



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Alderson Vincent Vitale, Chair

Alderson Kevin Haass, Vice-Chair

Aldersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, December 16, 2014

7:21 PM

City Hall Room 118

RECESS MEETING - DRAFT

A. CALL TO ORDER

Chair Vitale called the meeting to order at 7:21 p.m.

B. ROLL CALL

Present 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

Others Attending

Mayor Devine; Mark Wyss, Finance Director/Comptroller/City Treasurer; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

8. [O-2014-0087](#) An Ordinance to repeal Salary Ordinance No. O-2013-0019 and re-establish the salaries of certain Miscellaneous Employees of the City of West Allis for 2015.

Sponsors: Administration & Finance Committee

This matter was Recommended for Passage on a Block Vote

9. [O-2014-0088](#) An Ordinance Amending O-2014-0086 to establish the salary ranges of certain employees in the Executive Service, the Managerial Service, the Deputy Service, and the Confidential, Professional and Supervisory Service of the City of West Allis for the year 2015.

Sponsors: Administration & Finance Committee

This matter was Recommended for Passage on a Block Vote

10. [O-2014-0089](#) An Ordinance Amending O-2014-0082 to establish the salaries of certain employees in the Health Department for 2015.

Sponsors: Administration & Finance Committee

This matter was Recommended for Passage on a Block Vote

11. [O-2014-0090](#) An Ordinance Amending O-2014-0083 to establish the salaries of certain employees in the Engineering Department for 2015.

Sponsors: Administration & Finance Committee

This matter was Recommended for Passage on a Block Vote

12. [O-2014-0091](#) An Ordinance Amending O-2014-0085 to establish the salaries of Certain Administrative and Clerical Employees for 2015.

Sponsors: Administration & Finance Committee

This matter was Recommended for Passage on a Block Vote

13. [O-2014-0092](#) An Ordinance Amending O-2014-0084 to establish the salaries of certain Labor Employees for 2015.

Sponsors: Administration & Finance Committee

This matter was Recommended for Passage on a Block Vote

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

14. [R-2014-0456](#) Resolution establishing an Information Technology Steering Committee.

Sponsors: Ald. Lajsic and Ald. May

A motion was made by Ald. Haass, seconded by Ald. Probst, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

15. [R-2014-0493](#) Resolution relative to accepting the sole source proposal of Bentley Systems, Inc. for providing CAD Software Maintenance for a total net sum of \$12,995.00.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Probst, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

16. [R-2014-0500](#) Resolution relative to approval of the Employment Contract for the position of City Administrator with Rebecca Grill.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Probst, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

17. [R-2014-0502](#) Resolution relative to renewal of the agreement with Wisconsin Community Services, Inc. for West Allis Mediation Center for 2015.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

18. [R-2014-0509](#) Resolution relative to transferring \$131,754.00 from the Contingency Fund to the Police Department Automotive Capital Account for purchasing five (5) Police Squad Cars and one (1) Parking Checker Vehicle from Ewald Automotive Group.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

19. [2014-0782](#) Communication from Human Resources Director regarding request to fill a vacant Librarian I position at the Public Library.

A motion was made by Ald. Haass, seconded by Ald. Probst, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

- 20. [2014-0807](#) Communication from Mayor Devine recommending the appointment of Ed Lisinski to the position of Director of Building Inspections and Neighborhood Services for the City of West Allis.

A motion was made by Ald. Haass, seconded by Ald. Probst, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst
No: 0

- 21. [2014-0809](#) Comptroller/Director of Finance submitting the Unaudited Popular Financial Report for the period ended September 30, 2014.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst
No: 0

- 22. [2014-0810](#) Communication from Finance Director/Comptroller/City Treasurer transmitting copy of List of Interim Successors to Elected and Appointed City Officials.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst
No: 0

City Attorney Claim Report

- 23. [2014-0071](#) Poblocki Sign Company claim requesting a 2013 Real Estate Tax refund for the property at 922 S. 70 Street (Parcel #439-0001-021), State #77-40-292-R000005602, BOA Appeal #77-011-REO-13.

This matter was Recommended to be Placed on File on a Block Vote

- 24. [2014-0293](#) American Family Insurance Group submitted on behalf of Michael S. Schaffhauser regarding a claim allegedly sustained on February 18, 2014. Claim No. 00-835-029919-6955.

This matter was Recommended to be Placed on File on a Block Vote

- 25. [2014-0635](#) Elgie L. Grant communication regarding vehicle damages allegedly sustained at 2095 S. 116 St. on July 18, 2014.

This matter was Recommended to be Placed on File on a Block Vote

26. [2014-0638](#) Sandra Brick communication regarding vehicle damages allegedly sustained traveling eastbound on W. Lincoln Ave. around S. 102 St. on September 11, 2014.

This matter was Recommended to be Placed on File on a Block Vote

27. [2014-0658](#) Ann Wood communication regarding vehicle damages allegedly sustained on October 1, 2014 at S. 94 Street and W. Dakota Avenue.

This matter was Recommended for Denial on a Block Vote

28. [2014-0660](#) Frank and Donna Ledezma request for reimbursement regarding lateral service at 1727-1729 S. 85 Street on September 29, 2014.

This matter was Recommended for Denial on a Block Vote

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

CLOSED SESSION

At 7:33 p.m., Chairperson Vitale stated it was the intention of the Committee to vote on a motion to convene in closed session to review the Mayor's recommendations for the 2014 performance evaluations and allowances for Department Heads, and to take such further action as may be necessary and appropriate with respect to such matter.

A closed session for the above purpose is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(c), which authorizes a governmental body, upon motion duly made and carried, to meet in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Approved. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

Mayor Devine was present and provided a report on his performance evaluations for Department Heads and recommendations for 2014 allowances. Discussion ensued. The Committee concurred with the Mayor's recommendations.

Upon conclusion of the closed session, the Administration & Finance Committee reconvened in open session at said time and place to consider its public agenda, including motions to recommend approval or rejection of above-listed deliberations or any of the public agenda items that have not been acted upon.

E. ADJOURNMENT

A motion was made by Ald. Lajsic, seconded by Ald. May, that the meeting be adjourned at 7:38 p.m. The motion carried unanimously.