



# City of West Allis

Resolution: R-2016-0222

7525 W. Greenfield Ave.  
West Allis, WI 53214

**File Number: R-2016-0222**

**Sponsor(s):** Administration & Finance Committee

**Final Action:**

OCT 18 2016

Resolution relative to repealing and recreating the City of West Allis Policies & Procedures Manual Policy No. 405, Discipline for Non-Elective Officials (Executive Service/Department Heads).

WHEREAS, Policy No. 405, Disciplinary Action for City Officials and Department Heads Appointed by the Mayor and Confirmed by the Common Council, now titled "Discipline for Non-Elective Officials (Executive Service/Department Heads)", was originally included in the City of West Allis Policies & Procedures Manual on January 23, 2006, and repealed and recreated on September 6, 2011; and

WHEREAS, it is necessary to change said policy at this time to provide the ability for the appointing authority to provide effective and efficient employee feedback and corrective action as needed.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that Policy No. 405, Discipline for Non-Elective Officials (Executive Service/Department Heads) is approved as presented in the attached.

BE IT FURTHER RESOLVED that the City Administrator is authorized and directed to repeal and recreate Policy No. 405, Discipline for Non-Elective Officials (Executive Service/Department Heads) in the Mayor section in the City's Policies & Procedures Manual and distribute said policy to all departments, divisions and offices.

ADM/ORDRES/ADMR560

ADOPTED

OCT 18 2016

APPROVED

10/25/16

Monica Schultz, City Clerk

Dan Devine, Mayor