



City of West Allis

Meeting Minutes

Library Board

Wednesday, August 22, 2018

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Ms. Wadewitz called the meeting to order at 6:57 P.M.

B. Roll Call

Present 7 - Mr. Adam Hengel, Ms. Michelle Boening, Ms. Barbara Hart, Ms. Bree Johns-Konkol, Ms. Jody Rymaszewski, Ms. Michelle Wadewitz, and Ald. Martin J. Weigel

Excused 1 - Ms. Kari Lerch

Ms. Suelzer participated in discussion via phone, but was not able to vote on items where action was taken.

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

C. Approval of Minutes

1. July 2018 Board Minutes

Attachments: [July 2018 Library Board Minutes](#)

Mr. Hengel moved to approve the July 2018 meeting minutes. Second by Alderperson Weigel.

D. Statements by Citizens

None.

E. Correspondence

None.

F. Claims and Finance Report

July Claims and Finance Report

Attachments: [July Claims and Finance Report](#)

Alderperson Weigel moved to approve the July Claims and Finance report. Second by Ms. Hart.
Motion carried.

G. Unfinished Business

3. 2019 Library Operating Budget

Attachments: [2019 Budget Calendar Revised](#)
[Library Organizational Chart](#)
[Proposed 2019 Library Budget revised](#)

Ms. Hart moved to approve the 2019 Library Operating Budget. Second by Ms. Johns-Konkol.

4. City of West Allis Website redesign

Attachments: [Library Subsite Summary](#)
[City of West Allis Website Redesign Presentation](#)
[Library Website Redesign Slides](#)
[Terchak Trust Fund Request](#)

Michael Koszalka, Library Director, stated there was nothing new to report about the Library website redesign.

5. Election of Officers

Ms. Wadewitz opened the floor for nominations. Ms. Johns-Konkol nominated Ms. Wadewitz for President. Second by Alderperson Weigel. Motion carried. Ms. Hart moved to nominate Ms. Suelzer for Vice President. Second by Ms. Johns-Konkol. Motion carried. Alderperson Weigel moved to keep the other officers the same. Second by Ms. Wadewitz. Motion carried.

Officers for 2018/2019 are:
Michelle Wadewitz, President
Elizabeth Suelzer, Vice President
Jody Rymaszewski, Secretary
Barbara Hart, Financial Secretary

6. Concrete Poetry Contest

Attachments: [Sidewalk Poetry Flyer](#)

Mr. Koszalka reported there have been 15 submissions for the contest so far. The Board will set a date to have all of the submissions judged at the September Board meeting.

H. New Business

7. MCFLS Update

Two MCFLS Board seats are currently empty.

8. Update and possible action regarding previously banned Library patron

After discussion, Alderperson Weigel moved to revoke Ms. Huttner's library privileges. Second by Ms. Rymaszewski. Motion carried.

9. Trustee Essentials Chapter 5-Hiring a Library Director

Attachments: [Trustee Essentials Chapter 5-Hiring a Library Director](#)

I. Library Director's Report

- The first round of part-time cleaner interviews will take place this week.
- The Friends of the Library need volunteers for their monthly books sales. At their September Board meeting the Friends will discuss various options, including possibly reducing the number of book sales they hold per year.
- The library now has 32 surveillance cameras, an increase of 4 after additional installations.

J. Adjournment

There being no further business Alderperson Weigel moved to adjourn. Second by Ms. Hart. Motion carried. The meeting was adjourned at 8:08 P.M.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

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AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

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It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.