



## Mediation Resolutions

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August 5, 2021

Re. Memorandum of Understanding

Ms. Rebecca Grill, City Administrator  
City of West Allis  
7525 W. Greenfield Avenue  
West Allis, Wisconsin 53214

Dear City Administrator Grill:

This letter outlines the relationship between Mediation Resolutions LLC and the City of West Allis regarding the West Allis Mediation Center. Both parties agree that mediation services will be offered in the year 2021, beginning on September 7, 2021 under the following terms. **The following areas of dispute will be considered appropriate for mediation referral by the Police Department and/or any City/Village Officials:**

Neighbor/Neighbor disputes including but not limited to:

- Noise complaints
- Barking dogs
- Boundary issues
- Landlord/Tenant disputes
- Family disputes (excluding placement, visitation or custody)
- Juvenile disputes

**The following is a fee schedule for the various levels of service which will be provided.** This schedule for communities remains at the same rates and levels of community service as in 2012.

- \$50.00-Case management for initial referral
- \$75.00-If first party agrees to mediate and the case manager contacts the second party.
- \$100.00-Case management for multi-party disputes (3 or more groups of people)
- \$125.00-Mediation not scheduled, but telephone conciliation or resolution as a result of the case manager's intervention
- \$125.00-Mediation scheduled, but cancelled and not rescheduled -mediator was obtained, paperwork sent to parties, etc.
- \$125.00-Mediation scheduled, but one of the parties fails to show up
- \$250.00-Basic two-party mediation hearing held
- \$300.00-Multi-party mediation hearing held (disputes of 3 or more groups of people)

**Mediation Resolutions LLC will provide:**

- Experienced management and knowledge
- A well trained and experienced group of mediators
- Presentations and/or in-service trainings to police department personnel and to city/village official administrative staff
- Staff and/or voicemail to receive calls
- Zoom and/or face-to-face mediation sessions at the city/village
- Any follow-up client evaluations of the services provided
- A Disposition Notice to the referring police officer or city/village official and the city/village official overseeing this program
- Quarterly statistics regarding the outcome of referrals

**The city/village will:**

- Identify, refer through a developed mechanism and encourage cases for mediation
- Assist in generating police and city/village official knowledge of the service
- Provide or assist in arranging free space to conduct the mediations locally
- Provide security backup when the case has been identified by the police as volatile
- Provide printing for brochures if Mediation Resolutions LLC provides material appropriate
- Provide direct feedback about the program success

This is an informal agreement and at any time, by letter to the other party, either party may withdraw from this Memorandum of Understanding.

Thank you for the opportunity to allow Mediation Resolutions LLC to serve you in 2021.

Sincerely,

*Cathy Warmington*

Cathy Warmington  
Mediation Resolutions LLC