



# City of West Allis

## Meeting Minutes

### Capital Improvement Committee

*Dan Devine, Mayor*

*Vincent Vitale and Kevin Haass, Alderpersons*

*Sagar Tolani, Citizen Member; Erin Hirn, Plan Commission Member;*

*Rebecca Grill, City Administrator; Peggy Steeno, Finance Director/Comptroller/Treasurer;*

*Dave Wepking, Director of Public Works; Pete Daniels, City Engineer; and Patrick Schloss, Manager of Community Development.*

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Thursday, September 6, 2018

6:06 PM

City Hall, Art Gallery  
7525 W. Greenfield Ave.

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#### REGULAR MEETING (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 6:06 p.m.*

#### B. ROLL CALL

**Present** 10 - Mayor Dan Devine, Ald. Kevin Haass, Ald. Vincent Vitale, Ms. Rebecca Grill, Ms. Peggy Steeno, Ms. Erin Hirn, Mr. Dave Wepking, Mr. Peter Daniels, Mr. Patrick Schloss, and Sagar Tolani

*Others Present: Fire Chief, Mason Pooler and Janel Lemanske, Administrative Support Specialist.*

#### C. APPROVAL OF MINUTES

1. [18-00481](#) Capital Improvement Committee July 30, 2018 Regular Minutes (draft) and July 31, 2018 Special Meeting (draft).

Attachments: [073018 CIC Minutes.draft](#)  
[073118 CIC Minutes.draft](#)

**A motion was made by Tolani, seconded by Mr. Schloss, that this matter was Approved. The motion passed by the following vote:**

**Aye:** 9 - Mayor Devine, Ald. Haass, Ms. Grill, Ms. Steeno, Mr. Wepking, Mr. Daniels, Mr. Schloss, Tolani, and Vitale

**No:** 0

**Abstain:** 1 - Ms. Hirn

#### D. NEW AND PREVIOUS MATTERS

*Ms. Grill gave overview of needs and facility study. Ms. Grill stated the sub-committee is for facilities and those will be set aside.*

2. [18-00485](#) Request for the Capital Improvement Committee to recommend to the Common Council, outside of the regular CIP Process, a Capital Purchase by the Fire Department in the amount of \$75,000 in 2018 (In reference to 2019 Capital Request A-39).

Attachments: [CIP request for reserve aerial](#)

*Fire Chief Pooler explained the request to purchase a used aerial truck as a reserve vehicle stating that purchasing a used vehicle meets the needs of the Fire Department at a considerable savings compared to purchasing a new aerial truck. Discussion ensued relative to the risk of purchasing a twenty-four (24) year old aerial truck, inspection of the truck, usage of aerial trucks, and purchasing an aerial truck jointly with another municipality.*

**A motion was made by Mr. Schloss, seconded by Tolani, that this matter was Approved. The motion carried by the following vote:**

**Aye:** 8 - Mayor Devine, Ald. Haass, Ms. Grill, Mr. Wepking, Mr. Daniels, Mr. Schloss, Tolani, and Vitale

**No:** 2 - Ms. Steeno, and Ms. Hirn

**3. [18-00482](#)**

Consideration of 2019 Plan Details - Review and Consider Projects/Items for inclusion in the 2019 Recommended Plan to submit to Council

- Prioritize Projects Requested in 2019
- Projects/Items not approved to future year or removed

Attachments: [2019-2023 CIP with Attachments 7-25-18 FINAL](#)

*Ms. Steeno commented on the operating budget for Public Works, 2018 carryovers, reserves in fund budget, and the Charter Ordinance.*

*The committee reviewed and considered the 2019 Plan Details.*

*Ald. Haas questioned the Public Infrastructure Improvements - Other. Mr. Schloss stated the RR Bridge Maintenance line item is not for a specific project but earmarked to paint a bridge; funding could possibly come from other funding source.*

*Mr. Wepking prioritized the following Public Works Major Equipment/Vehicles - Non-Utility as follows: 1. Cable Fault Locator*

*2. Emerald Ash Borer Pre-emptive Removal Street Tree Replacement Planting*

*3. Boulevard Landscape Bed Consolidation.*

*The Committee agreed to the following amendments to the 2019 CIP Plan Details:*

*- Cable Fault Locator to the Operation Budget (Public Works)*

*- Removal of W. Mitchell St: S. 56 St. to 66 St (Public Works)*

*- Reduce the funding to \$150,000 on the Park Improvement to Kopperud;*

*- Change Low Pressure Sodium Bulb Replacements for Streets to a complete replacement (Public Works);*

*- Removal of Replacement of Induction Lighting (to LED)(Public Works) to 2018 Operating Budget*

*- Dog Park change project total to \$100,000; other funding \$40,000 of donations (Community Development)*

*- Remove Emergency Fire Dispatch Software (Fire)*

*- Beloit Road Senior Housing - Funding from Beloit Road Fund*

Move to 2018 budget:

Fan (roof) - Health Department

Emergency Electrical Panel - Senior Center

Windows- Library

Police Department Electrical Panel

Move the following to 2020 budget:

- Truck for Drill Rig (replacing unit purchased in 2004) - Water Utility to 2020 budget

- Drill Rig (replacing unit purchased in 2004) - Water Utility to 2020 budget

- 2009 SUV #184 - Public Works to 2020 budget

- City Building Digital Signage Program (Communications)

Send the following to the Sub-Committee (\$4,404,900+ in t.b.d's):

Evidence Vehicle Storage (Pole Barn) - Police

Roof, Sally Port - Police

Substation Roof - Police

Generator - Police

Municipal Yard Improvement Design

Municipal Yard - Overhead Garage Door

Transfer Station Improvements

Liberty Heights Park Roof

Tuck Pointing - Library

Roof - Fire State #2

Generator at Fire Station #2

Apparatus Floor Refinishing - Fire Station #1

HVAC Replacement - Fire Station #3

Carpet Replacement - All Three Stations and Administration Building (Fire)

Underbody Flush System (Fire)

City Hall Remodel

Farmer's Market Lead Paint Remediation

Pumping Station Update (Water)

HVAC Retrofit - Information Technology

General Facility Replacements - Per 2018 Facilities Plan

Boulevard & Gateway Improvements - Community Development

4. [18-00483](#) Overall 2019 - 2023 CIP - Accept 2020-2023 Draft Plan (no approval requested)
- Acknowledge Changes in Item #1
  - Planning Document Only
  - Recommendation to Council

Attachments: [2019-2023 CIP with Attachments 7-25-18 FINAL](#)

**This item deferred until next meeting.**

**E. FUTURE DISCUSSION**

5. [18-00484](#) Future Borrowing Amounts to be considered for 2019 and Beyond
- A. Streets & Related Purpose
  - B. Alternative Funding Options
  - C. Ordinance Change Needed?

*This item deferred to next meeting.*

**F. NEXT MEETING (TBD, if needed)**

*Next meeting scheduled for October 10, 2018 at 6:00 p.m.*

*Sub-committee to meet October 1, 2018 at 3:00 p.m.*

**G. ADJOURNMENT**

*The meeting adjourned at approximately 8:37 p.m.*

*Respectively Submitted,*

*Peggy Steeno, Finance Director/Comptroller/Treasurer*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.