



Administration

414.302.8501

Circulation

414.302.8503

Reference

414.302.8500

Children's

414.302.8502

**CLAIMS AND FINANCE REPORT-JUNE 2021**

Appropriation January 2021	\$1,872,182.00
Expenditures to date	<u>\$607,284.02</u>
Balance	\$1,264,897.98
Deposits to date	\$82.95
Deposit-May 2021	<u>\$1,388.90</u>
Balance	\$1,266,369.83

The staff recommends the allowance of  
Claim Numbers 6533 to 6558 amounting to \$123,887.89  
Less Terchak Fund - \$8,843.50  
Less Library Book Fund - \$835.06  
Less March/April Friends' Sales - \$605.02

**BALANCE \$1,152,765.52**

**BOARD AUTHORIZATION**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**June 23, 2021**

# CITY OF WEST ALLIS

Date Filed June 23, 2021 \_ SCHEDULE OF VOUCHERS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Paid \_\_\_\_\_

Library Board

Vendor ID #	Name	Library Claim #	Purchase Order #	Purpose	Amount	Voucher
	Amazon	6533	P-Card Purchases	Library and Program Supplies	\$336.72	
	American Floor Mats	6534	P-Card Purchase	New floor mats	\$1192.95	
	Baker & Taylor	6535	P-Card Purchases	Books, DVD's, CD's, etc.	\$4826.43	
	Branch, Will	6536	FPO #F45174	Summer Reading Presentation	\$600.00	
	Catholic Herald	6537	P-Card Purchase	Subscription Renewal	\$28.00	
	Cengage Learning	6538	FPO #F45294	Large-Type Books	\$175.96	
	CDW-G	6539	Purchase Order #144399	IT Supplies	\$56.69	
	Daily Reporter, The	6540	P-Card Purchase	Subscription Renewal	\$249.00	
	Demco	6541	P-Card Purchase	Cataloging Supplies	\$253.32	
	Dollar Tree	6542	P-Card Purchases	Program Supplies	\$175.73	
	EnvisionWare	6543	P-Card Purchase	Printing Equipment	\$8786.81	
	Friends of WAPL	6544	FPO #F45168	Friends Sales March/April 2021	\$605.02	
	Menards	6545	P-Card Purchase	Children's Supplies (Wagon)	\$67.62	
	Midwest Tape	6546	FPO #F45293	Audiobooks	\$1097.73	
	National Audubon Society	6547	P-Card Purchase	Subscription Renewal	\$30.00	
	Nassco	6548	P-Card Purchases	Custodial Supplies	\$715.89	
	Office Depot	6549	P-Card Purchases	Library Supplies	\$255.12	
	Old House Journal	6550	P-Card Purchase	Subscription Renewal	\$31.00	
	Oriental Trading	6551	P-Card Purchase	Program Supplies	\$91.91	
	Pick 'N Save	6552	P-Card Purchase	Prizes and Program Supplies	\$140.61	
	Sound & Vision	6553	P-Card Purchase	Subscription Renewal	\$12.97	
	USPS	6554	P-Card Purchase	Postage	\$5.40	
	Value Line	6555	FPO #F45317	Subscription Renewals	\$494.00	
	WE Energies	6556		Gas/Electric Services	\$3968.66	
	Zoom	6557	P-Card Purchase	Service Subscription Renewal	\$14.99	
	Payroll	6558			\$99,675.36	

## LIBRARY BOARD

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

Date Filed June 23, 2021 SCHEDULE OF VOUCHERS

Date Paid \_\_\_\_\_

Library Board

[illegible]

## LIBRARY BOARD

President

Secretary

## Financial Report 6-21-21

	<u>Annual Appropriation</u>	<u>Spent/Encumbered</u>	<u>Balance</u>
Salaries (Regular)	\$1,214,344.00	\$416,365.00	\$797,979.00
Salaries (Other)	145,654.00	62,432.00	83,222.00
Overtime	11,141.00	1,425.00	9,716.00
Office Equipment/Repair	1,000.00	-	1,000.00
Auto Repair/Maint	1,000.00	-	1,000.00
Shop Equipment Repair	250.00	-	250.00
Other Equipment Repair	2,700.00	705.00	1,995.00
Postage	2,500.00	148.00	2,352.00
Office Supplies	19,500.00	10,700.00	8,800.00
Materials Fund	252,329.00	114,883.00	135,117.00
Memberships	500.00	-	500.00
Travel Expense	1,500.00	4.00	1,496.00
Training	1,000.00	-	1,000.00
Photographic Supplies	200.00	-	200.00
Custodial Supplies	7,500.00	3,089.00	4,411.00
Fuel (Gas-Auto)	650.00	79.00	571.00
Oils, Fluids, Lubs	28.00	-	28.00
Landscape Materials	250.00	-	250.00
Other Materials/Supplies	4,800.00	3,963.00	837.00
Maintenance Contracts	112,000.00	67,524.00	44,476.00
Other Services	4,815.00	2,105.00	2,710.00
Office Furniture/Equip	13,500.00	10,526.00	2,974.00
Gas	16,000.00	6,844.00	9,156.00
Electricity	52,000.00	15,486.00	36,514.00
Water	9,300.00	3,594.00	5,706.00
Safety Glasses	50.00	-	50.00
<b>TOTAL</b>	<b>1,874,511.00</b>	<b>\$719,872.00</b>	<b>\$1,152,310.00</b>

Unaudited--does not include adjustments, transfers, close-outs.

Includes carry-overs.

Materials Fund includes gifts, lost and paid, damages, carry-overs.