



# City of West Allis

## Meeting Minutes

### Capital Improvement Committee

*Dan Devine, Mayor*  
*Vincent Vitale and Kevin Haass, Alderpersons*  
*Sagar Tolani, Citizen Member; Erin Hirn, Plan Commission Member;*  
*Rebecca Grill, City Administrator; Peggy Steeno, Finance Director/Comptroller/Treasurer;*  
*Dave Wepking, Director of Public Works; Pete Daniels, City Engineer; John Stibal, Director of Development*

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Monday, July 30, 2018

6:03 PM

City Hall, Art Gallery  
7525 W. Greenfield Ave.

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#### REGULAR MEETING

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 6:03 p.m.*

#### B. ROLL CALL

**Present** 6 - Mayor Dan Devine, Ms. Rebecca Grill, Ms. Peggy Steeno, Mr. Dave Wepking, Mr. Peter Daniels, and Patrick Schloss  
**Excused** 3 - Ald. Kevin Haass, Mr. John Stibal, and Ms. Erin Hirn

#### C. APPROVAL OF MINUTES

1. [18-00369](#) Capital Improvement Committee August 30, 2017 Minutes (draft).

Attachments: [08-30-17 CIC Minutes \(draft\)](#)

A motion was made by Ms. Grill, seconded by Mr. Tolani, that this matter be Approved. The motion carried unanimously.

#### D. NEW AND PREVIOUS MATTERS

2. [18-00384](#) Recap of the 2017 Capital Improvement Plan - Comparison of Budget to Actual.

*Ms. Steeno provided an overview of the 2017 Capital Improvement Plan.*

**This matter was Placed on File**

**Aye:** 8 - Mayor Devine, Vitale, Ms. Grill, Ms. Steeno, Tolani, Mr. Wepking, Mr. Daniels, and Schloss

**No:** 0

3. [18-00385](#) Progress Update on Approved/Funded 2018 Capital Improvement Program.

*Mr. Daniels provided an overview of the report; overall under budget.*

**This matter was Discussed**

4. [18-00386](#) Review of Charter Ordinance No. 19 (A Charter Ordinance to repeal Charter Ordinance No. 18 and provide a referendum on the issuance of General Obligation Bonds for specified municipal purposes).

A. Current Allowable Threshold Streets Purpose - \$2,750,000

Attachments: [Charter Ord #19 O-2007-0003](#)

*Ms. Steeno provided history and information on Charter Ordinances for informational purposes.*

**This matter was Held**

5. [18-00387](#) Introduction of the 2019 - 2023 Capital Improvement Program - DRAFT 1

Attachments: [2019-2023 CIP with Attachments 7-25-18 FINAL](#)

*Ms. Steeno explained that prior to 2018 the Capital Improvement Program consisted of mostly street repair and related programs. The Plan that is before the committee now is a five-year plan and the committee and Council do not need to focus on 2020-2023.*

*Police Chief Patrick Mitchell commented on the need of the replacement of marked and investigative squads, police evidence storage facility, and fingerprint capture system. Mr. Daniels commented on various street projects/public infrastructure improvements, other projects include pavement patching, lead pipe replacements, sewer and storm sewer work, and parking lot improvements. Mr. Schloss commented on the Kopperud Park Improvements. Mr. Wepking commented on the following improvements for the Department of Public Works: storm basins, sanitary manholes, fuel pits, street lights and traffic lights, Library windows, Information Technology HVAC retrofit, Asset Management System, various equipment and vehicles.*

## **E. MATTERS FOR DISCUSSION/ACTION**

6. [18-00388](#) Discussion regarding the Facility Study Results and creation of a sub-committee to develop a plan of action subject to Committee and Common Council approval.

*To be discussed at the July 31, 2018 Capital Improvement Committee meeting.*

7. [18-00432](#) Status of Fleet Audit - Update.

*To be discussed at the July 31, 2018 Capital Improvement Committee meeting.*

## **F. NEXT MEETINGS**

- A. July 31, 2018 - Department Presentations of 2019 Project Requests.
- B. August T.B.D. - Meeting to Contemplate and Prioritize Requests.
- C. August 31, 2018 - Finalize Recommended Plan/Submittal to Council.

## **G. ADJOURNMENT**

**A motion was made by Ms. Grill, seconded by Ald. Vitale, that the meeting adjourned at 7:43 p.m. The motion carried unanimously.**

*Respectfully submitted,  
Steven A. Braatz, Jr.  
City Clerk*

*SAB/jl*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### **NON-DISCRIMINATION STATEMENT**

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#### **AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### **LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.