



CITY CLERK/TREASURER'S OFFICE

414/302-8200 or 414/302-8207 (Fax)

www.ci.west-allis.wi.us

Paul M. Ziehler

City Admin. Officer, Clerk/Treasurer

Monica Schultz

Assistant City Clerk

Rosemary West

Treasurer's Office Supervisor

December 11, 2009

Mayor Dan Devine
Members of the West Allis Common Council

Dear Mayor and Common Council:

The City Clerk/Treasurer's office requests permission to dispose of a number of obsolete City records. We would like to dispose of the end of day reports from 1999 and prior. This request is made pursuant to Section 19.21 Wisconsin Statutes and West Allis Ordinance 1.09.

A letter from the State Historical Society of WI dated 12/3/2009 waives the sixty day notification period specified in Wisconsin Statute 19.21 (4) and gives us authorization to dispose of these categories of records.

Thank you for your consideration.

Sincerely,

Paul M. Ziehler
City Administrative Officer
City Clerk/Treasurer

PMZ/cms