



City of West Allis

Meeting Minutes

Library Board

Wednesday, January 24, 2018

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Ms. Suelzer called the meeting to order at 7:00 p.m.

B. Roll Call

Present 9 - Mr. Adam Hengel, Ms. Michelle Boening, Ms. Barbara Hart, Ms. Bree Johns-Konkol, Ms. Kari Lerch, Ms. Jody Rymaszewski, Ms. Elizabeth Suelzer, Ms. Michelle Wadewitz, and Ald. Martin J. Weigel

Others present:

Michael Koszalka, Library Director

Lisa VandenBoom, Library Manager

C. Approval of Minutes

December Library Board Minutes

Attachments: [Library Board Meeting Minutes December 13, 2017](#)

Ms. Wadewitz moved to approve the minutes with one change. The December minutes were changed to read "Aldersperson Weigel moved to approve the Claims and Finance Report. Second by Ms. Wadewitz." Second by Aldersperson Weigel.

D. Statements by Citizens

None.

E. Correspondence

Attachments: [Greater Milwaukee Foundation Communication](#)

Attachments: [Mr. Rafael Zamora Communication](#)

F. Claims and Finance Report

January Claims and Finance Report

Attachments: [Board Meeting 1 24 18 January 2018](#)

[Board Meeting 1 24 18 End of 2017](#)

[CLAIMS AND FINANCE REPORT January 2018](#)

Mr. Hengel moved to approve the January Claims and Finance Report. Second by Ms. Wadewitz. This matter was approved.

G. Old Business

None.

H. New Business

MCFLS Update

Attachments: [MCFLS Director Press Release](#)

Election of New Financial Secretary

Ms. Johns-Konkol moved to nominate Ms. Hart. Second by Alderperson Weigel. Ms Hart accepted the nomination.

Trustee Essentials, Chapter 26, The Public Library System Board-The Broad Viewpoint

Attachments: [Trustee Essentials-Chapter 26-The Public Library System Board-The Broad Viewpoint](#)

I. Library Director's Report

- Leah Fischer-Toerpe, part-time Circulation Services Representative, has accepted the full-time Circulation Services position. The Library has begun the process to fill the open position.
- The Library is currently working with the City Human Resources department to begin recruiting for a full-time and part-time Adult Services Librarian.
- The Friends of the Library raised over \$11,000 in 2017 from their monthly book sales. This money funds a subscription to BookPage, a yearly movie license, and programming throughout the year. Sixty- five volunteers worked 1,625 hours in 2017 to make the book sales a success.
- In 2017, over 511,000 people entered the Library and used our services.
- Peter Daniels, Interim City Engineer, will attend the February Library Board meeting to discuss the reconstruction of National Avenue project, scheduled to begin this spring.
- The library will once again have a booth at West Allis A La Carte on Sunday, June 3rd.

J. Adjournment

There being no further business Ms. Johns-Konkol moved to adjourn. Second by Ms. Lerch. The meeting was adjourned at 7:45 p.m.