



City of West Allis

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair
Aldersperson Martin J. Weigel, Vice-Chair
Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, March 19, 2019

7:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

10. [2019-0187](#) Communication from City Administrator requesting approval to fill the Facilities Superintendent position in the Department of Public Works, Building/Inventory and Electrical Division.

Attachments: [Request to fill Facilities Superintendent position](#)

11. [O-2019-0006](#) Ordinance to amend the City of West Allis Salary Schedule adding the position of Utility Locator and amending the Building & Sign Maintenance/Inventory Superintendent to Facilities Superintendent.

Sponsors: Administration & Finance Committee
Attachments: [Salary Schedule 3-19-19](#)

12. [O-2019-0010](#) Ordinance to Amend Subsection 2.19(8)(b) of the West Allis Revised Municipal Code Relating to Deposit Amounts for Violation of West Allis Revised Municipal Code Sections 13.28(9) and 13.28(10).

Sponsors: Haass
Attachments: [Copy of Ordinance](#)

13. [R-2019-0204](#) Resolution relative to accepting the sole source proposal of Assessment Technologies of Wisconsin, LLC for providing a Market Drive software upgrade for a total net sum of \$10,702.99.

Sponsors: Administration & Finance Committee
Attachments: [Sole Source for Market Drive Annual Upgrade](#)

14. [R-2019-0210](#) Resolution approving the Rescission of Property Taxes.
Sponsors: Administration & Finance Committee
Attachments: [Tax Rescissions 3-19-19](#)
15. [2019-0185](#) Communication from City Administrator requesting approval to fill two vacant Truck Driver positions in the Department of Public Works, Sanitation and Street Division.
Attachments: [Request to fill two Truck Driver positions in San&Street Division](#)
16. [2019-0186](#) Communication from City Administrator requesting approval to fill a vacant Electrical Mechanic position as a Utility Locate Technician in the Department of Public Works, Building/Inventory and Electrical Division.
Attachments: [Request to fill Utility Locate Technician position](#)
17. [2019-0188](#) Communication from Health Commissioner/City Sealer requesting approval to fill an Environmentalist position pursuant to the 2019 Budget position update request.
Attachments: [Health Commissioner Memo regarding 2019 Budget Update Request](#)
18. [2019-0180](#) Finance Director/Comptroller submitting report for February 2019 indicating City of West Allis checks issued in the amount of \$3,614,278.86.
Attachments: [February 2019 Monthly Claims Report to CC](#)

City Attorney Claim Report

19. [2018-0903](#) UPI, LLC Claim relative to vehicle damages allegedly sustained on September 28, 2018.
Attachments: [Claim-UPI, LLC communication](#)
[Claim Report - 2019 March](#)
[Signed Release-UPI LLC-Dretzka](#)
20. [2018-0735](#) Erica and David Shackton Notice of Claim regarding personal property damages allegedly sustained at 2000 S. 72 Street on July 3, 2018 and August 6, 2018.
Attachments: [Claim - Shackton](#)
[Claim Report - 2019 March](#)
[Signed Release-Shackton](#)
21. [2018-0842](#) Rosa Gallardo Notice of Claim regarding vehicle damages allegedly sustained at 2009 S. 70 Street on September 2, 2018.
Attachments: [Claim - Rosa Gallard](#)
[Claim Report - 2019 March](#)
[Signed Release-Gallardo](#)

22. [2019-0189](#) Claim by Raymond Ciszewski regarding damage to property at 2487 S 99 Street.
- Attachments:* [2019-0189 Claim - Raymond Ciszewski](#)
[Claim Report - 2019 March](#)
23. [2018-0930](#) Kenneth Eron Notice of Claim regarding vehicle damages allegedly sustained at 824 S. 120 Street on October 20, 2018.
- Attachments:* [Claim-Kenneth Eron Redacted](#)
[Claim Report - 2019 March](#)
24. [2018-0649](#) Robert Kuhn Notice of Claim and Claim for Damages, relative to an incident allegedly sustained at the intersection of S. 67 Pl. and W. Beloit Rd. on or about October 10, 2017.
- Attachments:* [Claim-Kuhn](#)
[Claim Report - Kuhn](#)
[Signed Release-kuhn](#)
25. [2018-0769](#) Claim submitted on behalf of William Staffaroni relative to personal injuries and damages allegedly sustained at S. 72 St. and W. Lincoln Ave., on August 3, 2017.
- Attachments:* [Claim-Staffaroni](#)
[Notice by Atty Karp](#)
[Jennas Email RE Claim - William Staffaroni](#)
[Claim Report - Staffaroni](#)
26. [2018-0977](#) Peter Troia Notice of Claim regarding vehicle damages allegedly sustained at Root River Pkwy and W. Oklahoma Ave. on April 6, 2017.
- Attachments:* [Peter Troia](#)
[Claim Report - Troia and AmFam](#)
27. [2019-0079](#) Claim by Alyssa Bailey-Surges regarding Notice of Injury and Claim for Damages at S. 82 Street and W. Becher Street on October 25, 2018.
- Attachments:* [Claim - Alyssa Bailey-Surges](#)
[Claim Report - Bailey-Surges](#)

D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.