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CLAIMS AND FINANCE REPORT-JANUARY 2020

Appropriation January 2020	\$1,826,681.00
Balance December 2019***	\$373,558.98
 Balance	 \$2,200,239.98

The staff recommends the allowance of
Claim Numbers 6101 to 6143 amounting to \$203,463.68
Less Terchak Fund (Terchak Plaque) -\$266.00
Less Heikkenen Memorial Trust -\$104.41

BALANCE \$1,997,146.71

***Not reconciled with Finance
Division to date: does not include
Inventory or Public Works charges for 2019.

BOARD AUTHORIZATION

Motion: _____

Second: _____

January 22, 2020

CITY OF WEST ALLIS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Filed January 22, 2019 (END OF 2019)_ SCHEDULE OF VOUCHERS
Library Board

Date Paid

Vendor ID #	Name	Library Claim #	Purchase Order #	Purpose	Amount	Voucher
	Aggie's Bakery & Cake Shop	6101	P-Card Purchase	Staff Prize	\$5.00	
	Amazon	6102	P-Card Purchases	Library and Program Supplies	\$508.63	
	Baker & Taylor	6103	P-Card Purchases	Books, DVD's, CD's, etc.	\$17,272.33	
	Cavendish Square	6104	FPO #F41505	Children's Books	\$195.54	
	CDW-G	6105	Purchase Order #143266	HDMI cable	\$68.42	
	Cengage Learning	6106	FPO #'s F41416, F41297	Large-Type Books	\$234.33	
	Center Point Large Print	6107	FPO #'s F41296, F41503	Large-Type Books	\$44.34	
	Chamberlain's Flower and Gift Shop	6108	FPO #F41405	Holiday Poinsettias	\$282.67	
	Demco	6109	P-Card Purchases	Cataloging Supplies	\$1870.03	
	Fairytale Birthday Company	6110	FPO #F41299	Winter Week Program	\$128.50	
	Hobby Lobby	6111	P-Card Purchase	Teen/Tween Program	\$6.45	
	JOANN Fabrics	6112	P-Card Purchase	Children's Supplies	\$82.54	
	Lands' End	6113	P-Card Purchase	Staff Prize	\$20.00	
	Koszalka, Michael	6114	FPO #F41321	Petty Cash	\$68.01	
	MCFLS	6115	FPO #F41465	Replacements, Postage, E-Commerce, Circulation Supplies	\$1341.56	
	Midwest Tape	6116	FPO #'s F41298, F41417	Audiobooks, DVD's, and CD's	\$801.10	
	Nassco	6117	FPO #F41322	Custodial Supplies	\$520.11	
	New York Times, The	6118	P-Card Purchase	Subscription Renewal	\$1053.00	
	Office Depot	6119	P-Card Purchase	Library Supplies + Furniture	\$3239.76	
	Oriental Trading	6120	P-Card Purchases	Program Supplies	\$188.51	
	Party City	6121	P-Card Purchase	Winter Week Program	\$37.69	
	Pick 'N' Save	6122	P-Card Purchases	Teen/Tween Program + Staff Party Supplies	\$187.20	
	Piktochart	6123	P-Card Purchase	Subscription Renewal	\$29.00	

LIBRARY BOARD

President

Secretary

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Date Paid _____ Library Board

RCB Awards LLC	6124	P-Card Purchase	Terchak Plaque	\$266.00
San-A-Care	6125	FPO #F41165	Custodial Supplies	\$2980.00
Scholastic	6126	FPO #F41506	Children's Books	\$1601.70
United States Postal Service	6127	P-Card Purchase	Library Supplies	\$90.00
WE Energies	6128		Gas/Electric Services	\$1438.36
West Allis Cheese & Sausage Shoppe	6129	P-Card Purchase	Staff Prizes	\$40.00
Weston Woods Studios	6130	FPO #F41504	Children's Books	\$62.85
Wisconsin State Journal	6131	P-Card Purchase	Subscription Renewal	\$1042.75
World Book, Inc.	6132	FPO #F41502	Children's Encyclopedias	\$999.00
World Market	6133	P-Card Purchase	Staff Party Supplies	\$29.94
Payroll	6134			\$154,368.76
			Total	\$191,104.08
December 6, 2019				
Regulars \$42,249.16				
Provisionals 8,302.10				
\$50,551.26				
December 20, 2019				
Regulars \$43,827.96				
Provisionals 8,026.87				
Overtime 1,817.74				
\$53,672.57				
January 3, 2020				
Regulars \$43,643.79				
Provisionals 6,501.14				
\$50,144.93				

LIBRARY BOARD

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Date Filed January 22, 2020 _ SCHEDULE OF VOUCHERS

Library Board

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LIBRARY BOARD

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