



# City of West Allis

7525 W. Greenfield Ave.

West Allis, WI 53214

## Meeting Minutes

### Block Grant Committee

*Jamie Vallejo, Chair*

*Aaron Konkol, Vice-Chair*

*Dawn Groshek, Chris Porterfield, Caroline Dlouhy, Nicole Dahms, Graciela Hernandez, Alissa Olstad, Jill Hansen, Michael Plicka, Marcia Lawson, Beth Koehler, Steven Hook, Ald. Michael May, Ald. Vincent Vitale*

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Thursday, August 24, 2017

6:00 PM

City Hall, Room 128

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#### REGULAR MEETING

##### A. CALL TO ORDER

*The meeting was called to order by Jamie Vallejo, Chair, at 6:00 p.m.*

##### B. ROLL CALL

**Present** 12 - Ms. Dawn Groshek, Ms. Caroline Dlouhy, Ms. Nicole Dahms, Ms. Graciela Hernandez, Ms. Allisa Olstad, Ms. Jamie Vallejo, Ms. Jill Hansen, Mr. Michael Plicka, Ms. Marcia Lawson, Mr. Steven Hook, Ald. Michael May, and Ald. Vincent Vitale

**Excused** 3 - Mr. Chris Porterfield, Mr. Aaron Konkol, and Ms. Beth Koehler

##### Others Attending

Patrick Schloss, Community Development Manager; Kristi Johnson, Community Development Supervisor; and Joanie Luedke, WAWM Family Resource Center.

##### C. APPROVAL OF MINUTES

1. [17-00094](#) March 9, 2017 Draft Minutes

**A motion was made by Ald. Vitale, seconded by Mr. Hook, that this matter was Approved. The motion carried by the following vote:**

**Aye:** 12 - Ms. Groshek, Ms. Dlouhy, Ms. Dahms, Ms. Hernandez, Ms. Olstad, Ms. Vallejo, Ms. Hansen, Mr. Plicka, Ms. Lawson, Mr. Hook, Ald. May, and Ald. Vitale

**No:** 0

##### D. NEW AND PREVIOUS MATTERS

2. [17-00095](#) Presentation of the Goals and Objectives within the 2014-18 Consolidated Community Development Block Grant (CDBG) Program.

*Patrick Schloss & Kristi Johnson outlined for the committee, the goals and objectives within the 2014-18 Consolidated Plan for the Community Development Block Grant (CDBG) Program.*

**This matter was Discussed**

3. [17-00096](#) Review of the National Objectives required for the CDBG Program.

*Kristi Johnson presented the required national objectives for the CDBG Program. The low-moderate income area maps have changed since 2015. CDBG-eligible areas have increased since the use of the 2006-10 ACS income data. She also stressed that in order for a request to be considered for funding, a project must meet one of three priorities. It must either benefit low to moderate-income persons as individuals or as a group; aid in the elimination of slum or blighting influences; or meet community development that demonstrates a particularly urgent need.*

**This matter was Discussed**

4. [17-00097](#) Public Input and Comment on Goals and Objectives to be considered in the formation of the FY 2018 CDBG Annual Action Plan.

*Patrick Schloss shared that gaining public input into the CDBG process is part of a federal requirement for the program. Public input allows time for the public to share ideas and concepts that align with the goals and objectives outlined in the 2014-2018 Consolidated Plan.*

*Joanie Luedtke, representing the West Allis-West Milwaukee Heroin/Opiate Task Force discussed that heroin and opiate addiction has become a community/nation-wide epidemic and there is a community need within the City of West Allis to address this issue. She also handed out an informational flyer to all who were present. Joanie stated that the Task Force provides community events, educational events, drug testing, education and outreach.*

*Matt Waltz, representing WRTP/Big Step, stated that there are pockets of areas with unemployment. Low to moderate income individuals have many barriers to face regarding this issue and the WRTP/Big Step Program focuses on this. He stated that there is a real community need for these individuals.*

*There being no further comments from the public, Jamie Vallejo, Chair closed the public input and comment section of the meeting.*

**This matter was Discussed**

5. [17-00098](#) Schedule for FY 2018 CDBG Annual Action Plan approval and funding.

*Kristi Johnson shared the timeline for the FY 2018 CDBG Annual Action Plan approval and funding.*

6. [17-00099](#) Review of CDBG Funding for FY 2017.

*Kristi Johnson shared with the committee that in June, 2017, the City learned of its FY 2017 CDBG allocation, allowing staff to prepare the Annual Action Plan. It was noted that HUD awarded the City \$1,136,458 in entitlement funds, which is \$22,234 less than staff had anticipated. Staff made budget adjustments to the Administration and Economic Development budgets.*

7. [17-00100](#) Consideration of mid-year Performance Report for 2017 and expenditures for the period covering January 1 through June 30, 2017.

- A. Report on Program Administration
- B. Report on Public Service activities
- C. Report on Housing Rehabilitation activities
- D. Report on Economic Development activities
- E. Report on Public Facilities activities

*Kristi Johnson & Patrick Schloss addressed each activity within the mid-year Performance Report for 2017 and informed the committee on budgeted amounts and amounts expended for each activity from January through June 30, 2017.*

**This matter was Discussed**

8. [17-00101](#) Next Scheduled Meeting.

The next Block Grant Committee Meeting is scheduled for Thursday, October 5, 2017 at 6:00 pm.

*Committee members were asked to check their calendars for availability on Thursday, October 5, 2017 at 6:00 p.m., for the next Block Grant Committee meeting. The committee secretary will follow up with a phone call.*

## **E. ADJOURNMENT**

*A motion was made by Ald. Vitale, seconded by Ald. May to adjourn the meeting at 7:25 p.m. The motion carried unanimously.*