



# City of West Allis

## Meeting Minutes

### Library Board

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Wednesday, February 28, 2018

7:00 PM

West Allis Public Library  
7421 W. National Ave.

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#### A. Call to Order

Ms. Suelzer called the meeting to order at 7:00 PM.

#### B. Roll Call

**Present** 9 - Mr. Adam Hengel, Ms. Michelle Boening, Ms. Barbara Hart, Ms. Bree Johns-Konkol, Ms. Kari Lerch, Ms. Jody Rymaszewski, Ms. Elizabeth Suelzer, Ms. Michelle Wadewitz, and Ald. Martin J. Weigel

**Others present:**

Michael Koszalka, Library Director  
Lisa VandenBoom, Library Manager  
Emily Rutter, Adult Services & Circulation Supervisor  
Pete Daniels, Interim City Engineer  
Steve Huberty, Graef Engineering Consultant  
Holly LeSac, West Allis Citizen

#### C. Approval of Minutes

Alderperson Weigel moved to approve the minutes with one addition. Staff present will be added to all further minutes. Second by Ms. Lerch.

Minutes of the January 24, 2018 meeting

**Attachments:** [Minutes of the January 24, 2018 Meeting](#)

#### D. Statements by Citizens

None.

#### E. Correspondence

Aaron Prinz Communication

**Attachments:** [Aaron Prinz Communication](#)

Greater Milwaukee Foundation Yearly Statement 2017

**Attachments:** [Greater Milwaukee Foundation Year End Statement 2017](#)

#### F. Claims and Finance Report

Ms. Wadewitz moved to approve the February 2018 Claims and Finance Report. Second by Ms. Johns-Konkol. Motion approved.

February 2018 Claims and Finance

**Attachments:** [Voucher Form 2\\_28\\_18 2017 Budget](#)  
[Voucher Form 2\\_28\\_18 2018 Budget](#)  
[CLAIMS AND FINANCE REPORT February 2018](#)

**G. Old Business****H. New Business**

## MCFLS Update

The Wisconsin Public Library System Redesign Project sent out a survey to Library Directors asking about their satisfaction with their local library system.

Presentation by Pete Daniels, Interim City Engineer

Pete Daniels, Interim City Engineer and Steve Huberty of Graef Architects and Engineers gave a presentation on the National Avenue Corridor Project.

## Library Collections Report Update

Attachments: [Overdue Library Collections Update February 2018](#)

Alderson Weigel moved to approve the Library Collection Report Update. Second by Ms. Wadewitz. Motion approved.

State Annual Report Form, "Statement Concerning Public Library System Effectiveness"

Attachments: [Statement Concerning System Effectiveness](#)

Alderson Weigel moved to answer no to the "Statement Concerning Public Library System Effectiveness". Second by Ms. Hart. The reason will read:

The West Allis Public Library Board of Trustees remains hopeful for a more equitable approach towards library system governance. Additionally, the support received by the MCFLS Library System's Administrator and Network Administrator / PC Support Manager continues to be of a high quality.

The West Allis Public Library Board of Trustees understands that as part of being members of a cooperative venture, sacrifices are sometimes required. However, over a prolonged period of time, the West Allis Public Library carried, and continues to carry, an inequitable burden of serving a large number of non-residents; both in-house as well as through delivery service. This fact, coupled with the consistent reduction of reciprocal borrowing rates and escalating shared costs for system services, places West Allis in an untenable position regarding system membership beyond that of the current contract. Being fully cognizant of the Public Library Redesign Project currently taking place, the West Allis Public Library Board of Trustees continues to support the following precepts as a member of the Milwaukee County Federated Library System:

1. Local control and autonomy for our Library within the system model
2. Strong advocates for an increased and more equitable reciprocal borrowing rate that supports the increased workload incurred by well-funded system libraries like the West Allis Public Library
3. We support a model where all system libraries are funded by their municipalities at a level that fully supports its community and service population
4. The West Allis Public Library Board of Trustees resists any attempt to consolidate public library services within the current or redesigned library system model (county or regional)

## Revision of Library Code of Conduct Policy

Attachments: [Library Code of Conduct](#)

Alderson Weigel moved to approve the revised Library Code of Conduct Policy. Second by Ms. Wadewitz. The motion carried by the following vote:

**Aye:** 8 - Mr. Hengel, Ms. Boening, Ms. Hart, Ms. Johns-Konkol, Ms. Lerch, Ms. Suelzer, Ms. Wadewitz, and Ald. Weigel

**No:** 1 - Ms. Rymaszewski

Recommendation from the Library Director to revoke the privileges of a library patron

Attachments: [Jane Huttner Communication](#)

Alderson Weigel moved to approve to revoke the library privileges of Ms. Huttner for 65 days. Second by Ms. Lerch.

Trustee Essentials Chapter 27 - Trustee Orientation and Continuing Education

Attachments: [Trustee Essentials-Chapter 27-Trustee Orientation and Continuing Education](#)

## **I. Library Director's Report**

Crisis Assessment Response Team (CART) will be partnering with the West Allis Police Department in March 2018.

## **J. Adjournment**

There being no further business Alderson Weigel moved to adjourn. Second by Ms. Lerch. The meeting was adjourned at 9:18 PM.