



# City of West Allis

## Meeting Agenda

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Martin J. Weigel, Vice-Chair*

*Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

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Monday, June 11, 2018

6:00 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### REGULAR MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. ANNOUNCEMENT

*Announcement of closed session pursuant to Wis. Stats. Section 19.85(1)(c) to discuss performance evaluation data of public employees (executive service positions).*

#### D. APPROVAL OF MINUTES

1. [2018-0369](#) Minutes (draft) April 9, 2018 Regular Meeting, April 17, 2018 Recess Meeting, May 1, 2018 Recess Meeting, May 15, 2018 Recess Meeting, and June 5, 2018 Recess Meeting.

Attachments: [Regular Meeting \(draft\) 04/09/18](#)  
[Recess Meeting \(draft\) 04/17/18](#)  
[Recess Meeting \(draft\) 05/01/18](#)  
[Recess Meeting \(draft\) 05/15/18](#)  
[Recess Meeting \(draft\) 06/05/18](#)

#### E. NEW AND PREVIOUS MATTERS

##### Held Items

2. [O-2017-0053](#) Ordinance to Amend, Repeal or Recreate the following Subsections in Chapter 2, Subchapter I - Amend 2.02 (1), Repeal and Recreate 2.05(2); Amend 2.95(1); Repeal and Recreate 2.95(2), 2.95 (3); Repeal 2.95 (4) and 2.95 (5); Amend 2.10 (2) (a) and (b), 2.14 (1), 2.16 (1), 2.24(1); Repeal 2.29; Amend 2.30 (1), 2.32 (1) and (2); Repeal 2.34 and 2.35. Amend, Repeal, Recreate or Create the following Subsections in Chapter 2, Subchapter II - Amend 2.63(1) , 2.70(1) and (2)(a); Repeal and Recreate 2.72, 2.73; Create 2.74; Amend 2.75(1); Amend, Repeal, Recreate or Create the following Subsections in Chapter 2, Subchapter IV - Amend 4.2, 4.4(1), 4.7(1), 4.9(1) of the City of West Allis Revised Municipal Code relating to Appointive Officials and

Employees, Vacancies, Appointment and Term for Executive, Managerial and Deputy-Assistant Service positions.

*Sponsors:* Probst

*Attachments:* [Ordinance re RMC Changes for Appointing Officers - Marked Copy O-2017-0053 with links](#)

3. [R-2017-0311](#) Resolution relative to amending the City of West Allis Policy & Procedure #404, with the amended title, "Recruiting, Hiring, and Reappointment Process for Executive/Managerial/Deputy-Assistant Service Positions," and repealing City of West Allis Policy and Procedure #1455, Managerial Service (Division Head) Conditions of Employment.

*Sponsors:* Administration & Finance Committee

*Attachments:* [Policy 404 - Marked](#)  
[Policy 1455 - to be repealed](#)

4. [2017-0562](#) Communication from HR Director regarding the opening of contract negotiations with the West Allis Professional Firefighters Association, Local #1004.

*Attachments:* [opening of contract negotiations with WA Professional Firefighters Assoc.](#)

#### **F. IT DIRECTOR DISCUSSION ITEMS**

5. [2018-0493](#) Public Works Project Update: Asset Management & Work Order Management.

*Attachments:* [DPW Project Update](#)

#### **G. CITY ADMINISTRATOR DISCUSSION ITEMS**

6. [2018-0494](#) Preliminary 2019 Budget Calendar.

*Attachments:* [Preliminary 2019 Budget Calendar](#)

7. [2018-0495](#) Medicare Advantage Plan Implementation Progress and Policy Updates.

8. [2018-0496](#) Progress and Recommendations regarding Total Benefit Package from Employee Benefit Committee.

9. [2018-0497](#) Long Term Disability Program Options.

10. [2018-0509](#) Wellness Program Initiatives.

## H. CLOSED SESSION

*PLEASE TAKE NOTICE that the Administration & Finance Committee of the City of West Allis will meet, at approximately 6:00 p.m., or as soon thereafter as time permits, on Monday, June 11, 2018, in Room 128, City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, to vote on a motion to convene in closed session at said time and place to discuss performance evaluation data of public employees (executive service positions), and to take such further action as may be necessary and appropriate with respect to such matter.*

*A closed session for the above purposes is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(c), which authorizes a governmental body, upon motion duly made and carried, to meet in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

*Upon conclusion of the closed session, the Administration & Finance Committee will convene in open session at said time and place to consider its public agenda, including motions to recommend approval or rejection of above-listed deliberations or any of the public agenda items that have not been acted upon.*

## I. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

### NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

### AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.