



# City of West Allis

## Meeting Minutes

### Police and Fire Commission

---

Thursday, November 17, 2022

6:00 PM

West Allis Police Department  
11301 W. Lincoln Ave.

---

#### CLOSED SESSION AND REGULAR MEETING

#### A. CALL TO ORDER

Commissioner Romain called the meeting to order at 6:02 pm

#### B. ROLL CALL

Present: Commissioners Amy Heron, Lev Baldwin, Danielle Romain and Kurt Kopplin

Excused: Commissioner Mark Manthei

Also present: Fire Chief Mason Pooler, Assistant Chief Jason Schaak, Battalion Chief Mallory Stiglitz, Captain Guy Paider, Firefighter Quinn Dombrowski - Fire Department; Police Chief Pat Mitchell, Deputy Chief Bob Fletcher - Police Department; CAO Rebecca Grill - City of West Allis; Bridget Morawetz, Recording Secretary

#### C. POLICE AND FIRE COMMISSION

1. Closed Session: Battalion Chief Candidate Interview

**D. CLOSED SESSION**

*PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will meet on Thursday, November 17, 2022 at 6:00 pm at 11301 W. Lincoln Avenue, West Allis Wisconsin, 53227 in open session to consider and vote on a motion to convene into closed session at said time and place to interview candidate(s) for the position of Battalion Chief and to take such further action as may be necessary and appropriate in this matter.*

*A closed session for the above purpose is authorized pursuant to the provisions of Section 19.85(1)(c) of the Wis. Stats. which permits a governmental body upon motion duly made and carried, to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

*Immediately upon completion of the closed session, the Board of Police and Fire Commissioners will reconvene in open session at said time and place to consider any other matters on the agenda.*

On a motion made by Commissioner Romain and seconded by Commissioner Kopplin, the meeting convened into closed session at 6:03 pm.

One (1) Fire Battalion Chief candidate was interviewed

On a motion made and seconded, the meeting reconvened into open session at 6:34 pm

**E. APPROVAL OF MINUTES**

*Approval of the October 20, 2022 Regular and Closed Session Meeting Minutes*

A motion was made by Commissioner Kopplin and seconded by Commissioner Heron to approve the October 20, 2022 Regular and Closed Session Meeting Minutes as presented.

The motion carried by the following votes:

Aye: 4, Commissioners Romain, Baldwin, Heron and Kopplin

Nay: 0

**F. FIRE DEPARTMENT**

## 2. Request for approval: Promotion to Battalion Chief

A motion was made by Commissioner Baldwin and seconded by Commissioner Heron to approve the promotion of Captain Guy Paider to Battalion Chief.

The motion carried by the following votes:

Aye: 4, Commissioners Heron, Baldwin, Romain and Kopplin

Nay: 0

## 3. Request for approval: Firefighter recruitment and selection process

A motion was made by Commissioner Baldwin and seconded by Commissioner Kopplin to approve the participation in the 2022-23 joint firefighter recruitment and selection process.

The motion carried by the following votes:

Aye: 4, Commissioners Heron, Baldwin, Romain and Kopplin

Nay: 0

## 4. Request for purchase approval: Allotment of fire hoses

A motion was made by Commissioner Kopplin and seconded by Commissioner Romain to approve the purchase of fire hoses as presented by Chief Pooler

The motion carried by the following votes:

Aye: 4, Commissioners Heron, Baldwin, Romain and Kopplin

Nay: 0

## 5. Operations Division Report

Chief Pooler did not speak to anything contained in AC Scharfenberg's report and there were no additional questions or comments. The report was placed on file.

## 6. EMS Bureau Report

Chief Pooler reviewed the highlighted calls that were included in DC Novak's report. He noted specific a call that focused on the quick thinking and actions of a 10-year who recognized that his grandparent was in need of emergency help and called 911. Chief Pooler stated that the grandparent was transported and follow-up with the hospital indicated that the patient, although still in the hospital, was expected to recover from the incident.

Chief Pooler also reviewed the benchmarks contained within DC Novak's report.

The Commissioners had no additional questions or comments and the report was placed on file.

7. EMS Revenue Report

Chief Pooler did not speak to anything contained in the EMS revenue report and there were no additional questions or comments. The report was placed on file.

8. Training Bureau Report

Chief Pooler stated that several members participated in a confined space/rope rescue training provided by Regional Emergency All-Climate Training Center out of Camp Douglas. He stated that Lt. Kris Ries secured grant funding to cover the cost of all those attending the training exercise.

The Commissioners had no additional questions or comments and the report was placed on file.

9. QPR Performance Report - October

Chief Pooler did not speak to anything contained in the October QPR performance report and there were no additional questions or comments. The report was placed on file.

10. Community Risk Reduction/Support Services Division Report

Assistant Chief Jason Schaak stated that working with the City's Communication department, he has been given access to the Sprout Social media management and tracking software and it has been helpful to measure the success of the department's various social media platforms, to include PulsePoint.

AC Schaak indicated that distribution of Narcan to at-risk members of the community over the last months appears to have been helpful in October to reduce the number of overdoses.

AC Schaak reviewed additional benchmarks contained in his report.

The Commissioners had no additional questions or comments and the report was placed on file.

11. Fire Prevention Bureau Report

AC Schaak stated that October is fire prevention month and this year the department visited 16 schools and helped to educate approximately 2300 students on the importance of fire safety and home escape planning tips and ideas.

AC Schaak congratulated Lieutenant Zeke Dombrowski on his recent recognition by the Wisconsin State Fire Inspectors Association as Fire Inspector of the Year.

The Commissioners asked to have their congratulations passed on to Lt. Dombrowski as well.

The Commissioners had no additional questions or comments and the report was placed on file.

**12. Mobile Integrated Healthcare (MIH) Bureau Report**

AC Schaak stated that a few members of the MIH team participated in story time presented by the West Allis Public Library. He stated that the team enjoyed interacting with the children, sharing fire safety tips and the kids were excited to see a fire engine and firefighter equipment up close.

AC Schaak stated that the HUG (high utilizers group) continues to be a challenge and it was noted that many included in this group appear to be new residents to the community. He stated that the MIH team was able to make contact with many of these new residents and provided assistance with their health concerns and other issues that may have been triggering the 911 calls.

The Commissioners had no additional questions or comments and the report was placed on file.

**13. Fire Department Financial Report**

Chief Pooler did not speak to anything contained in the financial report and there were no additional questions or comments. The report was placed on file.

**14. Master Plan Performance Snapshot**

Chief Pooler did not speak to anything contained in Master Plan Performance Snapshot report and there were no additional questions or comments. The report was placed on file.

**G. POLICE DEPARTMENT**

## 15. Request for purchase approval: New K9 Patrol

Chief Mitchell requested to purchase a new police canine as K-9 Chaz was retired from service in July of 2022. Chief Mitchell stated that previously, the department had purchased police canines from a vendor in North Carolina but have researched other vendors closer to Wisconsin for this recent canine purchase. He stated that the purchase of the new police canine, to include training, will not exceed \$16,000. Additionally, Chief Mitchell noted that the funding source is solely thru personal and fundraising donations.

A motion was made by Commissioner Baldwin and seconded by Commissioner Kopplin to approve this K-9 purchase as presented by Chief Mitchell.

The motion carried by the following votes:

Aye: 4, Commissioners Heron, Baldwin, Romain and Kopplin

Nay: 0

## 16. Police Department Financial Report

Chief Mitchell did not speak to anything contained in the financial reports and there were no additional questions or comments. The report was placed on file.

## 17. Monthly Performance Report

Chief Mitchell stated that with the resignation of two officers recently, the sworn staffing level is currently at 124 officers, however, the department has recently hired four new officers who are currently in training thru May of next year.

Chief Mitchell noted that neighborhood partnership meetings have been scheduled to take place quarterly and the most recent one was November 7th. He stated that it was at the Municipal courtroom and was live on FB as well.

Lastly, Chief Mitchell spoke to the effectiveness of the Flock cameras in curbing reckless driving in the city as well as assist with criminal investigations.

The Commissioners had no additional questions or comments and the report was placed on file.

## 18. Patrol Activity Report

Chief Mitchell stated that tavern and store alcohol compliance checks have been reinstated and the most recent tavern compliance check resulted in six out of ten bars selling alcohol to an underage individual.

The Commissioners had no additional questions or comments and the

report was placed on file.

19. Communications Activity Report

Chief Mitchell shared with the Commissioners that two part-time dispatchers have transitioned to full-time and there are currently three part-time dispatchers in training. The Communications bureau is recruiting to hire three more dispatchers which would bring the bureau to full staffing.

The Commissioners had no additional questions or comments and the report was placed on file.

20. Community Services Bureau Report

Chief Mitchell did not speak to anything contained in the Community Services Bureau Report and there were no additional questions or comments. The report was placed on file.

21. Criminal Investigations Unit Activity Report

Chief Mitchell reviewed with the Commissioners the ordinance restrictions relative to sex offenders residing in the city. He noted that among the restrictions, offenders cannot live within 950 feet of a school and/or daycare. Chief Mitchell indicated that in a recent check, one sex offender was found to be violation of the ordinance and was contacted and cited accordingly. Chief Mitchell also stated that sex offender checks were conducted during trick or treat hours and there were no violations to report.

The Commissioners had no additional questions or comments and the report was placed on file.

22. Tavern Violations Report

Chief Mitchell noted that after several fighting incidents and other serious infractions, Limanski's Pub has been referred to Common Council for further review and any disciplinary actions deemed necessary by the Council.

The Commissioners had no additional questions or comments and the report was placed on file.

23. Training Report

Chief Mitchell stated that the department, and other agencies, use Racine County Line Gun Range to conduct outdoor firearms training. He noted that the State of Wisconsin attempted to close the range, but a petition to the governor's office led to a reprieve until June of 2023. Chief Mitchell indicated that the owner is attempting to sell the land to WE Energies who would maintain the area and it could continue to be used as a training gun range facility.

The Commissioners had no additional questions or comments and the report was placed on file.

## H. POLICE AND FIRE COMMISSION

### 24. PFC Financial Report

The Commissioners had no additional questions or comments regarding their financial report and it was placed on file.

## I. ADJOURNMENT

There being no further business, on a motion made and seconded, the meeting adjourned at 7:30 pm



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

### NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

### AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.