

MEMORANDUM

TO: Gary T. Barczak
Vince Vitale
Thomas G. Lajsic
Rosalie L. Reinke
Eric Euteneier

FROM: Peter C. Daniels, P.E., City Engineer

DATE: April 2, 2019

RE: **Communication regarding Driveway Permit Application at 10901 W. Lapham Street**

The Engineering Department has received new driveway permit applications for the property at 10901 W. Lapham Street. The application is requesting two 35 foot wide driveways and one new 40 foot wide driveway serving the new Kwik Trip and new Coast Car Wash. Commercial driveways are allowed to have a maximum width of 30 feet in accordance with RMC 11.09 and with City Policy Section 2801: Driveway Permits:

*5.2.2 – “Commercial properties may have a **30 foot maximum driveway** opening at the lot line”*

*5.2.4 – “Driveway requests involving commercial, multi-family and **manufacturing properties** must be approved by the Board of Public Works, which acts upon the recommendation of the Engineering Department.”*

The Engineering Department recommends approval by the Public Works Committee for the two 35 foot wide driveways and the one 40 foot wide driveway at this property. These driveway widths would not create any foreseeable issues at this location since it is in an exclusively commercial area already. The City Plan Commission and City Council have also previously approved the plans for this new development.