



# City of West Allis

## Meeting Minutes

### Library Board Subcommittee

Wednesday, November 13, 2019

6:00 PM

West Allis Public Library  
7421 W. National Ave.

#### Performance Evaluation of the Library Director

##### A. Call to Order

Ms. Wadewitz called the meeting to order at 6:00 p.m.

##### B. Roll Call

*Present: Kari Lerch and Michelle Wadewitz*

*Excused: Alderperson Marty Weigel*

*Staff present: Michael Koszalka, Library Director*

##### C. Approval of Minutes

Library Board Subcommittee Meeting Minutes September 26, 2019

Attachments: [Library Board Subcommittee Meeting Minutes September 26, 2019](#)

Ms. Wadewitz moved to approve the meeting minutes from the September 26, 2019 Library Subcommittee meeting. Second by Ms. Lerch. Motion approved.

##### G. Unfinished Business

Performance Evaluation of the Library Director

Attachments: [Library Director Evaluation Feedback](#)

[Proposed Timeline for Library Director Evaluation](#)

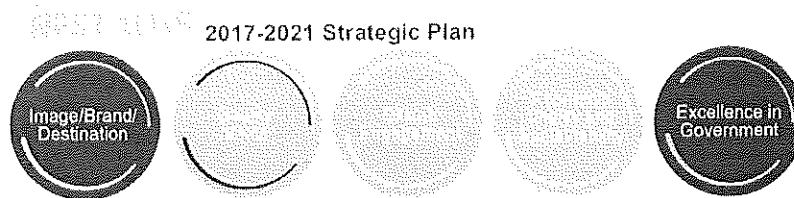
[Library Director Evaluation Policy](#)

Ms. Michelle Wadewitz stated it was the intention of the Performance Evaluation of the Library Director Subcommittee to convene in closed session at said time and place, to consider and vote on a motion to discuss the Library Director's mid-year performance evaluation and to take such further action as may be necessary and appropriate in this matter. A closed session for the above purpose is authorized pursuant to the provisions of Section 19.85(1)(c) of the Wis. Stats. which permits a governmental body upon motion duly made and carried, to convene in closed session for the purpose of considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A motion was made by Ms. Wadewitz to go into closed session at 6:05 p.m. Second by Ms. Lerch. Motion carried. At 6:25 p.m. a motion was made by Ms. Wadewitz to convene in open session. Second by Ms. Lerch. Motion carried.

##### J. Adjournment

There being no further business, Ms. Wadewitz moved to adjourn. Second by Ms. Lerch. Motion approved. The meeting was adjourned at 6:27 p.m.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

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Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.