



# City of West Allis

## Meeting Minutes

### Library Board

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Wednesday, August 24, 2022

7:00 PM

West Allis Public Library  
7421 W. National Ave.

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#### A. Call to Order

Ms. Suelzer called the meeting to order at 7:00 p.m.

#### B. Roll Call

Present: Gloria Dohearty, Barbara Hart, Adam Hengel, Jody Rymaszewski, Elizabeth Suelzer, Angelito Tenorio, and Michelle Wadewitz

Excused: Kari Southern and Ray Turner

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

#### C. Approval of Minutes

##### 1. Library Board Meeting Minutes July 27, 2022

Attachments: [Library Board Meeting Minutes July 27, 2022](#)

Ms. Hart moved to approve the July 27, 2022 Library Board meeting minutes as written. Second by Alderperson Tenorio. Motion approved.

#### D. Statements by Citizens

None.

#### E. Correspondence

None.

#### F. Claims and Finance Report

##### 2. August 2022 Claims and Finance Report

Attachments: [August 2022 Claims and Finance Report](#)

Ms. Hart moved to approve the August Claims and Finance Report. Second by Alderperson Tenorio. Motion approved.

#### G. Unfinished Business

##### 3. 2023 Library Operating Budget

Attachments: [2023 Budget Memo](#)  
[2023 proposed budget](#)

Ms. Hart moved to approve the 2023 Library Operating Budget. Second by Alderperson Tenorio. Motion approved.

4. Election of Officers

Ms. Hart moved to approve the current slate of officers. Second by Ms. Dohearty. Motion approved.

**H. New Business**

5. MCFLS Update

Erika Siemsen has been appointed to the MCFLS Board to replace Nik Kovac.

Judy Kaniasty is retiring after 42 years as the MCFLS Business Manager. Brittney Hornung has been hired as the new Business Manager.

The MCFLS interlibrary sorting system was featured on Bubbler Talk.

6. Terchak Fund Request-Repair/Replacement of Elevator

Attachments: [Terchak trust fund report August 2022](#)

Three quotes for elevator repair or replacement will be presented to the Library Board in September.

7. Trustee Essentials-Chapter 14-The Library Board and the Open Meetings Law

Attachments: [Trustee Essentials-Chapter 14-The Library Board and the Open Meetings Law](#)

**I. Library Director's Report**

- The Library has hired Megan Howard as a part-time Library Assistant. She has extensive customer service experience.
- Over 800 people attended the Wednesday children's programs in July.
- Library staff engaged with over 400 people at summer outreach events during the month of July.
- On November 12th, Andi Cloud, Ho-Chunk storyteller, will be at the Library to tell stories and patrons will be able to make mini canoes.
- Period products are available for free to patrons in the inside women's restroom.

**J. Adjournment**

There being no further business, Ms. Hart moved to adjourn. Second by Alderperson Tenorio. Motion approved. The meeting was adjourned at 7:50 p.m.

*Respectfully submitted,*

*Jody Rymaszewski, Secretary*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### **NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

#### **AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### **LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.