



# City of West Allis

## Meeting Agenda

### Charity Gala Planning Committee

*Sub-Committee of the West Allis Community Improvement Foundation, Inc.*

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Tuesday, January 8, 2019

4:00 PM

City Hall - Room 128  
7525 W. Greenfield Ave.

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#### REGULAR MEETING

2019 Charity Gala Beneficiary - West Allis Dog Park  
Event Date - April 27, 2019

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. MATTERS FOR DISCUSSION/ACTION

1. [19-0011](#) Entertainment Subcommittee
  - a. Music
  - b. Fun Activities (Heads & Tails, Wine Pull, Raffle, Other)
2. [19-0012](#) Facilities Subcommittee
  - a. Location
  - b. Menu
  - c. Decorations
  - d. Set Up/Clean Up
3. [19-0013](#) "Taste of West Allis" Sweets Table Subcommittee
  - a. Solicit for Donations
4. [19-0014](#) Fundraising/Sponsorship Subcommittee
  - a. Discuss Sponsorship Opportunities/Design Literature
  - b. Discuss Fundraising Activities
5. [19-0015](#) Silent Auction Subcommittee
  - a. Solicit for Donations
  - b. New Bidding Procedures
  - c. Check Out Process
  - d. Table Monitors
6. [19-0016](#) Publicity Subcommittee
  - a. Event Theme/Slogan
  - b. Program Design
  - c. Event Promotion (social media, email blasts, etc.)

## D. ADJOURNMENT



All meetings of the Charity Gala Planning Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

### NOTICE OF POSSIBLE QUORUM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

### NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

### AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.