



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, November 15, 2016

7:00 PM

City Hall Room 128

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

1. [2016-0668](#) Minutes (draft) October 24, 2016, November 1, 2016, and November 7, 2016.

Attachments: [Regular Meeting \(draft\) 10/24/16](#)

[Recess Meeting \(draft\) 11/01/16](#)

[Regular Meeting \(draft\) 11/7/16](#)

D. NEW AND PREVIOUS MATTERS

New Matters for Introduction

12. [R-2016-0274](#) Resolution relative to approval of the Employment Contract for the position of Finance Director/Comptroller/Treasurer with Peggy Steeno.

Sponsors: Administration & Finance Committee

Attachments: [Employment Contract for Finance Dir/Comptroller/Treasurer](#)

[Job Description Questionnaire for Finance Dir/Comptroller/Treasurer](#)

13. [R-2016-0269](#) Resolution authorizing the transfer of \$75,000 from the Reserve Account for Liability Insurance to the Claims Account 100-8811-517.61-02.

Sponsors: Administration & Finance Committee

14. [R-2016-0271](#) Resolution approving an Action Plan for Fiscal Year 2017 relative to the Community Development Block Grant (CDBG) Program.

Sponsors: Administration & Finance Committee

Attachments: [Summary Action Plan for FY 2017](#)

15. [2016-0677](#) Communication from City Administrator requesting approval to fill the vacant position of Engineering Technician IV in the Engineering Department.

Attachments: [Request to fill Engineering Tech IV Position](#)

16. [2016-0678](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of Circulation Services Representative at the Public Library.

Attachments: [Request to fill Circulation Services Representative Position](#)

City Attorney Claim Report

17. [2010-0667](#) Shana S. Sprewer housing discrimination complaint against the City of West Allis.
18. [2011-0017](#) Seifert Law Center communication on behalf of their client, Brandon Ramm, regarding an incident allegedly occurring on or around September 18, 2010.
19. [2011-0018](#) Seifert Law Center communication on behalf of their client, Jessica Ramm, regarding an incident allegedly occurring on or around September 18, 2010.
20. [2016-0536](#) Michael Daub communication regarding vehicle damages allegedly sustained at 2182 S. 95 St. on August 13, 2016.

Attachments: [M Daub veh. dmg](#)

E. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.