

7231 W. GREENFIELD AVE.. SUITE 201 · WEST ALLIS. WI 53214
PHONE (414) 774-2676 · FAX (414) 774-7728

WWW.WESTALLISDOWNTOWN.COM

June 26, 2020

Mayor Dan Devine and Common Council Members City of West Allis, City Hall 7525 W. Greenfield Ave. West Allis, WI 53214

Dear Honorable Mayor Devine and Common Council Members:

The Promotions Committee of the *Downtown West Allis Business Improvement District (DWABID), in* partnership with area businesses, is looking to host a new event for our Downtown entitled "West Allis Downtown Fair Food Crawl." This event will be held on Wednesday, August 5, 2020 from 5pm to 8pm.

We are hoping to attract visitors to our Downtown by providing at least 10 different stops where they will be able to sample fair food. There will be specials, sales and refreshments to all who visit. To make this an appealing event and encourage social distancing, we ask you to declare our **West Allis Downtown Fair Food Crawl** as a "Community Event."

To maintain the COVID-19 guidelines, participants will drive to Old National Bank's parking lot where they will receive information on participating businesses and promotional items. (We will use our own sandwich board signage to direct traffic through and around Old National Bank's parking lot.) Visitors will then park their vehicles in one of the municipal lots and walk to their destinations. This will be a prepaid event and limited 200 participants.

Our organization holds a one-million-dollar event insurance policy with the City of West Allis listed as an additional insured. (See enclosed.)

Downtown West Allis extends its thanks to Mayor Devine and the Common Council for their continued support and consideration in this matter. If you have any questions, please call 414-774-2676.

Sincerely,

Donald Falk

Downtown West Allis

**Promotions Committee Chair** 

Encl.

cc: Peter Feldhusen, Alderperson Marty Weigel & Alderperson Tracy Stefanski









## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/02/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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557	n Insurance Service Corp Cottonwood Ave Suite 108					PHONE				
Hartland, WI 53029 Sandra E Spanaus					E-MAIL ADDRESS:					
					PRODU	DER ID #: DOV	VNT-1			
	Downtown Most Allis Dil				INSURER(S) AFFORDING COVERAGE				NAIC #	
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	7231 W. Greenfield Ave. West Allis, WI 53214				INSURER C:					
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Α	X COMMERCIAL GENERAL LIABILITY	X	Х	83SBAAC2695		01/17/2020	01/17/2021	DAMAGE TO RENTED PREMISES (Ea occurrence)	<u> </u>	1,000,000
	CLAIMS-MADE X OCCUR							MED EXP (Any one person)	6	10,000
								PERSONAL & ADV INJURY \$	5	1,000,000
								GENERAL AGGREGATE \$	5	2,000,000
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A	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR	x	x	83SBAAC2695	01/17/2020	01/17/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE	\$ \$ \$ \$	1,000,000 1,000,000 10,000 1,000,000 2,000,000
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х	AUTOMOBILE LIABILITY  ANY AUTO		Х	83SBAAC2695	01/17/2020	01/17/2021	COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
^	ALL OWNED AUTOS			000000000000000000000000000000000000000	01/1//2020	01/11/2021	BODILY INJURY (Per person)	\$	
	SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$	
	X HIRED AUTOS						PROPERTY DAMAGE (PER ACCIDENT)	\$	
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٨	AND EMPLOYERS' LIABILITY	Y/N		83WECAC2SE5	01/17/2020	01/17/2021	X WC STATU- TORY LIMITS OTH- ER		
Α	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	\$	100,000
							E.L. DISEASE - EA EMPLOYEE	\$	100,000
	DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$	500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) City of West Allis is an additional insured for liability on all events provided by the insured.

CERTIF	ICATE	HOL	DER
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City of West Allis City Hall 7525 W Greenfield Ave

West Allis, WI 53214

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE Sandra E Spanaus

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**NOTEPAD:** 

HOLDER CODE

INSURED'S NAME Downtown West Allis BID

DOWNT-1

OP ID: SS

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Date 01/02/2020

The City will be indemnified and held harmless from any and all calims, damages, or judgements arising from the granting of the permit or the operation of the show or exhibition.