



City of West Allis

Meeting Agenda

Board of Review

Thursday, July 11, 2019

10:00 AM

City Hall, Common Council Chambers
7525 W. Greenfield Ave.

REGULAR

1. Call to Order
2. Roll Call
3. Verify that Member(s) have met the mandatory training requirements
4. Verify that the City has an ordinance for the confidentiality of income and expense information provided to the assessor under Wis. Stat. §70.47(7)(af)
5. Review of new laws
6. Re-affirmation of policy on procedure for sworn telephone or sworn written testimony requests
7. Re-affirmation of policy on procedure for waiver of board of review hearing requests
8. Filing and summary of Annual Assessment Report by Assessor's Office
9. Receipt of the Assessment Roll by Clerk from the Assessor and sworn statements from the Clerk
10. Examine the Roll, Correct Errors in Description or calculation, add omitted, or eliminate double assessed property
11. Verify with the Assessor that open book changes have been included in the Assessment Roll
12. Allow taxpayers to examine assessment data
13. Consideration of:
 - A. *Waivers of the required 48-hour notice of intent to file an objection when there is good cause*
 - B. *Waivers or requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court*
 - C. *Requests to testify by telephone or submit sworn written statement*
 - D. *Objection forms and hearing for property owners who did not submit acceptable income and expense information pursuant to Wis Stat. 70.47(7)(af)*
 - E. *Subpoena requests*
 - F. *Action on any other legally allowed/required Board of Review matters*

14. Review notices of intent to file objection
15. Consideration of proposed schedule of hearings on objections
16. Opportunity for objectors who do not give their intent and appear to give reason to the board as to why they should be heard
17. Adjournment



All meetings of the Board of Review are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.