



City of West Allis

Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
R-2007-0272	Resolution	In Committee
Resolution Approving an Extension of the Ground Lease Agreement by and between the City of West Allis and the United States Postal Service for Parking in the off-street Municipal Parking Lot.		
Introduced: 11/6/2007		Controlling Body: Public Works Committee
		Sponsor(s): Public Works Committee

COMMITTEE RECOMMENDATION Adopt

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>11-7-08</u>	<u>X</u>	<u>X</u>	Barczak				
<u>NOV 06 2007</u>			Czaplewski				
			Dobrowski	X			
			Kopplin	X			
			Lajsic				
			Narlock	X			
			Reinke				
			Sengstock	X			
			Vitale	X			
			Weigel				
TOTAL				<u>5</u>	<u>—</u>	<u>—</u>	<u>—</u>

SIGNATURE OF COMMITTEE MEMBER

[Signature]

Chair

Vice-Chair

Member

COMMON COUNCIL ACTION ADOPT

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>NOV 06 2007</u>		<u>✓</u>	Barczak	✓			
			Czaplewski	✓			
			Dobrowski	✓			
			Kopplin	✓			
			Lajsic	✓			
	<u>✓</u>		Narlock	✓			
			Reinke	✓			
			Sengstock	✓			
			Vitale	✓			
			Weigel	✓			
TOTAL:				<u>10</u>	<u>—</u>	<u>—</u>	<u>—</u>



City of West Allis

Resolution

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number: R-2007-0272

Final Action:

Sponsor(s): Public Works Committee

NOV 06 2007

Resolution Approving an Extension of the Ground Lease Agreement by and between the City of West Allis and the United States Postal Service for Parking in the off-street Municipal Parking Lot.

WHEREAS, by Resolution No. 26025, adopted March 2nd, 1999, the City of West Allis entered into a five (5) year extended Lease Agreement, ending on July 31st, 2005, with the United States Postal Service for rental of forty (40) parking stalls in the off-street municipal parking lot on the west side of South 74th Street and north of the east/west alley of West Greenfield Avenue; and,

WHEREAS, by Public Works Committee Communication File No. 221/240 and approved by the Common Council of the City of West Allis on July 1st, 2002, an additional five (5) year extended Ground Lease Agreement, to end on July 31st, 2010, was executed by and between the City of West Allis and the United States Postal Service with an annual payment of seven-thousand five-hundred sixty dollars (\$7,560.00); and,

WHEREAS, the United States Postal Service has submitted a new five (5) year extended Ground Lease Agreement, to end on July 31st, 2015, with an annual payment of eight-thousand four-hundred dollars (\$8,400.00), to assure the United States Postal Service the continued uninterrupted use of the forty (40) parking stalls referenced above.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that the attached Ground Lease Agreement by and between the City of West Allis and United States Postal Service, for the rental of forty (40) parking stalls in the off-street municipal parking lot on the west side of South 74th Street and north of the east/west alley of West Greenfield Avenue, be and the same is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and City Administrative Officer, Clerk/Treasurer of the City of West Allis are hereby authorized and directed to execute and deliver the aforesaid extended Ground Lease Agreement on behalf of the City of West Allis.

ATTR-Lease Agreement-United States Postal Service

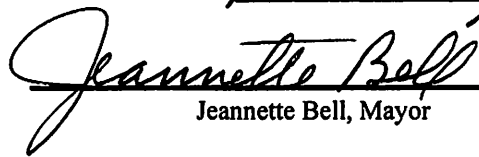
Atty office
will do
follow up
letter

ADOPTED NOV 06 2007



Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

APPROVED November 8 2007



Jeannette Bell, Mayor



Ground Lease

MILWAUKEE - WEST ALLIS 11 OV PKG (565480-022)
WEST SIDE OF S. 74 ST., MILWAUKEE, WI 53214-4688



Ground Lease

Facility Name/Location

MILWAUKEE - WEST ALLIS 11 OV PKG (565480-022)
WEST SIDE OF S. 74 ST., MILWAUKEE, WI 53214-4688

County: Milwaukee
Project: J88382

This GROUND LEASE made and entered into by and between CITY OF WEST ALLIS WI hereinafter called the Landlord, and the United States Postal Service, hereinafter called the Postal Service:

In consideration of the mutual promises set forth and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties covenant and agree as follows:

1. The Landlord hereby leases to the Postal Service and the Postal Service leases from the Landlord the following premises, hereinafter legally described in paragraph 7, in accordance with the terms and conditions described herein and contained in the 'General Conditions to USPS Ground Lease,' attached hereto and made a part hereof:

40 PARKING SPACES LOCATED IN ROWS 3 AND 4 (See Diagram) WITH ACCESS VIA ALLEY ALONG WEST SIDE OF SITE.

Total Site Area: 12,600.00 Sq. Ft.

2. RENTAL: The Postal Service will pay the Landlord an annual rental of: \$8,400.00 (Eight Thousand Four Hundred and 00/100 Dollars) payable in equal installments at the end of each calendar month. Rent for a part of a month will be prorated.

Rent checks shall be payable to:

CITY OF WEST ALLIS WI
7525 W GREENFIELD AVE
WEST ALLIS, WI 53214-4648

unless the Contracting Officer is notified, in writing by Landlord, of any change in payee or address at least sixty (60) days before the effective date of the change.

3. TO HAVE AND TO HOLD the said premises with their appurtenances for the following term:

FIXED TERM: The term becomes effective August 01, 2010 with an expiration date of July 31, 2015, for a total of 5 Years.

4. RENEWAL OPTIONS: None

5. TERMINATION:

The Postal Service may terminate this Lease at any time by giving 120 days written notice to the Landlord.

6. OTHER PROVISIONS: The following additional provisions, modifications, riders, layouts, and/or forms were agreed upon prior to execution and made a part hereof:

See Attached Addendum.

7. LEGAL DESCRIPTION:

A portion of a parcel of land described as follows: Lot 74 NW; the West half of the North 27 feet of Lot 27, and the West half of Lots 28, 29, 30, 31, 32, 33 and 34 in Block 9 of the Otjen Pullen and Shenner's Subdivision, in the City of West Allis, Milwaukee County, Wisconsin.

EXHIBIT "1"

South 75th Street



LOT - 74 NW

NORTH 27' OF LOT 27 & ALL OF LOTS
28, 29, 30, 31, 32, 33 & 34 IN BLK 9
OF OTJEN PULLEN AND SHENNER'S SUBD.

South 74th Street

LOT - 75 NE

LOTS 15 & 16 IN BLK 9 OF OTJEN
PULLEN AND SHENNER'S SUBD.

ROWS 1 & 2

LEASED TO WEST PARK PLACE, INC.

ROWS 3 & 4

LEASED TO UNITED STATES POSTAL SERVICE

ROWS 1 & 2

2 HOUR PARKING
8 AM TO 6 PM
MON THRU FRI
NO PARKING
11 PM TO 6 AM

DAY PERMITS AVAILABLE (ROW 2 ONLY)

REVISED AUGUST 19, 1997
CITY OF WEST ALLIS ENGINEERING DEPT.

West Greenfield Avenue

MUNICIPAL PARKING LOTS
74 NW & 75 NE



Ground Lease

EXECUTED BY LANDLORD this 8th day of November, 2007.

CORPORATION

By executing this Lease, Landlord certifies that Landlord is not a USPS employee or contract employee (or an immediate family member of either), or a business organization substantially owned or controlled by a USPS employee or contract employee (or an immediate family member of either).

Name of Corporation: CITY OF WEST ALLIS

Jeannette Bell
Name & Title: MAYOR:

Name & Title:

Paul Zeller
Name & Title: CITY CLERK:

Name & Title:

Landlord's Address: 7525 W GREENFIELD AVE

WEST ALLIS, WI 53214-4648

Telephone No.: (414) 302-8200 Fax No.: (414) 302-8207 Tax ID: XX-XXX5651

E-mail Address: _____

Witness

Witness

- Where the Landlord is a corporation, leases and lease agreements entered into must have the corporate seal affixed, or in place thereof, the statement that the corporation has no seal.
- Where the Landlord is a corporation, municipal corporation, non-profit organization, or fraternal order or society, the Lease must be accompanied by documentary evidence affirming the authority of the agent, or agents, to execute the Lease to bind the corporation, municipal corporation, non-profit organization, or fraternal order or society for which he (or they) purports to act. The usual evidence required to establish such authority is in the form of extracts from the articles of incorporation, or bylaws, or the minutes of the board of directors duly certified by the custodian of such records, under the corporate seal. Such resolutions, when required, must contain the essential stipulations embodied in the Lease. The names and official titles of the officers who are authorized to sign the Lease must appear in the document.
- Any notice to Landlord provided under this Lease or under any law or regulation must be in writing and submitted to Landlord at the address specified above, or at an address that Landlord has otherwise appropriately directed in writing. Any notice to the Postal Service provided under this Lease or under any law or regulation must be in writing and submitted to "Contracting Officer, U.S. Postal Service" at the address specified below, or at an address that the Postal Service has otherwise directed in writing.

ACCEPTANCE BY THE POSTAL SERVICE

Joyce M Tillman
Date _____ Contracting Officer

Signature of Contracting Officer

Great Lakes FSO 62 Stratford Drive, Bloomingdale, IL 60117-7000

Address of Contracting Officer



Addendum

Facility Name/Location

MILWAUKEE - WEST ALLIS 11 OV PKG (565480-022)
WEST SIDE OF S. 74 ST., MILWAUKEE, WI 53214-4688

County: Milwaukee
Project: J88382

TERMINATION: The City or the Postal Service may terminate this lease upon 120 day written notice.

MAINTENANCE: During the term of the lease, the Postal Service will be responsible for the maintenance of the parking area; and shall be responsible for snow and trash removal from the leased space. Maintenance of the surface shall also consist of sealcoating, patching, and striping.

FENCE: During the term of the lease, the Postal Service will be responsible for the maintenance of the section of wood fence abutting the north end of the leased parking area. Failure by the Postal Service to maintain this portion of the fence will result in the City of West Allis having the necessary repairs done and billed to the Postal Service.

IMPROVEMENTS: If, during the term of the lease, the parking lot of which this area is a part of, is designated for streetscaping and/or landscaping, the City shall guarantee that the Postal Service will be provided forty (40) spaces in the lot per the term of the lease. The City will incur all costs associated with the redevelopment of the parking lot. In the event of redevelopment, the City will make arrangements for temporary alternate parking during the period of construction.

ALLEY ACCESS TO THE PARKING LOT SHALL BE PROVIDED BY THE CITY OF WEST ALLIS AND SHALL REMAIN OPEN FOR ACCESS TO THE PARKING LOT AREA.



General Conditions to USPS Ground Lease

1. CHOICE OF LAW

This Lease shall be governed by federal law.

2. RECORDING

Not Required.

3. MORTGAGEE'S AGREEMENT

If there is now or will be a mortgage on the property which is or will be recorded prior to the recording of the Lease, the Landlord must notify the contracting officer of the facts concerning such mortgage and, unless in his sole discretion the contracting officer waives the requirement, the Landlord must furnish a Mortgagee's Agreement, which will consent to this Lease and shall provide that, in the event of foreclosure, mortgagee, successors, and assigns shall cause such foreclosures to be subject to the Lease.

4. ASSIGNMENTS

a. The terms and provisions of this Lease and the conditions herein are binding on the Landlord and the Postal Service, and all heirs, executors, administrators, successors, and assigns.

b. If this contract provides for payments aggregating \$10,000 or more, claims for monies due or to become due from the Postal Service under it may be assigned to a bank, trust company, or other financing institution, including any federal lending agency, and may thereafter be further assigned and reassigned to any such institution. Any assignment or reassignment must cover all amounts payable and must not be made to more than one party, except that assignment or reassignment may be made to one party as agent or trustee for two or more parties participating in financing this contract. No assignment or reassignment will be recognized as valid and binding upon the Postal Service unless a written notice of the assignment or reassignment, together with a true copy of the instrument of assignment, is filed with:

1. the contracting officer; and
2. the surety or sureties upon any bond.

c. Assignment of this contract or any interest in this contract other than in accordance with the provisions of this clause will be grounds for termination of the contract for default at the option of the Postal Service.

d. Nothing contained herein shall be construed so as to prohibit transfer of ownership of the demised premises, provided that:

1. such transfer is subject to this Lease agreement;
2. both the original Landlord and the successor Landlord execute the standard *Certificate of Transfer of Title to Leased Property and Lease Assignment and Assumption* form to be provided by the USPS Contracting Officer.

5. APPLICABLE CODES AND ORDINANCES

The Landlord, as part of the rental consideration, agrees to comply with all codes and ordinances applicable to the ownership and operation of the parcel on which the premises are situated and to obtain all necessary permits and related items at no cost to the Postal Service. When the Postal Service or one of its contractors (other than the Landlord) is performing work at the premises, the Postal Service will be responsible for obtaining all necessary and applicable permits, related items, and associated costs.

6. SUBLEASE

The Postal Service may sublet all or any part of the premises or assign this lease but shall not be relieved from any obligation under this lease by reason of any subletting or assignment.

7. ALTERATIONS

The Postal Service shall have the right to make alterations, attach fixtures and erect additions, structures or signs in or upon the premises hereby leased (provided such alterations, additions, structures, or signs shall not be detrimental to or inconsistent with the rights granted to other tenants on the property on which said premises are located); and fixtures, additions or structures so placed in, upon or attached to the said premises shall be and remain the property of the Postal Service and may be removed or otherwise disposed of by the Postal Service.

8. CLAIMS AND DISPUTES

- a. This contract is subject to the Contract Disputes Act of 1978 (41 U.S.C. 601-613) ("the Act").
- b. Except as provided in the Act, all disputes arising under or relating to this contract must be resolved under this clause.
- c. "Claim," as used in this clause, means a written demand or written assertion by one of the contracting parties seeking, as a matter of right, the payment of money in a sum certain, the adjustment or interpretation of contract terms, or other relief arising under or relating to this contract. However, a written demand or written assertion by the Landlord seeking the payment of money exceeding \$100,000 is not a claim under the Act until certified as required by subparagraph d below. A voucher, invoice, or other routine request for payment that is not in dispute when submitted is not a



General Conditions to USPS Ground Lease

claim under the Act. The submission may be converted to a claim under the Act by complying with the submission and certification requirements of this clause, if it is disputed either as to liability or amount or is not acted upon in a reasonable time.

d. A claim by the Landlord must be made in writing and submitted to the contracting officer for a written decision. A claim by the Postal Service against the Landlord is subject to a written decision by the contracting officer. For Landlord claims exceeding \$100,000, the Landlord must submit with the claim the following certification:

"I certify that the claim is made in good faith, that the supporting data are accurate and complete to the best of my knowledge and belief, that the amount requested accurately reflects the contract adjustment for which the Landlord believes the Postal Service is liable, and that I am duly authorized to certify the claim on behalf of the Landlord."

The certification may be executed by any person duly authorized to bind the Landlord with respect to the claim.

e. For Landlord claims of \$100,000 or less, the contracting officer must, if requested in writing by the Landlord, render a decision within 60 days of the request. For Landlord-certified claims over \$100,000, the contracting officer must, within 60 days, decide the claim or notify the Landlord of the date by which the decision will be made.

f. The contracting officer's decision is final unless the Landlord appeals or files a suit as provided in the Act.

g. When a claim is submitted by or against a Landlord, the parties by mutual consent may agree to use an alternative dispute resolution (ADR) process to assist in resolving the claim. A certification as described in subparagraph d of this clause must be provided for any claim, regardless of dollar amount, before ADR is used.

h. The Postal Service will pay interest on the amount found due and unpaid from:

1. the date the contracting officer receives the claim (properly certified if required); or
2. the date payment otherwise would be due, if that date is later, until the date of payment.

i. Simple interest on claims will be paid at a rate determined in accordance with the Act.

j. The Landlord must proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under the contract, and comply with any decision of the contracting officer.

9. HAZARDOUS/TOXIC CONDITIONS CLAUSE

"Asbestos containing building material" (ACBM) means any material containing more than 1% asbestos as determined by using the method specified in 40 CFR Part 763, Subpart E, Appendix E. "Friable asbestos material" means any ACBM that when dry, can be crumbled, pulverized, or reduced to powder by hand pressure.

The Landlord must identify and disclose, to the best of its knowledge, the presence, location and quantity of all ACBM or presumed asbestos containing material (PACM) which includes all thermal system insulation, sprayed on and troweled on surfacing materials, and asphalt and vinyl flooring material unless such material has been tested and identified as non-ACBM. The Landlord agrees to disclose any information concerning the presence of lead-based paint, radon above 4 pCi/L, and lead piping or solder in drinking water systems in the building, to the Postal Service.

Sites cannot have any contaminated soil or water above applicable federal, state or local action levels or undisclosed underground storage tanks. Unless due to the act or negligence of the Postal Service, if contaminated soil, water, underground storage tanks or piping or friable asbestos material or any other hazardous/toxic materials or substances as defined by applicable Local, State or Federal law are subsequently identified on the premises, the Landlord agrees to remove such materials or substances upon notification by the U. S. Postal Service at Landlord's sole cost and expense in accordance with EPA and/or State guidelines. If ACBM is subsequently found which reasonably should have been determined, identified, or known to the Landlord, the Landlord agrees to conduct, at Landlord's sole expense, an asbestos survey pursuant to the standards of the Asbestos Hazard Emergency Response Act (AHERA), establish an Operations and Maintenance (O&M) plan for asbestos management, and provide the survey report and plan to the Postal Service. If the Landlord fails to remove any friable asbestos or hazardous/toxic materials or substances, or fails to complete an AHERA asbestos survey and O&M plan, the Postal Service has the right to accomplish the work and deduct the cost plus administrative costs, from future rent payments or recover these costs from Landlord by other means, or may, at its sole option, cancel this Lease. In addition, the Postal Service may proportionally abate the rent for any period the premises, or any part thereof, are determined by the Postal Service to have been rendered unavailable to it by reason of such condition.

The Landlord hereby indemnifies and holds harmless the Postal Service and its officers, agents, representatives, and employees from all claims, loss, damage, actions, causes of action, expense, fees and/or liability resulting from, brought for, or on account of any violation of this clause.

The remainder of this clause applies if this Lease is for premises not previously occupied by the Postal Service.

By execution of this Lease the Landlord certifies:

a. that, to the best of its knowledge, the property and improvements are free of all contamination from petroleum products or any hazardous/toxic or unhealthy materials or substances, including friable asbestos materials, as defined by applicable State or Federal law;



General Conditions to USPS Ground Lease

- b. that, to the best of its knowledge, there are no undisclosed underground storage tanks or associated piping, ACBM, radon, lead-based paint, or lead piping or solder in drinking water systems, on the property; and
- c. it has not received, nor is it aware of, any notification or other communication from any governmental or regulatory entity concerning any environmental condition, or violation or potential violation of any local, state, or federal environmental statute or regulation, existing at or adjacent to the property.

10. FACILITIES NONDISCRIMINATION

- a. By executing this Lease, the Landlord certifies that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform services at any location under its control where segregated facilities are maintained.
- b. The Landlord will insert this clause in all contracts or purchase orders under this Lease unless exempted by Secretary of Labor rules, regulations, or orders issued under Executive Order 11246.

11. CLAUSES REQUIRED TO IMPLEMENT POLICIES, STATUTES, OR EXECUTIVE ORDERS

The following clauses are incorporated in this Lease by reference. The text of incorporated terms may be found in the Postal Service's Supplying Principles and Practices, accessible at www.usps.com/publications.

Clause 1-5, *Gratuities or Gifts* (March 2006)

Clause 1-6, *Contingent Fees* (March 2006)

Clause 9-7, *Equal Opportunity* (March 2006)¹

Clause 9-13, *Affirmative Action for Handicapped Workers* (March 2006)²

Clause 9-14, *Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era* (March 2006)³

Clause B-25, *Advertising of Contract Awards* (March 2006)

Note: For purposes of applying the above standard clauses to this Lease, the terms "supplier," "contractor," and "lessor" are synonymous with "Landlord," and the term "contract" is synonymous with "Lease."

¹ For leases aggregating payments of \$10,000 or more.

² For leases aggregating payments of \$10,000 or more.

³ For leases aggregating payments of \$25,000 or more.