



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, July 5, 2016

8:57 PM

City Hall Room 128

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 8:57 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Attending

Dawn Gunderson, Ehlers; Scott Post, City Attorney; Patrick Mitchell, Police Chief; Audrey Key, HR Director; Sally Nusslock, Health Commissioner; Ed Lisinski, Director of BINS; Kurt Zellmann, Assistant Fire Chief; Patrick Schloss, Community Development Manager; Rebecca N. Grill, City Administrator; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

22. [R-2016-0181](#) Resolution appointing Bond Trust Services Corporation to serve as fiscal agent for the City of West Allis in connection with outstanding obligations.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

23. [R-2016-0183](#) Initial Resolution authorizing \$4,430,000 General Obligation Bonds of the City of West Allis for community development projects in Tax Incremental Districts No. 11 and No. 14.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

24. [R-2016-0184](#) Resolution directing publication of Notice to Electors.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

25. [R-2016-0185](#) Resolution providing for the sale of \$4,430,000 Taxable General Obligation Community Development Bonds of the City of West Allis.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

26. [R-2016-0179](#) Resolution authorizing the Finance Department to sign a renewal agreement with Tri City National Bank for extension of banking services until June 30, 2017.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

27. [R-2016-0178](#) Resolution authorizing the City Administrator to enter into a Service Agreement with the Wisconsin State Fair Park Board on behalf of the West Allis Fire Department for the coordination of services for the Wisconsin State Fair.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

28. [R-2016-0196](#) Resolution approving a West Allis Neighborhood Association Small Grant Program Focus Grant to Rosehill Neighborhood Association in the amount of \$1,500.

Sponsors: Ald. May

A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

29. [R-2016-0188](#) Resolution relative to accepting the proposal of Gerber Leisure Products for furnishing and delivering Landscape Structures, Inc. playground equipment for Reservoir Park for a total sum of \$131,143.00.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

30. [R-2016-0192](#) Resolution authorizing the Director of Public Works/City Engineer to transfer \$211,335.54 from the Reserve for Capital Replacement Fund to the Capital Improvement Fund for the design and installation of emergency generating systems at City Hall and other City buildings.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

31. [2016-0450](#) Communication regarding annual Health Risk Assessments (HRAs) and related issues.

City Administrator Rebecca Grill explained the proposal for the HRA's to include spousal participation in 2016 to maintain the discounted premium share. Questions regarding whether the communication was the proper form for this were asked, and City Attorney Scott Post indicated that this should be done in the form of a resolution. The Committee directed staff to prepare the appropriate resolution for future consideration.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

32. [2016-0453](#) Communication from City Administrator regarding Health and Wellness Coordinator position.
- City Administrator Grill explained the proposal to change the existing, part-time Wellness position to a full-time Benefits Wellness Coordinator position. Discussion regarding the need and costs concerns ensued. After the discussion, the Committee directed Ms. Grill to take steps to move forward with the proposal.*
- A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**
- Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
- No:** 0
33. [2016-0454](#) Communication from City Administrator requesting approval to fill upcoming vacant position of Sanitation and Street Superintendent in the Department of Public Works, Sanitation and Street Division.
- A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:**
- Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
- No:** 0
34. [R-2016-0187](#) Resolution relative to accepting the proposal of Cascade Cart Solutions for furnishing and delivering recycling carts for a sum of \$1,093,229.95.
- Sponsors:** Public Works Committee
- This matter was Held.**

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Roadt, that the meeting be adjourned at 9:22 p.m. The motion carried unanimously.