

# City of West Allis Meeting Minutes

# **Common Council**

Mayor Dan Devine, Chair Alderperson Thomas G. Lajsic, Council President

Alderpersons: Suzzette Grisham, Kevin Haass, Danna Kuehn, Thomas G. Lajsic, Rosalie L. Reinke, Daniel J. Roadt, Tracy Stefanski, Angelito Tenorio, Vincent Vitale, and Martin J. Weigel

Wednesday, February 17, 2021

7:00 PM

City of West Allis YouTube Channel

## **Draft**

# VIRTUAL REGULAR MEETING

City of West Allis YouTube Channel

https://www.youtube.com/user/westalliscitychannel/live

# A. CALL TO ORDER

The meeting was called to order by Mayor Devine at 7:00 p.m.

**B. ROLL CALL** 

**Present** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ald. Roadt.

# D. PUBLIC HEARINGS

1. O-2021-0021 Ordinance to Adopt the City of West Allis 2040 Comprehensive Plan

**Sponsors:** Safety and Development Committee

Attachments: Ord O-2021-0021

2040 Comp Plan - Final

AFFIDAVIT OF PUBLICATION - O-2021-0021 11952119

Ord O-2021-0021 signed

Explanation by Steven J. Schaer, Manager of Planning & Zoning.

Public Comments: None.

Public Hearing Held.

# 2. R-2021-0085

Resolution to confirm and adopt the report of the City Engineer containing the schedule of proposed assessments for improvement of S. 86 St. from W. Cleveland Ave. to S. Osage Ave. and S. Dakota St. from S. Osage Ave. to S. Orleans Ave. by new concrete construction with miscellaneous walk, new driveway approaches, storm sewer, storm sewer relay, sanitary sewer relay, water main relay, building services, utility adjustments and storm underdrain

**Sponsors:** Public Works Committee

Attachments: Res R-2021-0085

Council Hearing 2-17-21 - S. 86 St., S. Dakota St.

Diane Braden

Wiencek, Christopher

Jillian Dretzka

Res R-2021-0085 signed

AFFIDAVIT OF PUBLICATION - R-2021-0085 11955369

AFFIDAVIT OF PUBLICATION - R-2021-0085 Revised 11957852

Explanation by Peter Daniels, City Engineer.

Public Comments: Three (3) emails of concern received to the City Clerk

Public Hearing Held.

# E. MOTION TO SUSPEND THE RULES TO ALLOW ALTERNATE ORDER OF BUSINESS

A motion was made by Lajsic, seconded by Tenorio, that under 3.05(29) of the Revised Municipal Code to suspend the rules to allow for the ultimate order of business on this meeting's agenda. The motion carried unanimously.

## F. MAYOR'S REPORT

Mayor Devine recognized and thanked Ald. Weigel for his hard working clearing the snow from the skate park.

## **G. ALDERPERSON'S REPORT**

None.

# H. APPROVAL OF MINUTES

3. 2021-0134 Minutes (draft) of the February 2, 2021 Common Council meeting

Attachments: 020221 CC Minutes.draft

A motion was made by Lajsic, seconded by Vitale, that this matter be Approved. The motion carried unanimously.

# I. STANDING COMMITTEE REPORTS

#### SAFETY & DEVELOPMENT COMMITTEE

4. O-2021-0010 Ordinance to amend the official West Allis Zoning Map by rezoning

property located at 1436 S. 92 St. from RC-2, Residence District to C-2, Neighborhood Commercial District submitted by Andy Lopac (Tax Key No.

451-0228-002).

Sponsors: Kuehn

Attachments: Ord 2021-0010

Exhibit A

Application - Rezone -1436 S 92 RC-2 to C-2 (Lopac)

AFFIDAVIT OF PUBLICATION - PH O-2021-0010 11952243

Ord 2021-0010 signed

A motion was made by Lajsic that this matter was Passed. The motion carried by the following vote:

Aye: 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and

Weigel

No: 0

5. O-2021-0011 Ordinance to amend the Official West Allis Zoning Map by rezoning

properties, located at 331-33 S. 108 St., and 1\*\* Block of S. 108 St. from M-1, Light Industrial to C-3, Community Commercial District (Tax Key No.

414-9990-001 and 414-9991-002).

Sponsors: Grisham and Kuehn

Attachments: O-2021-0011

Exhibit A

AFFIDAVIT OF PUBLICATION - PH O-2021-0011 11952235

Ord O-2021-0011 signed

A motion was made by Lajsic that this matter was Passed. The motion carried by the following vote:

Aye: 7 - Grisham, Haass, Kuehn, Lajsic, Reinke, Vitale, and Weigel

No: 3 - Roadt, Stefanski, and Tenorio

**6.** O-2021-0012 Ordinance to amend the official West Allis zoning map amending section

12.05 relating to the following properties: 6500 W. Washington St., (Tax

Key Nos. 439-0001-037); and 1323 S. 65 St., (Tax Key Nos.

439-0139-002).

Sponsors: Tenorio and Alderperson Vitale

<u>Attachments:</u> O-2021-0012 proposed amendment

O-2021-0012 Exhibit A

Ord O-2021-0012 signed

Amended to remove 1339-1347 S. 65 St. 439-0140-001.

A motion was made by Tenorio that this matter was Passed as Amended. The motion carried by the following vote:

Aye: 9 - Grisham, Haass, Kuehn, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

No:

Abstain: 1 - Lajsic

O-2021-0013 Ordinance to amend the official West Allis Future Land Use Map within the 7.

City's Comprehensive Plan (Chapter 10 Land Use) from Industrial and

Office to Commercial Land Use

**Sponsors:** Tenorio and Alderperson Vitale

Attachments: O-2021-0013 proposed amendment

O-2021-0013 Exhibit A

Ord O-2021-0013 signed

A motion was made by Tenorio that this matter was Passed as Amended. The motion carried by the following vote:

Aye: 8 - Grisham, Haass, Kuehn, Reinke, Roadt, Stefanski, Tenorio, and Weigel

No: 1 - Vitale Abstain: 1 - Lajsic

# LICENSE & HEALTH COMMITTEE

O-2021-0008 Ordinance to authorize clerk to issue operator's licenses

Sponsors: Alderperson Vitale

Attachments: Ord O-2021-0008

Ord O-2021-0008 signed

This matter was Passed as Amended on a Block Vote.

9. 2021-0079 Combination "Class A" Retailer License for the sale of Fermented Malt

> Beverages and Intoxicating Liquor, for the July 1, 2020 to June 30, 2021 Licensing Period. Skogen's Foodliner, Inc, d/b/a Festival Foods, 11111 W. Greenfield Avenue, West Allis, WI 53214; Agent Kyle Robert Kaehne

2020-2021 Class A Liquor License Legal Notice - Festival Foods Attachments:

AFFIDAVIT OF PUBLICATION - 2021-0079 Festival Foods 11955365

Amended to allow alcohol sale face-to-face at the checkout only within the four walls of

the building.

This matter was Approved as Amended on a Block Vote.

### **Passed The Block Vote**

A motion was made by Vitale to approve all the actions on item nos. 8 and 9 on a Block Vote. The motion carried by the following vote:

Aye: 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and

Weigel

**No:** 0

# J. CONSENT AGENDA

10. <u>0-2021-0021</u> Ordinance to Adopt the City of West Allis 2040 Comprehensive Plan

**Sponsors:** Safety and Development Committee

Attachments: Ord O-2021-0021

2040 Comp Plan - Final

AFFIDAVIT OF PUBLICATION - O-2021-0021 11952119

Ord\_O-2021-0021 signed

This matter was Passed on a Consent Vote.

**14.** Resolution approving the terms & conditions for an Economic

Development Loan to GG 003 LLC for establishment of a dental office at 7020 W. National Avenue, under the Department of Housing and Urban Development Community Development Block Grant Program in the amount

of up to \$200,000

Sponsors: Administration and Finance Committee

Attachments: Res\_R-2021-0095

Commitment Letter - GG 003 LLC

Attachment A - Beneficiary Profile Report (2-17-21)

Attachment B - General Conditions 2.17.21

Attachment C - Federal Requirements (2-17-21)

Res R-2021-0095 signed

This matter was Adopted on a Consent Vote.

**15.** Resolution approving the terms & conditions for an Economic

Development Loan to BT Enterprises, LLC WA for the acquisition of the property at 7335 W. Greenfield Avenue, under the Department of Housing and Urban Development Community Development Block Grant Program in

the amount of up to \$40,000

Sponsors: Administration and Finance Committee

Attachments: Res R-2021-0096

Commitment Letter - BT Enterprises LLC WA

Attachment A - Beneficiary Profile Report

Attachment B - Fed Conditions (2.17.21)

Attachment C - General Conditions 2.17.21

Res R-2021-0096 signed

This matter was Adopted on a Consent Vote.

**16.** Resolution to terminate Tax Incremental District 9 and authorize the

distribution of excess increment

Attachments: Res R-2021-0106

MEMO - TID 9 Termination
Res R-2021-0106 signed

This matter was Adopted on a Consent Vote.

**17.** Resolution relative to extending our contract with CliftonLarsonAllen,

(Previously DBA Schenck, SC) to provide Financial Auditing Services, for

the year ending December 3, 2020, for a sum of \$54,900

**Sponsors:** Alderperson Haass

Attachments: Res R-2021-0098

Res R-2021-0098 signed

This matter was Adopted on a Consent Vote.

**18.** Resolution to approve bid of Butters-Fetting Co., Inc. for furnishing and

installing an air-cooled chiller unit at the West Allis Fire Department Station

1 located at 7300 W. National Avenue in the amount of \$77,288

Sponsors: Public Works Committee

Attachments: Res\_R-2021-0097

Res R-2021-0097 signed

This matter was Adopted on a Consent Vote.

**19.** Resolution relative to authorizing the purchase of six (6) cloud-based

Interview Room Recording Devices for a first year sum of \$43,342.40, with annual software license and maintenance fees of \$11,428.00, for a total

sum for five years to be \$89,054.40 from Axon Enterprises

Sponsors: Administration and Finance Committee

Attachments: Res R-2021-0099

PFC Approval-Axon Interview Rooms 02-2021

Axon Quote for Interview Room Recording

Res\_R-2021-0099 signed

## This matter was Adopted on a Consent Vote.

20. Resolution to confirm and adopt the report of the City Engineer containing

the schedule of proposed assessments for improvement of S. 86 St. from W. Cleveland Ave. to S. Osage Ave. and S. Dakota St. from S. Osage Ave. to S. Orleans Ave. by new concrete construction with miscellaneous walk, new driveway approaches, storm sewer, storm sewer relay, sanitary sewer relay, water main relay, building services, utility adjustments and storm

underdrain

**Sponsors:** Public Works Committee

Attachments: Res R-2021-0085

Council Hearing 2-17-21 - S. 86 St., S. Dakota St.

**Diane Braden** 

Wiencek, Christopher

Jillian Dretzka

Res\_R-2021-0085 signed

AFFIDAVIT OF PUBLICATION - R-2021-0085 11955369

AFFIDAVIT OF PUBLICATION - R-2021-0085 Revised 11957852

## This matter was Adopted on a Consent Vote.

**21.** R-2021-0086 Final Resolution authorizing public improvement by new concrete

construction with miscellaneous walk, new driveway approaches, storm sewer, storm sewer relay, sanitary sewer relay, water main relay, building services, utility adjustments and storm underdrain in S. 86 St. from W. Cleveland Ave. to S. Osage Ave. and S. Dakota St. from S. Osage Ave. to S. Orleans Ave. and levying special assessments against benefited

properties

**Sponsors:** Public Works Committee

Attachments: Res R-2021-0086 (1)

Res R-2021-0086 signed

This matter was Adopted on a Consent Vote.

22. Resolution ordering preliminary plans and specifications together with a

schedule of proposed assessments for improvement of the area bounded by East City limits to S. 68 St. and W. Burnham St. to South City limits by

miscellaneous sidewalk repair

**Sponsors:** Public Works Committee

Attachments: Res R-2021-0082

Res R-2021-0082 signed

This matter was Adopted on a Consent Vote.

23. 2021-0133 Claim by Tahudah Cole regarding damages and injuries on May 25, 2020

Attachments: 2021-0133 Claim - Tahudah Cole

This matter was Referred for Legal Action to the City Attorney on a Consent Vote.

24. 2021-0111 Claim by Demeteria Chaney regarding damage to vehicle at 2162 S. 102

St. on January 26, 2021

Attachments: 2021-0111 Claim - Demeteria Chaney Redacted

This matter was Referred for Legal Action to the City Attorney on a Consent Vote.

25. 2021-0122 Report of the Municipal Judge for the month of January 2021, consisting of

all fines, costs and fees collected by the City of West Allis in the sum of

\$77,004.15

Attachments: Municipal Judge January 2021

This matter was Placed on File on a Consent Vote.

**26.** 2014-0236 Gerald Buchkowski communication regarding property damage allegedly

sustained at 1921 S. 97 Street on March 17, 2014.

Attachments: Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Placed on File on a Consent Vote.

**27.** 2014-0415 Notice of Claim submitted on behalf of Randal Eugene Stefaniak relative to

injury allegedly sustained at 2047 S. 105 St. on March 16, 2014.

Attachments: Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Placed on File on a Consent Vote.

**28.** 2014-0634 Kenneth G. Schmittlein communication regarding property damage

allegedly sustained at 7930 W. Grant St. in 2014.

Attachments: Kenneth Schmittlein Claim

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Placed on File on a Consent Vote.

29. 2015-0131 Notice of Claim submitted on behalf of Michael Grassman relative to

damages allegedly sustained at 7234 W. Greenfield Ave. on October 27,

2014.

Attachments: Grassman Notice of Claim

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Placed on File on a Consent Vote.

**30.** 2017-0555 Ryan Shulta Notice of Claim regarding personal injury sustained at Rogers

Park, 2023 S. 75 Street, on July 31, 2017.

Attachments: R. Shulta claim

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Placed on File on a Consent Vote.

**31.** 2019-0725 Summons and Complaint in the matter of Wells Fargo Bank vs Timothy J.

Lagoo, et al, regarding foreclosure of mortgage, Case No.

2019CV007372

Attachments: Claim - Timothy J. Lagoo 2019CV007372 10-15-19

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Placed on File on a Consent Vote.

**32.** 2020-0171 Summons and Complaint by Marine Credit Union vs Jerrod Dantzler, et, al.,

regarding foreclosure of mortgage (Case No. 2020CV001563)

Attachments: Claim Marine C/U vs Jerrod Dantzler 2020CV001563

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Placed on File on a Consent Vote.

33. 2020-0472 Claim by Kyle Ehlert regarding damage to property damages at 1100 S.

65 St. on December 19, 2019

Attachments: 2020-0472 Claim - Kyle Ehlert

Kyle Ehlert additional documents

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Denied on a Consent Vote.

**34.** 2020-0638 Claim by Gary Swansby regarding injury to person at W. Greenfield Ave.

and S. 74 St. on August 6, 2020

Attachments: 2020-0638 Claim - Gary Swansby

Claim - Gary Swansby

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Denied on a Consent Vote.

35. 2020-0794 Claim by Rachel Piette regarding reimbursement for towing expense at the

northeast corner of S. 86 St and W. National Ave. on September 11, 2020

<u>Attachments:</u> 2020-0794 Claim - Rachel Piette\_Redacted

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Denied on a Consent Vote.

**36.** 2020-0821 Notice of Claim and Notice of Injury by Jimmy Vang and Ka Vang

regarding injury to person on August 4, 2020

Attachments: 2020-0821 Claim - Jimmy Vang and Ka Vang 0001

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Denied on a Consent Vote.

**37.** 2020-0822 Notice of Claim and Notice of Injury on behalf of minor child regarding injury

to person on August 4, 2020

Attachments: 2020-0822 Claim - Minor Child Vang 1 Redacted

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Denied on a Consent Vote.

38. 2020-0823 Notice of Claim and Notice of Injury on behalf of minor child regarding injury

to person on August 4, 2020

Attachments: 2020-0823 Claim - Minor Child Vang 2 0001 Redacted

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Denied on a Consent Vote.

**39.** 2020-0824 Notice of Claim and Notice of Injury on behalf of minor child regarding injury

to person on August 4, 2020

Attachments: 2020-0824 Claim - Minor Child Vang 3 0001 Redacted

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Denied on a Consent Vote.

**40.** 2020-0842 Claim by Scott Travers regarding damage to vehicle at 6300 W. McGeoch

Ave on November 13, 2020

Attachments: 2020-0842 Claim - Travers, Scott 001 Redacted

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Denied on a Consent Vote.

**41.** 2020-0843 Claim by Joseph Woda-Rudolph regarding damage to vehicle at 6300 W.

McGeoch Ave. on November 13, 2020.

Attachments: 2020-0843 Claim - Woda-Rudolph, Joseph 0001 Redacted

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Denied on a Consent Vote.

**42.** 2021-0002 Claim by Jeffery Ciezki regarding damage to vehicle at 6300 W. McGeoch

Ave. on November 13, 2020

Attachments: 2021-0002 Claim - Jeffery Ciezki

Claims Report-February 2, 2021-With Old Claims & foreclosures

This matter was Denied on a Consent Vote.

**43.** 2021-0119 Finance Director/Comptroller submitting report for January 2021 indicating

City of West Allis checks issued in the amount of \$2,609,157.88

Attachments: January 2021 Monthly Claims Report to CC

This matter was Placed on File on a Consent Vote.

44. 2021-0121 Change of Agent for Riviera Lanes, Inc. d/b/a Riviera Lanes

This matter was Approved on a Consent Vote.

**45.** 2021-0127 License applications

Attachments: City Attorney recommends approval of the following licenses

This matter was Approved on a Consent Vote.

**46.** 2021-0013 Summons & Complaint in the matter of the complaint against MINTOT LLC,

Tina M. Minto, Agent, for the premises located at 5906 W. Burnham St., d/b/a TnT Sportz Bar (2020-2021 Class B Tavern License No. 2478)

Attachments: Signed Summons and Complaint- TNT Sportz Bar- MintoT LLC- 2021

2021-01-21 Affidavit of Process Server - Minto dba TnT Sports Bar

Summons and Complaint Revised

Surrender of License

This matter was Placed on File on a Consent Vote.

47. 2021-0138 Notification by Mayor Devine of reappointments to the West Allis Tourism

Commission of Rod Raschka, Molly Rowbottom, Ald. Weigel, Mayor

Devine, and Rebecca Grill, their one-year terms to expire January 1, 2022

<u>Attachments:</u> Tourism Commission reappointments

This matter was Approved on a Consent Vote.

**48.** 2021-0137 Reappointment by Mayor Devine of Brian Frank as a Regular Member of

the West Allis Plan Commission, his three-year term expires April 30, 2024

This matter was Approved on a Consent Vote.

**49.** 2021-0136 Reappointment by Mayor Devine of Mr. Wayne Clark as a member of the

West Allis Plan Commission, his three-year term to expire April 30, 2024

This matter was Approved on a Consent Vote.

**50.** 2021-0140 Appointment by Mayor Devine of Heather Uzowulu as the Eras Senior

Network Representative for the West Allis Commission on Aging, her

three-year term to expire November 1, 2023

This matter was Approved on a Consent Vote.

## **Passed The Block Vote**

A motion was made by Lajsic to approve all the actions on item nos. 10, 14-50 on a Consent Vote. The motion carried by the following vote:

Aye: 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and

Weigel

**No**: 0

## K. ITEMS REFERRED TO COMMITTEE

**51.** O-2021-0020 Ordinance to change start time for night parking restriction from 3:00 a.m.

to 2:00 a.m.

Sponsors: Alderperson Vitale

Attachments: Ord O-2021-0020 (1)

This matter was Referred to the Public Works Committee on a Block Vote.

**52.** Ordinance to create Special Event Permits and repeal Parade and

Carnival Permits

Attachments: Ord O-2021-0006

This matter was Referred to the License and Health Committee on a Block Vote.

**53.** 2021-0126 2020-2022 Operator's License (Bartender/Class D Operator) application

of Ashley M. Keil

This matter was Referred to the License and Health Committee on a Consent

Vote.

**54.** 2021-0041 Police Department Report regarding tavern violations/calls for service for

the month of January 2021

Attachments: January 2021 Tavern Report Redacted

This matter was Referred to the License and Health Committee on a Consent

Vote.

**Passed The Block Vote** 

A motion was made by Lajsic to approve all the actions on item nos. 51-54 on a Consent Vote. The motion carried by the following vote:

Aye: 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and

Weigel

**No:** 0

11. O-2021-0005 Ordinance to amend City of West Allis Municipal Code 5.03(8) to add a

Structure Fire Fee

**Sponsors:** Alderperson Haass

Attachments: Ord O-2021-0005

Ald. Weigel requested that this item be divided out.

A motion was made by Haass, seconded by Reinke, that this matter was Passed.

The motion carried by the following vote:

Aye: 6 - Haass, Kuehn, Lajsic, Reinke, Roadt, and Tenorio

No: 4 - Grisham, Stefanski, Vitale, and Weigel

**12.** R-2021-0047 Resolution to amend the 2021 fee schedule to include a structure fire fee

and amend the Candidate Physical Agility Test (CPAT) Fee

**Sponsors:** Alderperson Haass

Attachments: Res R-2021-0047

Ald. Weigel requested this item be divided out.

A motion was made by Lajsic that in the matter of the Structure Fire Fee that this be Adopted. The motion carried by the following vote:

Aye: 6 - Lajsic, Haass, Kuehn, Reinke, Tenorio, and Devine,

No: 5 - Grisham, Roadt, Stefanski, Vitale, and Weigel

A motion was made by Lajsic that this matter of the Candidate Physical Agility Test (CPAT) Fee this be Adopted. The motion carried by the following vote:

Aye: 6 - Mayor Devine, Haass, Kuehn, Lajsic, Reinke, and Tenorio

No: 5 - Grisham, Roadt, Stefanski, Vitale, and Weigel

**13**. R-2021-0080

Resolution authorizing the Executive Director of the Economic Development Program to amend a landscape design/architectural services contract with Parkitecture + Planning, LLC, for "Burnham Pointe Park" (existing gravel lot located at 60\*\* W. Burnham), Tax Key No. 475-0020-001, in an amount not to exceed an additional \$10,000

Sponsors: Administration and Finance Committee

Attachments: Res R-2021-0080

Scope of Services - Parkitecture

Amending item 1 in the resolution to from \$17,780 to \$27,780.

Ald. Kuehn requested this item be divided out.

A motion was made by Lajsic that this matter was Adopted As Amended. The motion carried by the following vote:

Aye: 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

**No:** 0

# L. ADJOURNMENT

A motion was made by Lajsic, seconded by Reinke, to adjourn at 8:11 p.m., with the next regularly scheduled meeting to be held on March 2, 2021. The motion carried unanimously.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

# NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

# **AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

## LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.