



City of West Allis

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Danna Kuehn, Vice-Chair

Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel

Tuesday, May 19, 2020

7:21 PM

West Allis YouTube Channel

<https://www.youtube.com/user/westalliscitychannel>

RECESS MEETING NOTICE OF VIRTUAL MEETING

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 7:21 p.m.

B. ROLL CALL

Present 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

Others Present: Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; and Kail Decker, City Attorney.

C. NEW AND PREVIOUS MATTERS

7. [2020-0345](#) Communication regarding the 2020 Capital Improvement Program and Borrowing

Attachments: [2020-2024 CIP Final Draft 11-1-19 \(1\)](#)
[CIP 2020](#)
[CIP Changes](#)

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

8. [R-2020-0285](#) Resolution to approve second intergovernmental agreement with City of Milwaukee to provide police services for the 2020 Democratic National Convention (updated for August convention)

Sponsors: Administration & Finance Committee

Attachments: [DNC Police IGA - West Allis.marked up copy](#)
[DNC Police IGA - West Allis](#)

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

9. [R-2020-0289](#) Resolution granting a selective waiver of interest and penalties associated with late payment of the May 31, 2020 tax levy installment to those City of West Allis property taxpayers adversely impacted by the public health emergency and setting a final due date of the 2019 tax collections of October 1, 2020

Sponsors: Administration & Finance Committee

This matter was Held.

10. [R-2020-0290](#) Resolution relative to the Agreement with the Village of Hales Corners for Public Health Services for the year 2020

Sponsors: Administration & Finance Committee

Attachments: [Village of Hales Corners](#)
[Signed R-2020-0290 with Agreement](#)
[Executed R-2020-0290 with Agreement](#)

A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

11. [R-2020-0293](#) Resolution to consider approving an Action Plan for Fiscal Year 2020 relative to the Community Development Block Grant (CDBG) Program

Sponsors: Administration & Finance Committee

Attachments: [Budget - FY2020 Action Plan](#)
[Signed R-2020-0293 Action Plan CDBG](#)

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

12. [2020-0346](#) Communication from the City Assessor regarding general effects of residential revaluations

Attachments: [Admin and Finance Assessor Communication 5-19-20](#)

A motion was made by Weigel, seconded by Kuehn, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

13. [2020-0347](#) Discussion regarding a possible early retirement incentive program for non-represented employees

Attachments: [Early retirement program v1](#)

This matter was Discussed and Consensus Given. Voluntary reduction in staff.

14. [2020-0327](#) Finance Director/Comptroller submitting report for April 2020 indicating City of West Allis checks issued in the amount of \$1,820,837.09

Attachments: [April 2020 Monthly Claims Report to CC](#)

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

15. [2019-0842](#) Claim by Whitnall Summit Co., LLC regarding excessive assessments at the Whitnall Summit Office Complex for 2019

Attachments: [2019-0842 Claim - Whitnall Summit Co., LLC](#)
[Whitnall Summit Settlement - fully executed](#)
[Claims Report-June 2, 2020](#)

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended to Allow setting the assessment value at \$57,892,000. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

For agenda items 16, Chairperson Haass stated it was the intention of the Committee may convene in closed session pursuant to the provisions of Section 19.85(1)(g) of the State Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. This Committee may reconvene in open session after completion of the closed session to consider the balance of the agenda.

A motion was made by Weigel, seconded by Lajsic, to convene in closed session at 8:15 p.m. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

16. [2020-0093](#) Claim by Todd Farnham regarding personal injury at 2660 S. 75 St. on October 1, 2019

Attachments: [Claim Farnham](#)

Consensus given to Attorney Kail Decker.

A motion was made by Lajsic, seconded by Weigel, that this matter was Referred back to the City Attorney. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

D. ADJOURNMENT

A motion was made by Lajsic, seconded by Tenorio to reconvene in open session and adjourn the meeting at 8:28 p.m. The motion carried unanimously.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.