



# City of West Allis

## Meeting Minutes

### Common Council

*Mayor Dan Devine, Chair*  
*Aldersperson Thomas G. Lajsic, Council President*  
*Alderspersons: Gary T. Barczak, Michael J. Czaplewski, Kevin Haass,*  
*Michael P. May, Cathleen M. Probst, Rosalie L. Reinke,*  
*Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel*

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Tuesday, December 5, 2017

7:00 PM

City Hall Common Council Chambers

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#### REGULAR MEETING (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 7:00 p.m.*

#### B. ROLL CALL

**Present** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**Excused** 1 - Ald. Probst

#### C. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was led by Ald. Vitale.*

#### D. PUBLIC HEARINGS

1. [R-2017-0245](#) Resolution to confirm and adopt the report of the Director of Public Works/City Engineer containing the schedule of proposed assessments for improvement of W. National Avenue from S. 70 Street to S. 76 Street and portions of intersecting streets.

**Sponsors:** Public Works Committee

**Attachments:** [R-2017-0245 signed](#)

*Explanation by Peter Daniels, Interim City Engineer.*

*Appearances: None.*

**Public Hearing Held.**

#### E. CITIZEN PARTICIPATION

None.

#### F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

*Mayor Devine announced that the following Committees would meet during recess: Administration & Finance, Public Works, Safety & Development, License & Health, and Advisory.*

## G. MAYOR'S REPORT

*Mayor Devine extended his condolences to the family of Pat Hladilek, a long time volunteer for many West Allis Clubs, Organizations and Committees. The Mayor thanked everyone for their participation in the events held in West Allis this past weekend; Christmas Market at the Farmer's Market; West Allis Downtown Business Improvement District's Christmas on the Avenue; the schools performance in the Plaza before the tree lighting ceremony; those that worked on the parade, donated to the parade, and narrated the parade; Fire Station No. 2's Charitable Pancake Breakfast; and the Historical Society's holiday open house.*

## H. ALDERPERSON'S REPORT

None.

## I. APPROVAL OF MINUTES

2. [2017-0781](#) Minutes (Draft) of the Common Council regular meeting of November 21, 2017.

Attachments: [112117 CC Minutes.draft](#)

A motion was made by Ald. Lajsic, seconded by Ald. Vitale, that this matter be Approved. The motion carried unanimously.

## J. ITEMS NOT REFERRED TO COMMITTEE

3. [2017-0780](#) Corey C. Kowalewski communication relative to injuries allegedly sustained at 920 S. 73 St. on August 6, 2017.

Attachments: [Kowalewski 11-29-17 claim](#)

This matter was Referred for Legal Action to the City Attorney on a Block Vote.

4. [2017-0784](#) Summons and Complaint in the matter of TCF National Bank vs Steven J. Pavlovich, et al, regarding foreclosure of mortgage, Case No. 2017CV012999.

Attachments: [TCF Bank vs. Steven Pavolich, et al, Case no. 2017CV012999](#)

This matter was Referred for Legal Action to the City Attorney on a Block Vote.

### Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Barczak, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 9 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

No: 0

**K. STANDING COMMITTEE REPORTS****LICENSE & HEALTH COMMITTEE**

*Item nos. 5-11 of the License & Health Committee were reported out after recess.*

**L. COMMON COUNCIL RECESS**

**A motion was made by Ald. Lajsic, seconded by Ald. Reinke, that the Council recess until completion of Committee meetings. The motion carried unanimously.**

*Thereupon, the Council took a recess at 7:25 p.m. Upon returning from recess at 8:15 p.m., and the roll call being taken, there were:*

**Present** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**Excused** 1 - Ald. Probst

**M. NEW AND PREVIOUS MATTERS****ADMINISTRATION & FINANCE COMMITTEE**

12. [R-2017-0380](#) Resolution relative to accepting the proposal of Monroe Truck Company for furnishing and delivering one (1) 10-foot V-Box De-Icing Spreader for \$24,570.00 and one (1) 12-foot V-Box De-Icing Spreader for \$27,637.00, for a total net sum of \$52,207.00.

**Sponsors:** Public Works Committee and Administration & Finance Committee

**Attachments:** [Memo re material spreaders purchase](#)

[Spreader Quote](#)

[R-2017-0380 signed](#)

**This matter was Adopted on a Block Vote.**

13. [2017-0779](#) Request from the Interim Director of Public Works to extend the temporary appointment of Dave Young in the position of Electrical Engineer/Systems Maintenance Superintendent.

**Attachments:** [Dave Young interim appointment](#)

**This matter was Approved on a Block Vote.**

14. [O-2017-0058](#) An Ordinance to repeal and recreate Sections 5.03(7)(a) and 5.03(7)(b) of the City of West Allis Revised Municipal Code regarding Ambulance Fees.

**Sponsors:** Administration & Finance Committee

**Attachments:** [O-2017-0058 signed](#)

**This matter was Passed on a Block Vote.**

15. [R-2017-0368](#) Resolution approving the fees for Basic Life Support (BLS) ambulance service, effective January 1, 2018.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Communication re BLS Fees](#)  
[R-2017-0368 signed](#)

**This matter was Adopted on a Block Vote.**

16. [R-2017-0370](#) Resolution authorizing an increase in the police budget to accommodate an increase in the sworn staffing level for the West Allis Police Department in order to establish a Crisis Assessment Response Team program.

**Sponsors:** Administration & Finance Committee

**Attachments:** [CART Officer Executive Summary](#)  
[R-2017-0368 signed](#)

**This matter was Adopted on a Block Vote.**

17. [R-2017-0371](#) Resolution to amend City's Policy and Procedure #1435 relating to the Safety Program.

**Sponsors:** Administration & Finance Committee

**Attachments:** [PRS35.Marked Copy pdf](#)  
[Policy 1435.Clean Copy with changes](#)  
[R-2017-0371 signed](#)

**This matter was Adopted on a Block Vote.**

18. [2017-0785](#) Communication from City Administrator transmitting security recommendations and reports for various city buildings.

**Attachments:** [Communication re security recommendations and reports](#)

**This matter was Placed on File on a Block Vote.**

19. [2017-0786](#) Communication from City Administrator requesting approval to fill a new position of Project Manager in the IT Department.

**Attachments:** [Request to fill IT Project Manager position](#)

**This matter was Approved on a Block Vote.**

20. [2017-0787](#) Communication from City Administrator requesting approval to fill a new position of PC Technician in the IT Department.

**Attachments:** [Request to fill new position of PC Technician](#)

**This matter was Approved on a Block Vote.**

21. [2017-0788](#) Communication from City Administrator requesting approval to fill an upcoming vacant, full-time Librarian position at the Public Library.

**Attachments:** [Request to fill Librarian position](#)

**This matter was Approved on a Block Vote.**

22. [2017-0789](#) Communication from City Administrator requesting approval to fill an upcoming vacant, full-time Circulation Services Representative position at the Public Library.

**Attachments:** [Request to fill Circulation Services Representative](#)

**This matter was Approved on a Block Vote.**

23. [2017-0761](#) Finance Director/Comptroller submitting report for October 2017 indicating City of West Allis checks issued in the amount of \$3,261,986.74.

**Attachments:** [October 2017 Monthly Claims Report](#)

**This matter was Placed on File on a Block Vote.**

24. [2017-0633](#) Christian E. Lomeli-Ruiz claim regarding vehicle damages allegedly sustained west bound on Beloit Rd. on September 28, 2017.

**Attachments:** [Lomeli-Ruiz claim](#)

**This matter was Placed on File on a Block Vote.**

25. [2017-0649](#) Tempco Heating & A/C Notice of Claim relative to property damages allegedly sustained at 5707-09 W. National Avenue on July 12, 2017.

**Attachments:** [2017-0649.101717.Claim-Tempco Heating](#)

**This matter was Denied on a Block Vote.**

26. [2017-0666](#) Steven Robert Sharpe A.L.A. claim relative to Dynamic Medical Equipment, 10236 W. National Avenue.

**Attachments:** [2017-0666.101717.Sharpe.Dymanic Medical Equipment](#)

**This matter was Denied on a Block Vote.**

27. [2017-0714](#) Daniel M. Jonides, Jr. claim regarding vehicle damages allegedly sustained on the west side of S. 75 Street, by City Hall on September 12, 2017.

**Attachments:** [Claim-Daniel M. Jonides, Jr.](#)

**This matter was Placed on File on a Block Vote.**

#### **Passed The Block Vote**

**A motion was made by Ald. Haass, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

#### **PUBLIC WORKS COMMITTEE**

28. [R-2017-0379](#) Resolution authorizing the Director of Public Works/City Engineer to amend an existing agreement with Ring & DuChateau for engineering services for the Heating, Ventilating and Air Conditioning system upgrades at the West Allis Library in an amount not to exceed \$25,000.

**Sponsors:** Public Works Committee

**Attachments:** [West Allis Library HVAC Upgrades](#)  
[R-2017-0379 signed](#)

**This matter was Adopted on a Block Vote.**

29. [R-2017-0245](#) Resolution to confirm and adopt the report of the Director of Public Works/City Engineer containing the schedule of proposed assessments for improvement of W. National Avenue from S. 70 Street to S. 76 Street and portions of intersecting streets.

**Sponsors:** Public Works Committee

**Attachments:** [R-2017-0245 signed](#)

**This matter was Adopted on a Block Vote.**

30. [R-2017-0367](#) Final Resolution authorizing public improvement by concrete reconstruction, new driveway approaches, new concrete sidewalk, storm sewer relay, sanitary sewer relay, water main relay, building services and utility adjustments in W. National Avenue from S. 70 Street to S. 76 Street and portions of intersecting streets and levying special assessments against benefited properties.

**Sponsors:** Public Works Committee

**Attachments:** [R-2017-0367 signed](#)

**This matter was Adopted on a Block Vote.**

#### **Passed The Block Vote**

**A motion was made by Ald. Barczak, seconded by Ald. Reinke, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

#### **SAFETY & DEVELOPMENT COMMITTEE**

31. [2017-0795](#) Certified Survey Map to modify the property boundary for lands located at 10205 W. Greenfield Ave. and 10211 W. Greenfield Ave. submitted by Michael Nau of Hillside, LLC, property owner (Tax Key No. 449-9996-003 and 449-9995-004).

**Attachments:** [Application - Hillside Properties](#)  
[Staff Report - CSM](#)

*Held in Safety & Development Committee during recess.*

#### **LICENSE & HEALTH COMMITTEE**

5. [2017-0767](#) Police Department Report involving Mama Mia Italian Cuisine, 8531 W. Greenfield Ave., of MAPA, Inc., Justin A. Fernandez, Agent, Incident Date: October 27, 2017.

**This matter was Placed on File on a Block Vote.**

6. [2017-0769](#) Police Department Report involving Just J's, 9033 W. National Ave., of Jayders, LLC, Jason J. Powelski, Agent, Incident Date: October 28, 2017.  
**This matter was Placed on File on a Block Vote.**
7. [2017-0774](#) 2017-2018 Secondhand Article Dealer License application no. 2485 of Uncle Ned's Consignment Liquidation & Estate Sales, LLC, Steven P. Swetlik, Agent, d/b/a Uncle Ned's Consignment Liquidation & Estate Sales, for premises located at 1412 S. 73 St.  
**The appearance letter was to be Placed on File based on requirements being met on a Block Vote.**
8. [2017-0665](#) 2017-2018 Class B Tavern License application no. 2510, Instrumental Music License application no. 2511 and Dance Hall License application no. 2512, of Open Tab LLC, Marcia Thekan, Agent, d/b/a Hawley House Restaurant for premises located at 1101 S. 60th Street (new-existing premises).  
**Attachments:** [AFFIDAVIT OF PUBLICATION One Tab LLC for 2017-0665](#)  
**The record check was to be Placed on File with remaining license requirements to be satisfied on a Block Vote.**
9. [2017-0732](#) 2017-2019 Operator's License (bartender/sales clerk) application no. 19-364 of Justin Paul Troy Meyer.  
**This matter was Denied based upon the incomplete application and the subject's record of habitual criminality which substantially related to the licensed activity within the past few years on a Block Vote.**
10. [2017-0743](#) 2017-2019 Operator's License (bartender/sales clerk) application no. 19-374 of Christopher D. Fifarek.  
**This matter was Approved on a Block Vote.**
11. [2017-0745](#) 2017-2018 Operator's License (bartender/sales clerk) application no. 18-314 of Michael A. Wolski, II.  
**This matter was Approved on a Block Vote.**
32. [2017-0762](#) Police Department report regarding tavern violations/calls for service for the month of October 2017.  
**Attachments:** [October 2017 LH Report](#)  
**This matter was Placed on File on a Block Vote.**
33. [2017-0763](#) Police Department Report involving Rockstars Saloon, 5826 W. Burnham St., of Sharon L. Butterfield, Incident Date: October 3, 2017.  
**This matter was Placed on File on a Block Vote.**



34. [2017-0766](#) Police Department Report involving Dopp's Bar & Grill, 1753 S. 68 St. of Doppelgangers, Inc., Tammy L. Dopp, Agent, Incident Date: October 11, 2017.

**This matter was Placed on File on a Block Vote.**

35. [2017-0768](#) Police Department Report involving Bottoms Up, 7127 W. National Ave., of BFS WI LLC, Charles Hastings, Agent, Incident Date: October 22, 2017.

**This matter was Placed on File on a Block Vote.**

36. [2017-0770](#) Police Department Report involving Uncle Festers, 5732 W. Mitchell St., of Uncle Festers LLC, Melinda F. Rooney, Agent, Incident Date: October 28, 2017.

**This matter was Placed on File on a Block Vote.**

37. [2017-0771](#) Police Department Report involving Jimmy B's Trails End, 7216 W. Lincoln Ave., of Jimmy B's Trail's End, Inc., Kevin F. Bagurdes, Agent, Incident Date: October 28, 2017.

**This matter was Placed on File on a Block Vote.**

38. [2017-0765](#) Police Department Report involving Stallis Palace, 8812 W. Greenfield Ave. of Stallis Palace, LLC, Rachel L. Daniels, Agent, Incident Date: October 30, 2017.

**This matter was Placed on File on a Block Vote.**

39. [2017-0776](#) Police Department Report involving Stallis Palace, 8812 W. Greenfield Ave. of Stallis Palace, LLC, Rachel L. Daniels, Agent, Incident Date: October 21, 2017.

**This matter was Placed on File on a Block Vote.**

40. [2017-0772](#) Police Department Report regarding October 6, 2017 Tobacco Compliance Check involving eleven (11) West Allis businesses, resulting with none selling tobacco to an underage person without requesting identification.

**This matter was Placed on File on a Block Vote.**

41. [2017-0792](#) 2018 Gun Range License renewal application no. 29 of The Shooters Shop, Inc., 2465 S. 84 St., Kevin M. Nugent, Agent.

**This matter was Approved subject to the necessary requirement(s) on a Block Vote.**

42. [2017-0782](#)

License Applications.

2017-2018 and 2017-2019 Operator's License (bartender/sales clerk) applications:

*Lane, Christine M.; Mather, Lisa Ann; Rocque, Matthew D.; and White, Gail E.*

**This matter was Approved subject to the necessary requirement(s) on a Block Vote.**

43. [2017-0773](#)

2017-2018 Combination Class A Liquor License application no. 2518 of Tall Guy and a Grill, LLC, Daniel P. Nowak, Agent, d/b/a Tall Guy and a Grill, for premises located at 6735 W. Lincoln Ave. (new-nonexisting location).

**Attachments:** [AFFIDAVIT OF PUBLICATIONS - Tall Guy and A Grill](#)

**This matter was Approved subject to the necessary requirement(s) on a Block Vote.**

44. [2017-0764](#)

Police Department Report involving One More, 7534 W. Beloit Rd., of The 5 Spot, LLC, Christina I. Lopez, Agent, Incident Date: October 3, 2017.

*Held in License & Health Committee during recess.*

45. [2017-0723](#)

2017-2019 Operator's License (bartender/sales clerk) application no. 19-359 of Sarah L. Groh.

**This matter was Approved on a Block Vote.**

46. [2017-0733](#)

2017-2018 Operator's License (bartender/sales clerk) application no. 18-302 of Nathan M. Zetting.

**This matter was Denied based on the record check and two (2) nonappearances on a Block Vote.**

47. [2017-0748](#)

2017-2018 Operator's License (bartender/sales clerk) application no. 18-313 of Orlin J. Root-Thalman, III.

**This matter was Denied based on two (2) nonappearances on a Block Vote.**

48. [2017-0363](#)

2017-2018 Combination Class A Liquor License application no. 2467 of Super Liquor and Grocery LLC, Iqbal Kaur, Agent, d/b/a Super Liquor and Grocery LLC, for premises located at 5801 W. Beloit Road (new-existing location).

**This matter was Denied based on failure to meet the necessary requirements on a Block Vote.**

**Passed The Block Vote**

A motion was made by Ald. Czaplewski, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

**Aye:** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**ADVISORY COMMITTEE**

49. [2017-0778](#) Mayor Devine and City Clerk communication and appointment listing of Election Inspectors and Special Voting Deputies for 2018-2019.

**Attachments:** [2018-19 Election Inspectors & Spec Voting Deputies list](#)

**This matter was Approved on a Block Vote.**

50. [2017-0790](#) Appointment by Mayor Devine of Michelle Boening as a member of the West Allis Library Board, her term to expire July 1, 2018.

**Attachments:** [Boening Appointment Letter](#)

**This matter was Approved on a Block Vote.**

51. [2017-0793](#) Appointment by Mayor Devine of Eric Euteneier as a member of the West Allis Beautification Committee, his term to expire December 31, 2018.

**Attachments:** [Euteneier Appointment Letter](#)

**This matter was Approved on a Block Vote.**

52. [2017-0794](#) Reappointments by Mayor Devine to the West Allis Beautification Committee of Judy Hutto, Mary Johnson, Christina Lund, and Linda Taylor, their two-year terms to expire December 31, 2019.

**Attachments:** [Hutto Appointment Letter](#)  
[Johnson Appointment Letter](#)  
[Lund Appointment Letter](#)  
[Taylor Appointment Letter](#)

**This matter was Approved on a Block Vote.**

**Passed The Block Vote**

**A motion was made by Ald. Reinke, seconded by Ald. Vitale, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**N. ADJOURNMENT**

**A motion was made by Ald. Lajsic, seconded by Ald. Barczak, to adjourn at 8:20 p.m., with the next regularly scheduled meeting to be held on December 19, 2017, at 7:00 p.m. The motion carried unanimously.**

*Monica Schultz, City Clerk*