



**DEPARTMENT OF POLICE**

**Patrick S. Mitchell**  
*Chief of Police*

**Robert Fletcher**  
*Deputy Chief of Police*

**Christopher Botsch**  
*Deputy Chief of Police*

November 6, 2016

Board of Police and Fire Commissioners  
West Allis, Wisconsin

RE: Fleet Vehicle Purchase Request – 2017 Budget

Dear Commissioners:

According to City of West Allis policy, the Police and Fire Commission must approve all purchases over \$10,000. We respectfully request to expend the following funds from our 2017 budget, Account #100-2101-521-70-02:

| Description of Item from 2017 Department Budget                      | Amount of expenditure  |
|--|------------------------|
| 1. Purchase of 6 new Ford Interceptor SUV police vehicles            | \$174,000.00 (approx.) |
| 2. Squad car set-up and replacement of needed equipment (6 vehicles) | \$60,000.00 (approx.)  |

**Total \$234,000.00**

The above expenditure is well within our vehicle budget, and will keep us in the proper rotation regarding our vehicle fleet.

Thank you for your consideration in this matter. Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Christopher Botsch  
Deputy Chief of Police

| Formal Approval                           | Date     |
|---|----------|
| <br>President, Police and Fire Commission | 11/17/16 |