



June 6, 2016

Ms. Erin Hirn
1328 S. 104th St.
West Allis, WI 53214

Dear Ms. Hirn:

Your appointment as a member of the West Allis Plan Commission has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk within ten days of receipt of the notice.

Enclosed is the City's Code of Ethics and the Ordinance Relating to Requiring Attendance of the Board, Commission and Committee Members. Please read the booklet, and return the completed Acknowledgement form to the City Clerk's Office.

Yours very truly,

Monica Schultz 

Monica Schultz
City Clerk

ljr
Enclosure

NOTICE OF APPOINTMENT

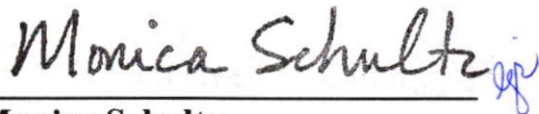
Office of the Clerk, City of West Allis

TO: Ms. Erin Hirn:

**You are hereby notified that at a meeting of the Common Council in
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the
17th day of May, 2016, you were duly appointed to the office of:**

West Allis Plan Commission

Dated this 6th day of June, 2016.



**Monica Schultz
City Clerk**



November 23, 2016

Mayor Dan Devine
7525 W. Greenfield Ave.
West Allis, WI 53214

Dear Mayor Devine:

On May 17, 2016, Erin Hirn was appointed as a member of the West Allis Plan Commission. Her term expires April 30, 2019.

On November 23, 2016, Erin Hirn filed her Oath of Office with the City Clerk's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Monica Schultz
City Clerk

ljr

cc:
Mayor Dan Devine

STATE OF WISCONSIN
MILWAUKEE COUNTY

} ss.

I, the undersigned, who have been appointed
(elected or appointed)

to the office of West Allis Plan Commission in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this

23 day of Nov, 20 16

[Signature]

Notary Public

My commission expires 10-18-19

(Section 19.01 Wisconsin Statutes)

[Signature]
(signature)

Erin Hirn

(print name)

OATH OF

Erin Hirn

as Member of the West Allis
Plan Commission

City of West Allis, Wisconsin
Milwaukee County, Wisconsin

Filed this 23rd day of November, 20 16

MS/ljr

CITY CLERK/TREASURER