



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Monday, September 11, 2017

6:00 PM

City Hall Room 128

REGULAR MEETING

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

[2017-0585](#) Minutes (draft) for Recess Meetings August 1, 2017 and September 5, 2017.

Attachments: [Recess Meeting \(draft\) 08/01/17](#)
[Recess Meeting \(draft\) 09/05/17](#)

D. APPEARANCES BEFORE COMMITTEE

1. Appearance by Tom Karman, Schenck, and Celeste Anderson, Willis Towers Watson.

[2017-0584](#) Discussion of 2016 CAFR (Comprehensive Annual Financial Report) and 2016 OPEB (Postretirement Benefit Valuation Report).

Attachments: [2016 City of West Allis CAFR](#)
[2016 City of West Allis OPEB Report](#)

E. NEW AND PREVIOUS MATTERS

1. [2017-0561](#) Communication from City Administrator transmitting Report on Assessment of the City's current Information Technology operations.

Attachments: [IT-CFE Assessment Report](#)

F. MATTERS FOR DISCUSSION/ACTION

1. [2017-0582](#) Discussion regarding the structure and operations of the Engineering and Public Works department.

2. [2017-0595](#) Employee Recognition, Suggestion Award Program, and Employee Engagement Activities.

3. [2017-0596](#) Discussion regarding Policy and Procedure 1424 (Overtime, Compensatory Time, and Premium Pay) and Emergency Operations Overtime.

G. CLOSED SESSION

PLEASE TAKE NOTICE that the Administration & Finance Committee of the City of West Allis will meet, at approximately 6:00 p.m., or as soon thereafter as time permits, on Monday, September 11, 2017, in Room 128, City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, to vote on a motion to convene in closed session at said time and place to discuss collective bargaining matters with the Fire Fighters Union, and to take such further action as may be necessary and appropriate with respect to such matter.

A closed session for the above purposes is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(e) and (g), which authorizes a governmental body, upon motion duly made and carried, to meet in closed session to deliberate or negotiate the purchase of public properties and the investment of public funds, or conduct other specified public business whenever competitive or bargaining reasons require a closed session; and to confer with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Upon conclusion of the closed session, the Administration & Finance Committee will convene in open session at said time and place to consider its public agenda, including motions to recommend approval or rejection of above-listed deliberations or any of the public agenda items that have not been acted upon.

H. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.