



# City of West Allis

## Meeting Minutes

### Commission on Aging

Monday, April 23, 2018

3:45 PM

Senior Center  
7001 W. National Ave.

#### REGULAR MEETING

#### A. CALL TO ORDER

The meeting was called to order by: Ms. Patricia Wikenhauser at 3:50 p.m.

#### B. ROLL CALL

**Present** 13 - Ms. Tammy Herro, Ms. Tammy Herro, Ms. Jessica Lisinski, Ms. Margee Maydak, Ms. Margee Maydak, Mr. David Rymaszewski, Mr. David Rymaszewski, Ms. Judith Schmidt, Ms. Deborah Tieg, Ms. Linda Timm, Ms. Patricia Wikenhauser, Ms. Patricia Wikenhauser, and Mr. John Zentgraf

#### Others Present:

Denise Koenig, Jane Kolinski, Marilyn Matter

#### C. APPROVAL OF MINUTES

Minutes were reviewed by the commission. A motion was made by Jessica Lisinski and seconded by Deborah Tieg to approve the March 26, 2018 minutes. The motion passed without objection.

**This matter was Approved**

q1. [18-00224](#) Minutes (draft) of the meeting of March 26, 2018.

**Attachments:** [March 2018 Minutes](#)

#### D. MATTERS FOR DISCUSSION/ACTION

2. [18-00215](#) Correspondence and/or Communication

- *Milwaukee County Department on Aging - Agenda*
- *Milwaukee County Department on Aging - Minutes*
- *Milwaukee County Department on Aging - Advocacy Committee*
- *Milwaukee County Department on Aging - Wellness Council*
- *Wisconsin Dental Association - Mission of Mercy Dental Clinic Flyer*
- *State Senator Tim Carpenter's - Senior Resource Informational Event Flyer*

**This matter was Discussed**

3. [18-00216](#) Update on Senior Center Policies and Procedures

No Report.

**This matter was placed on file.**

4. [18-00217](#) Report on Community Projects

- a) **Stockbox Program Update.** *Jane Kolinski reported that 113 boxes distributed this month.*
- b) **Interfaith West Central Resource Center.** *Tammy Herro reported that Interfaith is currently seeking volunteer drivers. Interfaith's Volunteer Picnic is scheduled for June 14, 2018, and the Volunteer Breakfast had to be rescheduled.*

**This matter was Discussed**

5. [18-00218](#)

Update on Senior Seminar

Denise Koenig reported that the Senior Seminar is scheduled for Tuesday, August 21, 2018. She further stated that the guest speaker, Adele Lund from the Laureate Group, is confirmed. Her presentation will be on "Downsizing In Anticipation of Moving, Some Tips to Get Started".

**This matter was Discussed**

6. [18-00219](#)

Discussion of Construction Projects

Denise Koenig reported that National Avenue in front of the Senior Center is scheduled for construction starting May 14, 2018. It is unknown how long the project will take. The Senior Center is concerned about how many parking spaces will be available.

**This matter was Discussed**

7. [18-00222](#)

Discussion of Senior Center Security.

- **Parking Lot** - *Denise Koenig reported that a car was stolen from the Senior Center parking lot on Friday, April 6, 2018. West Allis Police Department was notified and a stolen vehicle report was filed. The vehicle belonged to a volunteer from AARP. The vehicle was recovered by Milwaukee Police Department several days later. Denise mentioned Sally Nusslock's suggestion to place signage at the parking lot entrance stating this area is under video surveillance. Denise said she will contact with the city's I.T. Department regarding the cost of installing additional parking lot cameras, installation, etc. Cost figures will be presented at the next meeting.*
- **Emergency Exits - Door Alarms** - *Denise Koenig reported that the Senior Center emergency exit door alarms need to be replaced. The City Carpenter was consulted regarding an economical replacement. A sample alarm handout was shown to the Commission approximate cost is cost of \$71.00 each. The Senior Center will need to replace 5 alarms. A motion was made by Dave Rymaszewski to purchase the alarms as presented, with funds from the Trust Account. The motion was seconded by John Zentgraf and passed without objection.*

**This matter was Discussed**

8. [18-00220](#)

Senior Center Staff Report

- Denise Koenig reported on upcoming events and distributed the Senior Center's

## Schedule of Events.

- AARP Tax Aid Assistance - Tax season is complete.
- Eat Better Move More 2 - Tuesdays, February 27-May 1, 2018 with Mount Mary University
- Walk With Ease - Tuesday & Thursdays, March 20-May 17, 2018 - Wisconsin Institute for Healthy Aging and Arthritis Foundation
- Spring Safety Training - Friday, April 27, 2018
- Cinco De Mayo Party - Friday, May 4, 2018
- Card Making Group-Meets Mondays - the group creates cards from new and recycled materials.
- West Allis Ala Carte - Sunday, June 3, 2018
- AARP Safe Driver Program - Tuesday, June 5, 2018
- Annual Fire and Tornado drills will be scheduled in the month of May.
- Janitor Don Boretsky announced his retirement. Thank you for your many years of service.

**This matter was Discussed****9. [18-00221](#)**

## Senior Center Trust Fund Report (quarterly)

- 1st quarter January-March - report presented at April meeting
- 2nd quarter April - June - report presented at August meeting
- 3rd quarter July-September - report presented at October meeting
- 4th quarter October - December - report presented at January meeting

**This matter was Discussed****E. ADJOURNMENT**

Next meeting scheduled for Monday, May 21, 2018.

A motion was made by Linda Timm and seconded by Tammy Herro to adjourn the meeting. The motion passed without objection and adjourned at 5:15p.m.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### **NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

#### **AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### **LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.