



# Capital Improvement Request Form

Date: <b>3/15/2017</b>	Department: <b>Development</b>	Department Priority <sup>1</sup> _____ of <sup>15</sup> _____
Project Name: <b>Bike and Ped Infrastructure</b>	Location: <b>Citywide</b>	Prepared by: <b>Bart Griepentrog</b>
Duration: <input type="checkbox"/> One Year <input type="checkbox"/> On-going <input checked="" type="checkbox"/> Multi-Year <b>5</b> # of Years		Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Repair <input checked="" type="checkbox"/> On-going	IT Component: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, describe: _____	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <b>2018</b> End Date: <b>2022</b>	

## Engineering/PW Improvements (Infrastructure)\*

- ☐ Local Streets include taser & miles \_\_\_\_\_
- ☐ Major Streets ☐ Pavement Repair ☐ Storm Sewer ☐ Sanitary Sewer ☐ Water Main ☐ Parking Lot
- ☐ Street Lighting ☒ Sidewalks & Bike Trails ☐ Alleys ☐ Bridge (Inspect. & Repair) ☐ Traffic Controls – Intersections

## Equipment (attach replacement schedule, if applicable)

- ☐ Vehicle(s) ☐ IT Systems/Equipment (if applicable) ☐ Equipment Number (if applicable) # \_\_\_\_\_

Briefly describe: \_\_\_\_\_

## Buildings & Facilities\*

- ☐ Roof ☐ Windows ☐ HVAC ☐ Electrical ☐ Restroom ☐ Carpeting, Tiles, W&W Coverings ☐ ADA ☐ Office Remodeling ☐ New Building
- ☐ Miscellaneous, describe: \_\_\_\_\_

## Cost Estimate derived from:

- ☐ Actual Estimate (attach) ☒ Limited Information ☐ Based on Similar Projects ☐ Not Supported

## Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000

## \* Uses of Funds

Land/R-O-W Acquisition	
Design <b>\$20,000</b>	\$20,000
Bidding <b>\$2,500</b>	\$2,500
Construction Management <b>\$12,500</b>	\$12,500
Misc. (List details) <b>materials and installation</b>	\$90,000
<b>Total Use of Funds \$125,000</b>	\$125,000

## CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$ 125,000	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

**Bike and Ped Infrastructure**

Project Name: \_\_\_\_\_ # 18-\_\_\_\_\_ CIP Priority: \_\_\_\_\_ of \_\_\_\_\_

**Assumptions used in estimate and fund usage:**

The City's adopted Bicycle and Pedestrian Master Plan recommends that \$12,000 - \$20,000 be annually budgeted to implement recommended improvements. This request aligns with that recommendation and adjusts for project inflation.

**Project Description/Details: (attach additional sheet if necessary)**

Funds from this budget allocation will be utilized to install recommended improvements detailed within the City's adopted Bicycle and Pedestrian Master Plan. Those improvements include bike lane and route markings, signs, and pedestrian infrastructure. A review of potential projects is recommended to take place in conjunction with street design time lines, so that shared design, bidding and construction resources may be achieved.

# of Citizens/Businesses Impacted Per Year: ☐ 1-49 ☐ 50-249 ☐ 250-499 ☐ 500-999 ☐ 1000-2499 ☐ 2500-5000 ☐ 5001-10,000 ☒ 10,000 or more

Time Savings (in hours) Per Year: ☒ None ☐ 1-99 hours ☐ 100-259 ☐ 260-519 ☐ 520-1039 ☐ 1040-2080 ☐ 2081-4160 ☐ 4160 or more

# Employees impacted per year: ☐ None ☐ Less than 5 ☒ 5-24 ☐ 25-49 ☐ 50-99 ☐ 100-250 ☐ 250-500 ☐ 501 or more

Cost Savings Per Year: ☒ None ☐ \$1-\$1000 ☐ \$1001-5000 ☐ \$5001-10,000 ☐ \$10,001-25,000 ☐ \$25,001-50,000 ☐ \$50,000 or more

Does the project address a mandate? ☒ No ☐ Yes, describe:

Does the project reduce Liability? ☒ No ☐ Yes, describe:

Does the project require additional Staff or overtime? ☒ No ☐ Yes, describe:

Does the project generate revenue? ☒ No ☐ Yes, describe:

Support the City's Green Initiative? ☐ No ☒ Yes, describe: This project supports the Green Initiative's sustainable transportation goals.

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

This project impacts several Strategic Goals and Actions, including 1-6 Community streetscape; 1-11 Image elevation; 2-2 Healthy lifestyles; 2-4 Complete Streets; 2-5 Park utilization; 3-3 Volunteer engagement (Bike & Pedestrian Task Force); and, 4-7 Sustainable Capital Improvement Plan (maintenance).

Is the project related to another capital project? ☐ No ☒ Yes, describe: These projects could coincide with other street reconstruction projects.

How does the project relate to the City's Comprehensive Plan? ☐ No ☒ Yes, describe: The Bike and Pedestrian Master Plan was incorporated into recommendations within the Transportation chapter of the City's Comprehensive Plan.

Finance Only: Does the funding level fit within the City's funding and debt policies? ☐ No ☐ Yes

Comments: