



Administration

414.302.8501

Communications

414.302.8503

Referral Services

414.302.8500

Children's

414.302.8502

CLAIMS AND FINANCE REPORT-JULY 2019

Appropriation January 2019	\$1,877,227.00
Expenditures to date	<u>748,955.10</u>
Balance	\$1, 128,271.90
Deposits to date	<u>16,373.82</u>
Balance	\$1,144,645.72
Deposits, June 2019	<u>866.11</u>
Balance	\$1,145,511.83

The staff recommends the allowance of

Claim Numbers 5969 to 5995 amounting to \$ 133,945.85

Less Drake-Breskvar Fund - 216.82

Less Terchak Fund (Computer Monitors) - 5,877.90

BALANCE \$1,017,660.70

BOARD AUTHORIZATION

Motion: _____

Second: _____

July 24, 2019

Financial Report 7-23-19

	<u>Annual Appropriation</u>	<u>Spent/Encumbered</u>	<u>Balance</u>
Salaries (Regular)	\$1,098,836.00	\$495,930.00	\$602,906.00
Salaries (Other)	212,678.00	78,456.00	134,222.00
Shift Differential	0.00	-	0.00
Overtime	10,000.00	2,862.00	7,138.00
Out-of-Class	0.00	-	0.00
Labor Charges (Other Depts)	0.00	-	0.00
Office Equipment/Repair	1,000.00	-	1,000.00
Furniture Repair/Maint	200.00	-	200.00
Auto Repair/Maint	1,000.00	25.00	975.00
Shop Equipment Repair	250.00	-	250.00
Other Equipment Repair	2,700.00	778.00	1,922.00
Postage	3,500.00	725.00	2,775.00
Office Supplies	32,000.00	8,168.00	23,832.00
Printing	0.00	-	0.00
Materials Fund	292,787.00	108,051.00	184,736.00
Memberships	500.00	-	500.00
Travel Expense	1,500.00	59.00	1,441.00
Car Allowance	480.00	-	480.00
Training	1,000.00	-	1,000.00
Photographic Supplies	200.00	-	200.00
Custodial Supplies	7,500.00	1,986.00	5,514.00
Fuel (Gas-Auto)	650.00	174.00	476.00
Oils, Fluids, Lubs	28.00	-	28.00
Electrical Supplies	0.00	-	0.00
Landscape Materials	250.00	-	250.00
Other Materials/Supplies	4,800.00	5,108.00	-308.00
Cleaning/Laundry	3,800.00	-	3,800.00
Rentals	0.00	-	0.00
Maintenance Contracts	111,300.00	94,418.00	16,882.00
Other Services	14,815.00	5,855.00	8,960.00
Office Furniture/Equip	13,500.00	6,191.00	7,309.00
Gas	16,000.00	7,891.00	8,109.00
Electricity	52,000.00	17,274.00	34,726.00
Water	9,300.00	-	9,300.00
Safety Glasses	350.00	-	350.00
Telephone	100.00	1.00	99.00
TOTAL	1,893,024.00	\$833,952.00	\$1,059,072.00

Unaudited--does not include adjustments, transfers, close-outs.
Includes carry-overs.

Materials Fund includes gifts, lost and paid, damages, carry-overs.

CITY OF WEST ALLIS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Filed July 24, 2019 _ SCHEDULE OF VOUCHERS

Date Paid _____

Library Board

Vendor ID #	Name	Library Claim #	Purchase Order #	Purpose	Amount	Voucher
	Amazon	5969	P-Card Purchases	Library and Program Supplies	\$454.21	
	Animal Quest Entertainment	5970	FPO #F39388	Summer Reading Program	\$694.00	
	Baker & Taylor	5971	P-Card Purchases	Books, DVD's, CD's, etc.	\$11,573.80	
	BorderLAN Cyber Security	5972	Purchase Order #142984	Internet Security	\$1400.00	
	Center Point Large Print	5973	FPO #F39617	Large-Type Books	\$44.34	
	Consumer Crafts	5974	P-Card Purchase	Program Supplies	\$49.84	
	Demco	5975	FPO #F39433	Summer Reading Materials	\$349.71	
	Dollar Tree	5976	P-Card Purchases	Teen/Children's Program Supplies	\$42.28	
	GHA Technologies, Inc.	5977	Purchase Order #142934	Computer Monitors	\$5877.90	
	Girman, Stephen	5978	FPO #F39199	Summer Reading Program	\$390.00	
	James, Ardan	5979	FPO #F39431	Summer Reading Program	\$400.00	
	Kidsplay	5980	FPO #F39342	Summer Reading Program	\$700.00	
	Laplender, Robert	5981	FPO #F39392	Leisure Learners Program	\$50.00	
	MCFLS	5982	FPO #F39544	Second Quarter (E-Commerce, Postage, Cataloging Supplies, etc.)	\$654.27	
	Midwest Tape	5983	FPO #F396250	Audiobooks and DVD's	\$532.72	
	Office Depot	5984	P-Card Purchases	Library Supplies	\$863.37	
	Party City	5985	P-Card Purchase	Teen/Tween Program Supplies	\$11.06	
	Pick 'N Save	5986	P-Card Purchases	Program Supplies	\$145.41	
	ProMotion, Inc.	5987	P-Card Purchase	Book Page Subscription	\$1152.00	
	Scholastic	5988	FPO #F39668	Summer Reading Prizes	\$601.10	
	Scrub-A-Dub	5989	P-Card Purchase	Car Wash for Library Truck	\$10.00	
	Sound & Vision	5990	P-Card Purchase	Subscription Renewal	\$23.97	
	Tanzilo, Robert	5991	FPO #F39432	Leisure Learners Program	\$100.00	
	Target	5992	P-Card Purchase	Program Supplies	\$12.48	
	Walmart	5993	P-Card Purchases	Program Supplies	\$41.44	

LIBRARY BOARD

President

Secretary

Date Filed July 24, 2019 SCHEDULE OF VOUCHERS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Paid _____

Library Board

[illegible]

LIBRARY BOARD

President

Secretary