPD Cold Case Partnership

DC Botch shared with the Commissioners a partnership that involves reviewing and investigation of WAPD cold cases. He noted that it would consist of internal detectives working with outside, experienced investigators who would be able to provide fresh eyes on the case selected.

3. Police Department Financial Report

DC Botsch stated that Professional Services budget line is not accurate due to ongoing issues with the payments to the crossing guard service. He stated that the finance director is aware and involved in correcting the issue.

The Commissioners had no additional questions or comments and the report was placed on file.

4. Monthly Performance Report

DC Botsch stated that in response to the fentanyl exposure experienced by members of the department recently, the department purchased safety glasses and respirator masks for uniformed personnel.

Commissioner Heron noted that the number of complaints have decreased since 2014 and asked DC Botsch if there was a specific reason. DC Botsch could not confirm a definite reason other than perhaps the introduction of body cameras and such.

The Commissioners had no additional questions or comments and the report was placed on file.

5. Patrol Activity Report

DC Botsch stated that recently patrol cars were equipped with AED equipment and proved instrumental in saving a citizen that was found unresponsive in his car due to a heart related health event.

The Commissioners had no additional question or comments and the report was placed on file.

6. Communications Activity Report

The Commissioners had no additional questions or comments and the report was

placed on file.

7. Community Services Bureau Report

The Commissioners had no additional questions or comments and the report was placed on file.

8. Criminal Investigations Unit Activity Report

The Commissioners had no additional questions or comments and the report was placed on file.

9. Tavern Violation Report

The Commissioners had no additional questions or comments and the report was placed on file.

10. Training Report

DC Botsch stated that the Police training facility building construction has finally begun. He stated that DPW staff have installed pilings and poured the footings. DC Botsch stated that construction of the building, weather permitting, will continue to move forward and hopefully without any more surprises.

The Commissioners had no additional questions or comments and the report was placed on file.

11. Closed Session: Discussion and Progress report on Probationary Patrol Officer

E. FIRE DEPARTMENT

12. Firefighting Activity Report

Chief Pooler stated that the attic fire incident included in this report resulted in serious property damage for the homeowner. He noted that the cause was most likely electrical as there were a number of extension cords in use and an exterior light with exposed wires that was probably a factor in the fire.

Chief Pooler noted that four injuries occurred on this event that included over-exertion, back strain and a minor burn.

Chief Pooler reviewed the performance measures that were included in AC Scharfenberg's report.

The Commissioners had no additional questions or comments and the report was placed on file.

13. Fire Department Financial Report

The Commissioners had no additional questions or comments and the report was placed on file.

14. Training Activity Report

Chief Pooler stated that all probationary Firefighters continue to progress satisfactorily thru their necessary training activities/process.

The Commissioners had no additional questions or comments and the report was placed on file.

15. Fire Prevention Activity Report

The Commissioners had no additional questions or comments and the report was placed on file.

16. Communication: 2018 Fire Prevention Week (October 8-12, 2018)

Chief Pooler stated that the theme for the 2018 Fire Prevention Week was: "Look. Listen. Learn. Be aware - fire can happen anywhere." Chief Pooler stated that fire employees and Sparky the fire dog visited and presented at 16 West Allis schools. Chief Pooler noted that, unfortunately, weather provided a challenge most of the week, and many students were not able to go outside to see the fire truck/engine.

The Commissioners had no additional questions or concerns and the report was placed on file.

17. Emergency Medical Services Activity Report

Chief Pooler stated there will be changes to this report in 2019 due to the department restructure of the EMS and Operations bureau. Chief Pooler did not highlight or discuss items included in the September highlighted calls report.

The Commissioners had no additional questions or comments and the report was placed on file.

18. Emergency Medical Services Revenue Report

The Commissioners had no additional questions or comments and the report was placed on file.

19. Mobile Integrated Healthcare (MIH) Monthly Performance Report

Chief Pooler thanked Ct. Bandomir for his hard work and due diligence to procure AED machines from the WAWM School district and redistribute them to WAPD patrol officers. He noted that Ct. Bandomir and the MIH team participated in the police department's fall in-service and provided additional training on the AEDs, Narcan and Hands Only CPR.

The Commissioners had no additional questions or comments and the report was placed on file.

20. National Q Dispatch Performance Report

The Commissioners had no additional questions or comments and the report was placed on file.

21. Sick, Injured and Light Duty Report

The Commissioners had no additional questions or comments and the report was placed on file.

22. Master Plan Performance Snapshot

The Commissioners had no additional questions or comments and the report was placed on file.

23. Communication: Thank you Letter from Milwaukee Fire Department

Chief Pooler shared with the Commissioners a thank you letter recently received from the Milwaukee Fire Department. Chief Pooler stated that this was in response to a fire downtown that quickly escalated to a potentially dangerous situation. Chief Pooler noted that this is another great example of the success of shared services and training with and along-side other departments.

24. Request for Approval: Transfer of funds to various fire department accounts

A motion was made by Commissioner Kopplin and seconded by Commissioner Konkol to approve the transfer of funds request presented by Chief Pooler.

The motion carried by the following votes:

Aye: 5, Commissioners Heron, Manthei, Konkol, Romain and Kopplin
No: 0

F. POLICE AND FIRE COMMISSION

25. PFC Financial Report

The report was placed on file.

26. Request for Approval: Removal of Rule 17 Section 1: Written Test (a) (b) and (c) of the PFC Rules and Regulations

Commissioner Heron stated that this agenda item had been tabled in September to allow for follow-up with Assistant City Attorney Sheryl Kuhary. Commissioner Heron stated that this had occurred and noted that changes to the PFC Rules and Regulations can be made at the prerogative and discretion of the board.

A motion was made by Commissioner Konkol and seconded by Commissioner Romain to approve the rule change in the Police & Fire Commission Rules and Regulations

The motion carried by the following votes:

Aye: 5, Commissioners Heron, Manthei, Konkol, Romain and Konkol

No: 0

27. Communication: 2018 PFC Workshop - November 9, 2018

Commissioner Heron encouraged any one on the board who has not attended the PFC Workshop presented by the League of Municipalities to do so if able.

Commissioner Romain indicated that she had registered and provided recording secretary Bridget Morawetz with the completed registration for payment purposes.

G. CLOSED SESSION

On a motion made by Commissioner Konkol and seconded by Commissioner Kopplin, the meeting convened into closed session at 6:54 pm.

Closed session agenda item discussed

On a motion made by Commissioner Konkol and seconded by Commissioner Romain, the meeting reconvened into open session at 7:07 pm.

H. ADJOURNMENT

There being no further business, on a motion made and seconded, the meeting adjourned at 7:08 pm.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

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AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.